



# HOLY CROSS COLLEGE

(AUTONOMOUS)

Nagercoil - 629 004



HANDBOOK & ACADEMIC CALENDAR 2019 - 2020



# HOLY CROSS COLLEGE

(Autonomous)

Nagercoil - 629 004

## MOTTO

IN CRUCE ET MARIA SPES NOSTRA  
*"In the Cross and Mary is our hope".*

## VISION

Inspired by God's love manifested in the cross of Christ, the Crossian family envisions a just and harmonious society by empowering its women to be life-sensitive through holistic education.

## MISSION

The college stands for total liberation and development of the students' whole person in order to prepare them to take their rightful place and responsibility in the society.

## Academic Calendar - 2019-2020

### Contact

Secretary	: 04652-261473 (O)
Principal	: 04652-261473 (O)
Controller of Examinations	: 04652-264340 (O)
College Hostel	: 04652-260897
Sister's Residence	: 04652-260709
Fax	: 04652-260704
E-mail	: <a href="mailto:holycrossngc@yahoo.com">holycrossngc@yahoo.com</a>
College Website	: <a href="http://www.holycrossngl.edu.in">www.holycrossngl.edu.in</a>

## CORE VALUES

### **Spiritual values**

The college strives for an all-round formation in the light of Christian principles inculcating love, truth, justice and broadmindedness to face the challenges of life with courage and confidence.

### **Integrity and honesty**

The college upholds ethical values and professional commitment to academic freedom, honesty, personal accountability and transparency.

### **Academic excellence**

The college strives for academic excellence in teaching, learning and research in various disciplines.

### **Research and knowledge enrichment**

The college encourages scholarly activities in the pursuit of critical thinking and analysis. The college also designs courses which cater towards global competency.

### **Innovation and Critical thinking**

The college creates opportunities for everyone to develop their potential in creative thinking and innovation across various curricular and extra-curricular activities.

### **Social responsibility**

The college initiates social consciousness to promote environmental sustainability and contribution to the society, especially the needy and the downtrodden.

### **Aesthetic skills**

The college has an ambience to engage mind, body and emotions for transformation through diverse involvement in mental, physical and emotional programmes.

### **Equity and Equality**

The college promotes a safe environment of trust and mutual respect ensuring the strategic plans fair and inclusive.

## **Participatory leadership**

The college nurtures participatory leadership in students through self-management, team work and shared decision- making to serve society with freedom and responsibility.

## **Ecological citizenship and sustainability**

Conservation and preservation ethics promote ecological citizenship. Eco-spiritual awareness helps to see the interconnectedness and understand the intrinsic worth of the human and the non-human world.

### **OBJECTIVES**

1. To give all-round formation to the students in the light of Christian principles inculcating spiritual, cultural, social and ethical values.
2. To strive for academic excellence across various disciplines.
3. To promote quality and innovative research output.
4. To develop social awareness and commitment among the staff and students for the benefit of the society.
5. To expose the students to the realities of the society through the outreach programme RUN.
6. To instill in the students, appreciation and respect for Mother Earth and our motherland.
7. To involve all the stakeholders in the collaborative consultation and decision making process.
8. To equip women with dignity, self-respect and courage to face the challenges of life.
9. To instill in the students the values of truth, love, justice and peace.
10. To motivate the students to become life long learners.

## **Mother Claudine Echernier**

Foundress of the Congregation of the Sisters of the Cross of Chavanod, France.



## **Rev. Mother Marie Cecile Vionnet**

Foundress of the College



## PERSONAL MEMORANDA

Name .....

Degree ..... Department .....

Year of study ..... Register Number .....

Date of Birth ..... Blood Group .....

Name of the Parent/Guardian

.....

Contact Number .....

Residential Address

.....

.....

.....

Phone Number .....

Address of Hostel / Guardian

.....

.....

.....

.....

E-mail id .....

Aadhar Number .....

Bank Account Number.....

Vehicle Number .....

*Signature*

## NATIONAL PLEDGE

India is my country and all Indians are my brothers and sisters. I love my country and I am proud of its rich and varied heritage. I shall always strive to be worthy of it. I shall give my parents, teachers and all elders respect and treat everyone with courtesy. To my country and my people, I pledge my devotion. In their well-being and prosperity alone lies my happiness.

