

Department of Social Work

Semester II

Social Welfare Administration And Women Welfare

Sub Code: PW1721

Teaching Plan

| Unit | Module | Topics | Lecture hours | Learning outcome | Pedagogy | Assessment/ Evaluation |
|-----------|--|---|---------------|--|---|--|
| I | Social Welfare Administration | | | | | |
| | 1 | Concept, scope, principles, Nature and task. | 2 | To understand the principle and functions of social welfare administration in national and international level | Lecture Discussion | Evaluation through : short test ask question Formative assessment I Give some example of case work |
| | 2 | Social Welfare boards and its functions, | 2 | To understand the principle and functions of social welfare administration in national and international level | Lecture Black board | |
| | 3 | Social welfare organization-national and international levels | 3 | To understand the principle and functions of social welfare administration in national and international level | Lecture discussion and group discussion | |
| | 4 | Social workers ethical responsibilities to the broader society | 2 | To understand the principle and functions of social welfare administration in national and international level | Lecture with PPT, Panel session on the principles | |
| II | Methods and techniques of Social Welfare Administration | | | | | |
| | 1 | POSDCORB: planning, organizing staffing, directing, coordinating, | 3 | To interpret the methods and techniques of social welfare administration. | Lecture with group discussion | Short test Quiz |

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| | | reporting and budgeting. | | | | Group Thinking |
| | 2 | Office administration-finance and fund raising, Accounting and auditing. | 3 | To practice the methods and techniques of social welfare administration in the organization. | Lecture PPT | Formative assessment II |
| | 3 | Purchases and stock keeping, record maintenance, Public relation, monitoring and evaluation. | 3 | To practice the methods and techniques of social welfare administration in the organization. | Lecture black board | |
| | 4 | Research and annual report. | 3 | To practice the methods and techniques of social welfare administration in the organization. | Lecture black board and group discussion | |
| III | Registration | | | | | |
| | 1 | Societies Registration Act 1860, procedure under Tamil Nadu Societies registration Act 1975. | 2 | To understand the registration act regarding NGO and companies formation | Lecture black board | Evaluation through : short test |
| | 2 | Foreign contribution(Regulation) Amendment Act 1985 | 2 | To understand the registration act regarding NGO and companies formation | Lecture black board and group discussion | students seminar |
| | 3 | Indian Trust 1882, Companies Act 1956. | 3 | To understand the registration act regarding NGO and companies formation | Lecture Chat Presentation | |
| | 4 | The duties and responsibilities of office bearers and executives, The role of general body and governing body. | 2 | To understand the registration act regarding NGO and companies formation. | | Formative assessment II |

| IV | Women welfare | | | | | |
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| | 1 | Status of women in Indian family, Social structures and beliefs influencing the status of women. | 3 | To recall the social structure and beliefs influencing the status of women.. | Student seminar | Formative assessment III |
| | | Problem of women: health, education, gender bias, dowry system | 2 | To recall the social structure and beliefs influencing the status of women. | Student seminar | |
| | | Female infanticide and feticide, widowhood, Legislative Provision for women welfare. | 4 | To recall the social structure and beliefs influencing the status of women. | Lecture discussion with black board | |
| V | Acts | | | | | |
| | | Right to information Act 2005, Domestic Violence Act 2005. | 2 | To interpret the various acts related to women and children development. | Lecture discussion with black board | Formative assessment III |
| | | Right to Education ACT 2009 | 1 | To interpret the various acts related to women and children development. | Chart presentation | |
| | | J.J Act 2015 | 1 | To interpret the various acts related to women and children development. | Lecture with PPT, Panel session | |
| | | Protection of children from Sexual offense Act 2012 | 2 | To interpret the various acts related to women and children development. | Lecture discussion | Quiz |

Course Instructor: Ms.Subala

Head of the Department : J. Deepa

Semester: II

Name of the Course: Social Work Research and Statistics

Subject Code: PW1722

Teaching Plan

| Unit | Module | Topics | Lecture hours | Learning outcome | Pedagogy | Assessment/ Evaluation |
|-------------|---|---|----------------------|--|-------------------------------------|---|
| I | Social Work Research | | | | | |
| | 1 | Social work research- Meaning, goal, objectives and characteristics, Social work research and Social Science Research | 2 | To understand the purpose of social work research | Discussion Lecture | Assignment on the difference between social science research and Social work research Short test Quiz Formative Assessment I |
| | 2 | Types of Research- Intervention research and practice based research | 2 | To distinguish between qualitative and quantitative research | Lecture with PPT | |
| | 3 | Scope and importance of Social work research – Criteria for good research | 2 | To understand the importance of social work research | Question answer session, Lecture | |
| | 4 | Scientific method in Social work research- Nature, characteristics, purpose, steps and limitations | 2 | To distinguish the scientific methods between social research and social work research | Mind map Lecture with PPT | |
| | 5 | Limitations of Social work research in India | 2 | To analyze the reasons for the decline in social work research in India | Discussion Lecture | |
| II | Research Process and research Design | | | | | |
| | 1 | Concepts ,Criteria and formulation of good research problem | 2 | To categorize and select the research problem | Lecture | Assignment on |

