

Internal Quality Assurance Cell

The Internal Quality Assurance Cell (IQAC) of Holy Cross College is an integral part of the institution involved in the process of institutionalizing quality enhancement programs and practices. The IQAC ensures and serves as an effective platform for planning and co-ordinating quality initiatives to enhance and facilitate the academic and administrative performance of the institution.

Vision

To create quality consciousness in our stakeholders through quality evaluation, promotion and sustenance initiatives.

Objectives

- To evolve mechanisms to promote quality culture in the campus.
- To focus on quality enhancement activities and quality sustenance efforts.
- To suggest methods for improving academic and administrative transactional systems
- To maximize our resources, opportunities and capabilities.
- To fix benchmarks as part of the ongoing process towards excellence in education.

Functions

- Institutionalizing quality measures
- Fixing benchmarks/parameters for quality enhancement measures of academic and administrative activities of the institution.
- Facilitating learner-centric and participatory teaching – learning incorporating modern technology
- Co-ordinating quality research activities
- Organizing national seminar/workshop/conference on quality enhancement.
- Initiation and implementation of planning by the departments and student support units
- Multipronged feed-back and follow up action.
- Documentation of various programs / activities leading to quality improvement.
- Release of biannual newsletter
- Preparation and submission of AQAR.
- Academic Administrative Audit

Annual Report of Internal Quality Assurance Cell

2013 – 2014

Month	Activity carried out
June	<ul style="list-style-type: none">• Orientation to the new recruits on the origin and culture of the institution, the IQAC and the NAAC.
July	<ul style="list-style-type: none">• Even semester result analysis (2012-2013)• SWOC analysis• AQAR sent to NAAC (2012-2013)• Release of the even semester biannual IQAC Newsletter. (2012-2013)
August	<ul style="list-style-type: none">• Proposal sent to NAAC for the conduct of the seminar• Meeting with the Alumnae
September	<ul style="list-style-type: none">• Demonstration of smart class
October	<ul style="list-style-type: none">• National Seminar on "New Perspectives and Practices for Quality Enhancement in Higher Education"• Release of the seminar Proceedings• Workshop on Examination reforms
November	<ul style="list-style-type: none">• Consolidation of the odd semester activities
December	<ul style="list-style-type: none">• Release of the bi-annual IQAC Newsletter(2013-2014)• Submission of proposal to UGC for the conduct of UGC sponsored seminar (2014 -2015)
January	<ul style="list-style-type: none">• Proposal sent to UGC financial assistance for the strengthening of IQAC• Result Analysis of odd semester examinations
February	<ul style="list-style-type: none">• Workshop on "Teaching & Learning in the digital age"
March	<ul style="list-style-type: none">• Consolidation of feedback received from alumnae, parents and students• Conduct of Academic Audit
April and May	<ul style="list-style-type: none">• Submission of data for the AQAR and review of the annual plan• Submission of the annual plan of the institution for 2014-2015• Verification of the data and preparation of even semester Newsletter and the AQAR (2013-2014).

The IQAC of Holy Cross College meets every second working day regularly.

Annual Report of Internal Quality Assurance Cell

2014 – 2015

Month	Activity carried out
June	<ul style="list-style-type: none">• Six day workshop on English Skill for teachers.• Two day workshop on “web applications faculty”.• Even semester result analysis (2013-2014)
July	<ul style="list-style-type: none">• Interaction with the management on quality sustenance and examination reforms.• SWOC Analysis.• The AQAR for 2013 – 2014 sent to NAAC• Release of the even semester biannual IQAC Newsletter. (2013- 2014)
August	<ul style="list-style-type: none">• Multidisciplinary exhibition in view of the Golden Jubilee.• Meeting with the PTA and alumnae
September	<ul style="list-style-type: none">• Proposal sent to the India Post to release the Golden Jubilee Special Post Cover and ‘My stamp’.
October	<ul style="list-style-type: none">• Data collection on the activities of the department and clubs and committees for the odd semester(2014-2015)
November	<ul style="list-style-type: none">• Consolidation of the odd semester activities• Workshop on ‘Group discussion and interview skills’.
December	<ul style="list-style-type: none">• Release of the IQAC Newsletter odd semester(2014-2015)• Result analysis with the HOD’s, Principal and COE
January	<ul style="list-style-type: none">• Release of the Golden Jubilee Special Post Cover and ‘My stamp’ on 12 – 01-2015
February	<ul style="list-style-type: none">• Workshop on “Perspectives on Autonomy”
March	<ul style="list-style-type: none">• Consolidation of the feedback from alumnae, parents and students• Internal Academic Audit
April	<ul style="list-style-type: none">• Received data on the activities of the department and clubs and committees.• Submitted the annual plan of the institution for 2015-2016
May	<ul style="list-style-type: none">• Verification of the data and preparation of even semester Newsletter and the AQAR. (2014-2015)