## NATIONAL ANTHEM

Janagana-mana-adhi-nayaka-Jayahe  
Bharata - bhagya - vidhatha  
Punjaba-Sindu-Gujarata-Maratha  
Dravida - Utkala - Banga  
Vindhya - Himachala Yamuna - Ganga  
Uchchala - Jaladhi - taranga  
Tava suba name Jage  
Tava subha asisa mage  
Gahe tava jaya gatha  
Jana-gana mangala dayaka Jayahe  
Bharata - bhagya - vidhata  
Jayahe, Jayahe, Jayahe  
Jaya, Jaya, Jaya, Jaya he

- Rabindranath Tagore

## தமிழ்த்தாய் வாழ்த்து

நீராரும் கடலுடுத்த நிலமடந்தைக் கெழீவொழுமும்  
சீராரும் வதனமெனத் திகழ்பரதக் கண்டமீதில்  
தெக்கணமும் அதிற்சிறந்த திராவிடநல் திருநாடும்  
தக்கசிறு பிறைநுதலும் தரித்தநறுந் திலகமுமே!  
அத்திலக வாசனைபோல் அனைத்துலகும் இன்பமுற  
எத்திசையும் புகழ்மணக்க இருந்தபெருந் தமிழணங்கே!  
தமிழணங்கே!  
உன் சீரீளமைத் திறம்வியந்து  
செயல்மறந்து வாழ்த்துதுமே!  
வாழ்த்துதுமே!  
வாழ்த்துதுமே!

- 'மனோன்மணியம்' பெ. சுந்தரம்பிள்ளை

## கல்லூரி வாழ்த்து

எம் திருச்சிலுவைக் கல்லூரி  
வாழ்க என்று வாழ்த்துவோம்  
வளர்க என்று போற்றுவோம்  
எம் திருச்சிலுவைக் கல்லூரி

(1)

கல்வியாளும் கலைகளாலும் ஆளுமையை உருவாக்குவோம்  
கடமையும் கண்ணியமும் இருவிழியாய்க் காத்திடுவோம்  
புதிய வாழ்வு புதிய பூமி காண்போமென்றும் உறுதியாய்  
உரிமை கொண்ட மாதிராக வீறுநடை போடுவோம்

(எம் திருச்)

(2)

இந்தியாவின் ஒருமைப்பாட்டை இதயங்களில் விதைத்திடுவோம்  
சொந்த மண்ணில் சேவைப்பயிரை விண்ணுயர வளர்த்திடுவோம்  
சிந்தை மீட்டும் கருணையே செயல்கள் நாட்டும் அமைதியே  
சிலுவை காட்டும் பாதையிலே வாழ வழி காட்டுவோம்

(எம் திருச்)



## COLLEGE ANTHEM

### In the Cross and Mary is Our Hope

Life flows in the Crossian campus  
Fluting a song in questing souls  
Our waking dreams bring the promise  
of petals in the spring.

Our spirits get ignited  
We stay connected and united  
We are flames of Crossian lamps  
Lighting knolls, valleys and swamps.

Reaching out to the unreached lot  
We sing our way to infinite heart  
With knowledge, truth, love and care  
We serve and salve humans far and near.

Love, light, bliss and peace  
Drizzle upon us their eternal grace  
Intuitive wisdom lights our way  
Our souls go aflame everyday...

As we the Crossians know  
The daughter of Chavanod is the seed  
Of this great green institution  
And in her footprints let us lead.

In the Cross and Mary is our hope!  
In our path to self-discovery  
Research, Arts, Science and Poetry,  
Holy Cross holds the key to Victory!

## PRAYER BEFORE CLASS

O God, source of all wisdom, I thank you, I offer you my studies and all that I do. Enlighten my mind and strengthen my will. Help me to live in your presence.