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| | 2 | Variables and its types | 2 | To know the various types of variables | Lecture with PPT | case study (with intervention) |
| | 3 | Hypothesis-meaning, Origin , Characteristics ,types and criteria for formulation of hypothesis and its importance | 2 | To formulate the hypothesis for the research problem | Lecture | Preparation of question for survey |
| | 4 | Process of research design- Exploratory & Experimental research- Descriptive & Diagnostic research | 4 | To interpret the type of research design for any research problem | Lecture with PPT Illustration | Quiz |
| | 5 | Case study research method and Social survey | 2 | To critically analyse the case study and to set up questionnaires for social survey | Lecture Illustration | Formative Assessment I |
| III | Sources of data , sampling and scaling techniques | | | | | |
| | 1 | Data-sources, types and importance | 1 | To know the possibilities of getting data for a specific problem. | Lecture Illustration | Assignment on preparing questionnaires for Interview schedule MCQ-test Short test Formative Assessment II |
| | 2 | Methods and tools of data collection-observation method, Interview and panel method, Questionnaire and case study, Psychological tests, Sociometry and content analysis | 5 | Able to illustrate the methodology involved in each method. To identify the strengths and weakness of different tools | Lecture Illustration Panel session | |
| | 3 | Sample size and determination- Census and Sampling | 2 | To explain the importance of sample size and the differences between sampling and census | Lecture | |
| | 4 | Sampling methods- Probability & non probability sampling methods | 2 | To differentiate between various types of sampling | Lecture Mind map/flow chart | |

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| | 5 | Processing and Presentation of data | 1 | To identify and analyse the data Critically and present it. | Lecture with PPT Illustration | |
| | 6 | Level of measurement and Scaling Techniques | 1 | To understand the difference between various scaling techniques. | Lecture Illustration | |
| IV | Social Statistics | | | | | |
| | 1 | Social Statistics- Meaning, aim, purpose, scope and functions | 1 | To know the importance of statistics in social work research | Lecture | Quiz |
| | 2 | Measurement of Central tendency- Mean. Mode & median | 2 | To understand the meaning of central tendency and its importance in statistics | Lecture Illustration | |
| | 3 | Karl Pearson's coefficient of correlation- Spearman's Rank correlation | 4 | To analyse the significance of relationship between two variables using correlation techniques | Lecture Problem solving session | Formative Assessment II |
| | 4 | Testing hypothesis-t test, ANOVA and Chi square test | 5 | To explain the concept underlying the parametric and non-parametric tests | Lecture with PPT Problem solving session | Assignment to analyse the data and hypothesis of the research problems using t- test, ANOVA and Chi square test Formative Assessment III |
| V | Research Report & Proposal | | | | | |
| | 1 | Report writing- Types , layout, | 4 | To understand the importance of report | Lecture Demonstration | Assignment |

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| | | characteristics,significance and steps of research report-Mechanics and Significance of writing research report/research project | | writing | with Model reports and research thesis | on the analysis of research papers in Social work and thesis |
| | 2 | Computer application in Social research and SPSS | 2 | To know the functions and importance of SPSS package in social work research | Lecture and Demonstration on the usage of SPSS package | Assignment on mini project proposal writing Formative Assessment - III |
| | 3 | Project proposal writing- Planning for Social research-Agencies involved in Social Research | 3 | To develop the knowledge and skill on project proposal writing to various agencies | Lecture Jigsaw Flow chart | |
| | 4 | Ethical consideration and Importance of ethics in research-Issues and Ethical guidelines in social work research | 2 | To know the human values and professional ethics while undertaking social work research in professional practice | Lecture Discussion | |
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Signature of the Course Instructor: Dr. Immanuel
Signature of the Head of the Department: J. Deeba