Annual Report of Internal Quality Assurance Cell

2015 – 2016

Month	Activity carried out
June	<ul style="list-style-type: none">• Two day workshop on Value Education• Result analysis with the HOD's, Principal and COE(2014-2015)• Orientation to the parents of Fresher's (I UG and I PG)
July	<ul style="list-style-type: none">• Release of the IQAC Newsletter Even semester(2014-2015)• SWOC Analysis• Proposal sent to the UGC seeking Financial Assistance for seminars• AQAR sent to NAAC (2014-2015)
August	<ul style="list-style-type: none">• Meeting with the PTA and alumnae• One day workshop on "Autonomy Extension"
September	<ul style="list-style-type: none">• Proposal sent to UGC for the conduct of the seminar
October	<ul style="list-style-type: none">• Preparation for Autonomy Extension
November	<ul style="list-style-type: none">• Renewal programme for faculty• Consolidation of the odd semester activities(2015-2016)
December	<ul style="list-style-type: none">• Release of IQAC Newsletter odd semester(2015-2016)
January	<ul style="list-style-type: none">• Result analysis with the Principal, COE and HOD's,• External Academic Audit
February	<ul style="list-style-type: none">• National Seminar on "Teaching and Learning in the 21st Century - Perspectives, Prospects and concerns"• Internal Academic Audit
March	<ul style="list-style-type: none">• Feedback from all the stakeholders
April	<ul style="list-style-type: none">• Collection of data on the activities of the department and clubs and committees.• Drafting the annual plan for the year 2016-2017
May	<ul style="list-style-type: none">• Verification of data received and preparation of even semester Newsletter and the AQAR. (2015-2016)

Annual Report of Internal Quality Assurance Cell

2016 – 2017

Month	Activity carried out
June	<ul style="list-style-type: none">• Three day “spoken English programme”• Even semester result analysis(2015-2016)
July	<ul style="list-style-type: none">• Six day workshop on “E-content development”• Release of IQAC Newsletter (2015-2016) even Semester.• SWOC Analysis• Annual Quality Assurance Report sent to NAAC(2015-2016)
August	<ul style="list-style-type: none">• Meeting with the PTA and alumnae
September	<ul style="list-style-type: none">• Proposal sent to UGC for the conduct of the seminar
October	<ul style="list-style-type: none">• Preparation for Autonomy Extension• Faculty Development Programme
November	<ul style="list-style-type: none">• Consolidation of the odd semester activities• Renewal programme for faculty
December	<ul style="list-style-type: none">• Release of the IQAC Newsletter odd semester(2016-2017)
January	<ul style="list-style-type: none">• One day National seminar on ‘Radical Revolution in Higher Education for Sustainable Development’• Result analysis done with the HOD’s, Principal and COE
February	<ul style="list-style-type: none">• Feedback from all the stakeholders
March	<ul style="list-style-type: none">• Internal Audit
April	<ul style="list-style-type: none">• Receiving data on the activities of the department and clubs and committees.• Drafting the annual plan for the year 2017-2018
May	<ul style="list-style-type: none">• Verification of the data getting ready even semester Newsletter and the AQAR. (2016-2017)

Annual Report of Internal Quality Assurance Cell

2017 – 2018

Month	Activity carried out
June	<ul style="list-style-type: none">• Three day orientation programme on “My Life-My Choice”• Result analysis with the HOD’s, Principal and COE
July	<ul style="list-style-type: none">• Release of the IQAC Newsletter (2016-2017) even semester.• SWOC Analysis• Annual Quality Assurance Report sent to NAAC(2016-2017)
August	<ul style="list-style-type: none">• Meeting with the PTA and alumnae
September	<ul style="list-style-type: none">• NAAC – RAF discussion
October	<ul style="list-style-type: none">• Three day workshop on “Curriculum Design and Assessment”
November	<ul style="list-style-type: none">• Renewal programme for faculty
December	<ul style="list-style-type: none">• Workshop on Outcome based Education• Release of IQAC Newsletter odd semester(2017-2018)
January	<ul style="list-style-type: none">• Result analysis done with the HOD’s, Principal and COE• Academic council
February	<ul style="list-style-type: none">• One day workshop on Academic Administrative Audit
March	<ul style="list-style-type: none">• Preparation for External Audit• Feedback from all the stakeholders• One day seminar on NAAC New Assessment and Accreditation Framework
April	<ul style="list-style-type: none">• One day seminar on ‘Intellectual Property Rights’• Received data on the activities of the department and clubs and committees. (2017-2018)• Drafting the annual plan for the year 2018-2019
May	<ul style="list-style-type: none">• Verification of the data and preparation of even semester Newsletter and the AQAR. (2017-2018)