- Amen

# CONTENTS

Holy Cross College Crest	... 10
History of the College	... 11
Chronology of Events	... 13
Attributes of the Graduates	... 15
Code of conduct for Students	... 16
Code of Conduct for faculty	... 22
Infrastructural Facilities	... 24
Succession List of Secretaries	... 26
Succession List of Principals	... 27
Contact personnel & Authority	... 28
Documents required for receiving Certificate	... 29
Scholarships	... 30
Programmes offered	... 31
Programmes a Profile	... 32
Fee Structure for aided programmes	... 33
Courses Offered	... 34
Academic Guidelines	... 35
Co-curricular and extra curricular activities	... 58
Clubs and Committees	... 67
List of Endowment prizes and scholarship	... 87
Endowment Lecture	... 96
Staff Members	... 98
Dates and Events	... 105
Time Table	... 117

## HOLY CROSS COLLEGE CREST



The Radiant Cross symbolizes charity and devotedness and recalls to us very vividly, the Love of Our Lord Jesus Christ. The Cross is a symbol of hope and empowerment. It is endowed with rays to signify our continued participation in the death and resurrection of Christ in the events of our everyday life. A Cross made to be planted on a mountain invites us to climb with love and justice, to go up never to go down.

The letter M may be understood as the first letter of the name Mary, Mother of God, Our Blessed Mother and our Protectress.

To signify more forcefully the Blessed Virgin, the letter M is topped with a star, which reminds us of the guidance of Our Lady in our lives.

The Anchor symbolises our hope in the Radiant Cross and in the Virgin Mary.

Our College Motto is, "IN CRUCE ET MARIA SPES NOSTRA" which means *"In the Cross and Mary is our hope"*.

The Crest is not only a souvenir of the past but a real and most significant programme of life, an ideal to pursue whole heartedly.

## HISTORY OF THE COLLEGE

Holy Cross College (Autonomous), Nagercoil is a Catholic College established and administered by the Congregation of the Sisters of the Cross of Chavanod. The college is under the religious jurisdiction of the Catholic Bishop of Kottar.

Holy Cross College, the first Women's College in Kanyakumari District was inaugurated on 2<sup>nd</sup> August, 1965. The college campus has an area of about 20 acres with large playgrounds and buildings.

Most Rev. Dr. Roch Agniswamy identified the urgent need to have an exclusive women's college in Kanyakumari District and in response to the proposal the then Superior General Rev. Mother Yvonne Lavorel (France) responded positively and Rev. Mother Marie Cecile Vionnet, the then Provincial of Trichy along with her dedicated band of sisters, established this great institution despite severe financial constraints and other heavy odds.

The College was first affiliated to Madras University and it started with the Pre University Course (PUC) which offered the following subjects.

- Part I - English
- Part II - Tamil, Malayalam and French
- Part III - Mathematics, Physics, Chemistry.  
Physics, Chemistry, Biology.  
History, Economics, Advanced Languages.

The College was raised to a first grade college in 1966 and was affiliated to the Madurai Kamaraj University, offering undergraduate courses in Mathematics, Physics, Chemistry, Botany, Zoology, History, Economics and English Literature. Since 1990, the college is affiliated to Manonmaniam Sundaranar University, Tirunelveli.

The College was conferred Autonomous status in 2007 and Extension of Autonomy was granted in November 2016. The college has undergone three cycles of accreditation by National Assessment and Accreditation Council. In the third cycle the college is awarded 'A' grade with CGPA 3.34.

- **Name of the Educational Agency**  
 Congregation of the Sisters of the Cross of Chavanod (France)  
 - Province of Madurai.
- **Name of the Trustees** : Nil.
- **Name of the Secretary** : Dr. Sr. Gerardin Jayam  
 Address : Holy Cross Convent  
 Nagercoil - 4  
 Telephone No. : 04652-260709
- **Name of the Principal** : Dr. Sr. S. Anne Perpet Sophy  
 Telephone No.:04652-260709
- **Year of establishment** : 1965
- **G.O. No. permitting the opening of the college** :  
 A-3179, Registrar of University of Madras.
- **Copy of G.O. / Govt. letter permitting change in name and /  
 or change of site / G.O. permitting to continue at temporary  
 site:** Not applicable.
- **NAAC Accreditation**
  - ❖ **I Cycle of Accreditation:** Accredited at the 4 Star level on 01.02.1999.
  - ❖ **II Cycle of Accreditation:** Accredited at the 'B++' level on 20.05.2005.
  - ❖ **III Cycle of Accreditation:** Accredited with 'A' Grade (CGPA 3.34) on 05.01.2013.
- **AICTE letter of validity for M.B.A., / M.C.A.:** Not applicable