Semester II

Name of the Course: Dynamics of Human Behaviour

Subject Code: PW1723

Teaching Plan

| Unit | Module | Topics | Lecture hours | Learning outcome | Pedagogy | Assessment/ Evaluation |
|-------------|---------------|--|----------------------|-------------------------------|-----------------------|-------------------------------|
| I | Psychology | | | | | |
| | 1 | Definition ,nature, branches and scope of psychology | 2 | To understand the psychology. | Lecture Discussion | Evaluation through: |

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| | 2 | Schools of psychology and current perspective in Psychology | 3 | To discriminate the schools of psychology and interpret the current perspective in psychology. | Lecture with PPT | Short test Multiple choice questions Formative assessment I |
| II | Human Growth & development | | | | | |
| | 1 | Human Growth & development- Pre-natal development | 2 | To develop the ability to understand human growth and development. | Lecture Discussion | Quiz |
| | 2 | Socio cultural factors influencing development and hazards during infancy, toddler hood, pre – school. | 5 | To understand the various factors which influence infancy, toddler hood, pre – school | Lecture with PPT | Short Test |
| | 3 | Socio cultural factors influencing development and hazards during childhood, puberty, and adolescence. | 4 | To understand the various factors which influence childhood, puberty, and adolescence. | Lecture, Group discussion | |
| | 4 | Socio cultural factors influencing development and hazards during adulthood, middle age old age. | | To understand the various factors which influence adulthood, middle age old age. | | |
| III | Personality | | | | | |
| | 2 | Theories of personality- Trait and Type theories | 4 | To understand the theories of personality. | Lecture | |

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| | 3 | Important concepts of the contributions of Freud, Jung, Adler Maslow and Erickson. | 4 | To analyze the important concepts of personality in various foreign psychologists | Lecture Discussion | |
| | 4 | Factors influencing personality Development- Heredity & Environment. | | To assess the hereditary and environment in their own personality development. | | |
| IV | Cognitive aspects of Psychology | | | | | |
| | 1 | Cognitive aspects of Psychology -Sensation, Perception, Motivation, Learning Memory, Attitude. | 5 | To understand the cognitive aspect of human psychology. | Lecture with PPT | Assignment on Women problems |
| | 2 | Factors influencing behavior: Psychological Social, Economic, Political factors | 4 | To estimate the impact of psychological, social, economic and political factors influencing the human behavior. | Lecture, Group discussion | Formative assessment III |
| | 3 | Intelligence and creativity, Measurement of intelligence (IQ and Intelligence test.) | 2 | To understand the concept of intelligence and creativity | Lecture | |
| V | Individual adjustment and Maladjustment | | | | | |
| | 1 | Individual adjustment and maladjustment - concepts cause and effects frustration | 2 | To identify the individual adjustment and maladjustment pattern | Lecture Discussion | Seminar on social work in different field |

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| | 2 | Conflict-Types of conflicts, defense mechanisms. | 5 | To understand the conflicts and to assess the defense mechanisms. | Lecture with PPT | Short test Formative assessment III |
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Signature of the Course Instructor: Ms.Subala

Signature of the Head of the Department:Ms. Deeba

Semester IV

Name of the Course: Counselling Theory and Practice

Subject Code: PW1741

Teaching Plan

| Unit | Module | Topics | Lecture hours | Learning outcome | Pedagogy | Assessment/ Evaluation |
|------|------------------------|--|---------------|--|--------------------|---|
| I | Counselling | | | | | |
| | 1 | Definition, Concepts, Objectives, Needs Principles, Process, and Skills. | 2 | To recall the concepts and objectives of counselling. | Lecture Discussion | Evaluation through: |
| | 2 | Methods and Techniques, Problems and Limitations | 3 | To understand the methods and techniques of counseling and identify the problems and limitations of counselling. | Lecture with PPT | Short test Multiple choice questions Formative assessment I |
| II | Theories and Therapies | | | | | |

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| | 1 | Psychoanalytic Theory, Adlerian Theory | 2 | To develop the ability to understand theories of counselling. | Lecture Discussion | Quiz |
| | 2 | Client Centered Theory, Behaviour Modification Theory, Rational Emotive therapy. | 5 | To understand the importance of theories. | Lecture with PPT | Short Test |
| | 3 | Gestalt Theory, Reality Therapy, Transactional Analysis | 4 | To discuss the significance of theories in counseling. | Lecture, Group discussion | Formative assessment II |
| III | Counselling in Various Settings | | | | | |
| | 1 | Counselling center– Family court, VCTC, ICTC, Family center, De-addiction center, Corectional center, Palative care center | 4 | To apply the skills of counselling in Family center, De-addiction center, Corectional center, Palative care center. | Lecture | |
| | 2 | Educational center, Industrial center. Vocational Guidance | 4 | To apply the skills of counselling in Educational, Industrial, Vocational, Guidance center | Lecture Discussion | |
| | 3 | Counseling with special Groups: Children, Youth, Aged and differently able. | | To analyse the importance of counselling in special groups. | | |
| IV | Psycho social support in disaster management | | | | | |
| | 1 | Mental Health and Emotional Reactions subsequent to Disaster- Shock, Vigilance, Despair, Crying, Numbness, Guilt and | 5 | To develop an understanding of disaster victims. | Lecture with PPT | Assignment on Women problems |

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| | | Relieving. | | | | Formative assessment III |
| | 2 | Basic Techniques of Counselling- Ventilation, Empathy, Active Listening, Social Support, Externalization of Interest .Valuation of Relaxation, Recreation and Spirituality. | 4 | To formulate various disaster management strategies from counseling techniques. | Lecture, Group discussion | |
| | 3 | Post Traumatic Stress Disorder (PTSD). | 2 | To understand the stress disorder in disaster. | Lecture | |
| V | Career Guidance | | | | | |
| | 1 | Concepts, Objectives, Types, Principles and Ethics and Models of Guidance. | 2 | To analyze the ethics and models of guidance. | Lecture Discussion | Seminar on social work in different field Short test Formative assessment III |
| | 2 | Factors influence a person to choose a career, important factor for career planning. | 5 | To understand the important factors for career planning. | Lecture with PPT | |
| | 3 | Difference between Counselling and Guidance. Counselling and Psychosocial support. | | To distinguish the counselling and guidance settings | | |

Signature of the Course Instructor: Ms.Deeba

Signature of the Head of the Department: Ms. Deeba

Semester IV

Name of the Course: Psychiatric Social Work

Subject Code: PW1742

Teaching Plan

| Unit | Module | Topics | Lecture hours | Learning outcome | Pedagogy | Assessment/ Evaluation |
|-------------|---|--|----------------------|--|---|---|
| I | Psychiatric Social Work | | | | | |
| | 1 | Psychiatric Social Work -Definition, Scope, Characteristic and relevance of psychiatric social work | 3 | To understand the history of psychiatric social work. | Lecture Discussion | Evaluation through : short test ask question Formative assessment I Give some example of case work |
| | 2 | History of Psychiatric Social Work | 2 | To understand the history of psychiatric social work | Lecture Black board | |
| | 3 | Community Psychiatry: Meaning, Definition, History of Community Psychiatry | 3 | To understand the history of psychiatric social work | Lecture discussion and group discussion | |
| | 4 | Principles and Intervention of Community psychiatry | 3 | To understand the history of psychiatric social work | Lecture with PPT, Panel session on the principles | |
| II | Psychiatry Social work in various settings | | | | | |
| | 1 | Psychiatric Social Work, Psychiatric social work intervention in Various Settings- De-addiction centers. | 3 | To interpret the major therapeutic approaches of intervention and rehabilitation.. | Lecture with group discussion | Short test Quiz |
| | 2 | Mental health centers, Educational centers, Medical centers, Geriatric care centers. | 3 | To interpret the major therapeutic approaches of | Lecture PPT | Group |

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| | | | intervention and rehabilitation. | | Thinking | |
| | 3 | Correctional centers, Special school. | 3 | To interpret the major therapeutic approaches of intervention and rehabilitation. | Lecture black board | Formative assessment II |
| | 4 | Social workers ethical responsibilities in practice settings | 2 | To interpret the major therapeutic approaches of intervention and rehabilitation. | Lecture black board and group discussion | |
| III | Psychiatric Treatment Therapies | | | | | |
| | 1 | Individual and Group Psycho Therapies, Conjoint Therapy and Milieu Therapy. | 3 | To apply the skills of working with different populations across a variety of settings. | Lecture black board | Evaluation through : short test |
| | 2 | Organic Therapy- Medication and ECT | 3 | To apply the skills of working with different populations across a variety of settings. | Lecture black board and group discussion | |
| | 3 | Psychiatric hospital as a Therapeutic Community, | 3 | To apply the skills of working with different populations across a variety of settings. | Lecture panel session among the students | |
| | 4 | Occupational Therapy, Therapeutic Activities. | | To apply the skills of working with different populations across a variety of settings. | | Formative assessment II |
| IV | Psychiatric Rehabilitation | | | | | |
| | 1 | Psychiatric Rehabilitation- Meaning, concept, definition, Principles of Rehabilitation. | 3 | To understand the relevance and applicability of different approaches vis a vis emotional and interpersonal issues. | Lecture black board | |