## CHRONOLOGY OF EVENTS

Year	Events
2019	Golden Jubilee Hall, Ph.D. Mathematics
2018	Patio Library
2017	Ph.D. Commerce, Chemistry, Economics, History and Biodiversity garden.
2016	M.Sc. Mathematics (S.F.) and Autonomy Extension
2014	M.A. English (S.F.)
2013	Re-accredited with 'A' Grade (CGPA 3.34) by NAAC, DST-FIST Lab.
2012	M.Sc. Chemistry (S.F.), M.A. History (S.F.) and M.Phil. Commerce (S.F.), Computer Centre, St. Joseph's Hall
2011	B.A. Tamil Literature (S.F.), Oxidation Pond
2010	Ph.D. Physics, B.Sc. Maths (S.F.), B.A. English Literature (S.F.) and B.Com. (S.F.)
2009	M.Phil. - Physics (S.F.), M.Phil. Zoology (S.F.), Ph.D. English and Botany, Central Bank of India, Roch Nager Branch, Nagercoil.
2008	B.Sc. Computer Science (S.F.) and M.Phil. English Literature (S.F.), Language Laboratory
2007	Conferred Autonomous Status, M.Com. (S.F.) and M.S.W., (S.F) II Floor of Claudine Block
2006	M.Sc. Bio Medical Science (UGC funded) and B.Com. with C.A. (S.F.) Mini Gymnasium, Extension of Claudine Block
2005	Reaccredited at the 'B <sup>++</sup> ' level by NAAC, Construction of Cecile Hall
2004	Functioning of the copy & Hello point
2003	M.Sc. (Industrial) Biotechnology (S.F.) and M.A. Business Economics (S.F.) (Nomenclature changed from 2016-2017 as M.Sc. Botany and M.A. Economics)

2002	Installation of Computer Laboratory, Off – Campus Study Programme under Bharathiar University, Coimbatore
2000	Ph.D. Zoology
1999	Accredited at the Four Star level by NAAC, Multipurpose Hall, Introduction of Vocational Sericulture Course in B.Sc. Zoology
1998	Introduction of Teacher based Education system - (Semi Autonomous status for M.Sc. Zoology)
1995	Construction of Claudine Block and Vehicle shed
1990	Affiliated to Manomaniam Sundaranar University, Tirunelveli, (Member of Association of Indian Universities)
1984	M.Sc. Physics
1980	B.Com.
1979	M.Sc. Zoology
1978	M.Sc. Maths
1977	Inauguration of extension of State Bank of India, workshop and Non Residential Student Centre
1973	College Chapel
1972	M.A. English Literature and College Library
1970	Opening of the Madonna Block
1967	Opening of the second Block of the Cecilia Hostel
1966	Degree status for Arts and Sciences (Affiliated to Madurai Kamaraj University), Botanical Garden, Raised to First Grade College
1965	Founded by Rev. Mother Maire Cecile. Started with PUC (Affiliated to Madras University)

## ATTRIBUTES OF THE GRADUATES

Graduates of our College develop the following attributes during the course of their studies.

**Creative thinking:** Equipping students with hands-on-training through skill based courses and projects.

**Personality development:** Coping with increasing pace and change of modern life through value education, awareness on human rights, gender issues and giving counselling for the needful.

**Environmental consciousness and social understanding:** Reflecting upon green initiatives and understanding the responsibility to contribute to the society; promoting social and cultural diversity through student training and service learning programmes.

**Communicative competence:** Offering effective communication skills in both professional and social contexts through bridge courses and activities of clubs and committees.

**Aesthetic skills:** Engaging mind, body and emotions for transformation through finearts, meditation and exercise; enriching skills through certificate courses offered by Holy Cross Academy.

**Research and knowledge enrichment:** Getting in-depth knowledge in the specific area of study through relevant core papers; ability to create new understanding through the process of critical analysis and problem solving.

**Professional ethics:** Valuing honesty, fairness, respect, compassion and professional ethics among students. The students of social work adhere to the *National Association of Social Workers Code of Ethics*.