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| | 2 | Intervention of psychiatric social worker in habilitation-Assessment, Planning. | 2 | To understand the relevance and applicability of different approaches vis a vis emotional and interpersonal issues | Lecture black board and group discussion | Formative assessment III |
| | 3 | Implementing and Evaluating Rehabilitation Services. | | To understand the relevance and applicability of different approaches vis a vis emotional and interpersonal issues | Lecture black board | |
| | 4 | Community intervention in Rehabilitation (Individual, family, groups, community). | | To understand the relevance and applicability of different approaches vis a vis emotional and interpersonal issues | Lecture black board and group discussion | |
| | | Types of Rehabilitation Centers | | To understand the relevance and applicability of different approaches vis a vis emotional and interpersonal issues | Lecture black board and group discussion | |
| V | Community Mental Health Programme for High Risk Groups | | | | | |
| | 1 | Post-Partum Mothers, Children, Adolescence, The Aged. | | To create the community mental health programme for high risk group. | Lecture with group discussion | Evaluation through : short test |
| | 2 | The mentally challenged, Alcoholic, | | To create the community mental health programme for high risk group. | Lecture with group discussion | |
| | 3 | Drug Dependence, | | To create the community mental health programme for high risk group. | Lecture black board and group discussion | |

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| | | | | | discussion | Formative assessment III |
| | 4 | Chronically Disaster, III, | | To create the community mental health programme for high risk group. | Lecture black board | |
| | 5 | Suicide victims | | To create the community mental health programme for high risk group. | Lecture black board and group discussion | |

Signature of the Course Instructor: Ms.Deeba

Signature of the Head of the Department: Ms. Deeba

Semester IV

Name of the Course: Hospital Administration

Subject Code: PW1743

Teaching Plan

| Unit | Module | Topics | Lecture hours | Learning outcome | Pedagogy | Assessment/Evaluation |
|------|----------|--|---------------|---|--------------------|--|
| I | Hospital | | | | | |
| | 1 | Meaning –evolution from charity to modern hospital. Classification of hospital. | 2 | To understand the meaning –evolution, classification of hospital. | Lecture Discussion | Evaluation through: Short test |
| | | Hospital administration- concept, definition, general principles, importance, functions. | 3 | To interpret the hospital administration- concept, principles | Lecture with PPT | Multiple choice questions Formative assessment I |

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| | 3 | Patterns and standards , Hospital Administrator- role, functions and duties | | To understand the hospital administrator- role, functions and duties. | | |
| II | Problems of Hospital Administration | | | | | |
| | 1 | Human resource planning: Methods and techniques- recruitment, selection, induction, placement. Performance appraisal Career planning | 2 | To understand human resource planning: Methods and techniques | Lecture Discussion | Quiz |
| | 2 | counselling-Training and development of various categories.Uses of computers in hospital. | 5 | To discuss the counselling-Training and development of various categories and uses of computers in hospital. | Lecture with PPT | Short Test Formative assessment II |
| III | Hospital organization | | | | | |
| | 1 | Hospital organization- Analysis- The governing boards –The Administrator- Assistant to the administrationthe department organization | 4 | To analyze hospital organization. | Lecture | |
| | 2 | The Hospital auxiliary Role of hospital in the health care delivery system | 4 | To understand the role of hospital in the health care delivery system | Lecture Discussion | |
| IV | Quality Assurance in Hospital services | | | | | |
| | 1 | Quality Assurance in Hospital services-General consideration | 5 | To understand the quality assurance in hospital services | Lecture with PPT | Assignment on Women problems |

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| | 2 | Setting the standard and associated problems Improving the quality of hospital services | 4 | To assess the quality assurance in hospital services. | Lecture, Group discussion | Formative assessment III |
| V | Laws pertaining to hospital | | | | | |
| | 1 | The employees provident Fund Act 1952, The Employees Pension Scheme 1995-. | 2 | To understand the laws pertaining to hospital | Lecture Discussion | Seminar on social work in different field Short test |
| | 2 | Employees deposit linked insurance scheme- The Employees state insurance Act 1948- The Health insurance policy | 5 | To discuss the schemes ,laws, policies pertaining to hospital | Lecture with PPT | Formative assessment III |

Signature of the Course Instructor: Dr. Immanuel;

Signature of the Head of the Department: Ms. Deeba