**Student Engagement in the learning process:** Obtaining extensive and varied opportunities to utilize and build upon the theoretical and empirical knowledge gained through workshops, seminars, conferences, industrial visits, summer internship programs and research projects. *Collaboration, monitoring and evaluation of*



*practice* - The interaction of social work students with client and professionals induce changes in their behaviour pattern to work in collaboration with professional bodies.

**Employability and Adaptability:** Enhancing students in their professional life through Crossian Centre for Entrepreneurship and Career guidance.

**Women empowerment and leadership:** Developing the capacity of self-management, teamwork, leadership and decision making through gender sensitization programmes.

## CODE OF CONDUCT FOR STUDENTS

The reputation of the college is in the hands of the staff and students, whether they are on or off the premises. The institution has utmost faith in its staff and students and in their desire to uphold its standard.

- The academic year is divided into two semesters. If a student leaves the college during the first semester before 31<sup>st</sup> August, she shall have no right to claim a remission of any portion of the fee except the tuition fee.
- The semester fee should be paid by the students within ten working days from the date of re-opening.
- Wearing the ID is mandatory for all the students.
- Loss of Identity card should be reported immediately and duplicate will be issued by the college on requisition letter to the principal and on payment of the prescribed amount.
- The students are expected to assemble in the classroom immediately after the first bell.
- The students are not permitted to leave the college during the working hours, in case of emergency they have to get permission and a gate pass from the Principal/Head of the Department.

- The day is given a start with a devotional song played through the public address system, followed by a short prayer. All the staff and students are expected to keep standing during this time, whether they are inside or outside the classroom.
- The students are not permitted to give interviews in radio/ TV without prior permission from the principal.
- The students are expected to move quickly and quietly while moving from one class to another. They are not permitted to visit the canteen during class hours. While walking they must keep to the right along the corridors, in the staircases and on the road.
- The students are expected to read the information on the college notice board and the department notice board regularly. Ignorance of any such information will not be accepted as an excuse for failing to comply with it.
- The Students have to enter and leave the Multipurpose Hall through the side doors only. During college meetings, the students have to show respect to the dignitaries on the stage by standing until they take their place on the dais. No one should leave the hall during the meetings or show noisy approval or disapproval. They should avoid carrying books or eatables to the hall.
- The students should accord respect and greet the staff whenever they happen meet them.
- The students must be always courteous in their words and deeds. If any article is lost or found in the college campus, they shall report the matter to the college office.
- The students should consider college property as their own and cause no wilful damage. They should not pluck fruits from trees, as they are leased out. They should not write or make any mark on the walls, desks or in any part of the college premises or litter the campus with papers, sweet wrappers, plastic bags waste materials. They must take pride in keeping the campus clean.

- **Disobedience, irregular attendance, malpractices in examinations, habitual carelessness, bad conduct and manners and non-observance of the rules of the college shall lead to strong disciplinary action which may entail dismissal from the college.**
- Regularity and punctuality for classes and tests are very essential. Absentees for Continuous Internal Assessment (CIA) tests will be penalized.
- The students should dress neatly and decently. Modesty in dressing is highly emphasized in the college. Students should wear in uniform on all working days. On permitted days, students can wear only sarees / chudithar.
- T-shirts/ jeans pant and sleeveless attire are not permitted.
- The Staff and the students should not collect money without prior permission from the Principal and the Head of the Department concerned.
- The students should remember that wherever they are, they represent the college and honour it by their behaviour.
- The students are not permitted to post negative statements about the college / staff / students on social media website.
- **Ragging is totally banned in the institution. Any act of ragging is liable for appropriate punishment.**
- The students are permitted to bring laptop to the college. Laptops can be used during class hours only for academic purposes (seminar, assignment, blended classroom learning and for project work).
- The students misusing the laptops in the campus are liable to strong disciplinary action.

### **ATTENDANCE**

- The students should attend the classes regularly. Attendance will be marked at the beginning of each period. If a student is absent for any one period, that half day will be marked as absent.

- A student will be permitted to write the semester examinations, only if she has an attendance of atleast 75%. If the attendance is 62% to 74% she has to pay a condonation fee of Rs. 1,000/- and she will be permitted to write the semester examinations. (If the attendance is less than 62% the student will not be permitted to write the semester examination.)

### LEAVE OR ABSENCE

- A student should not absent herself from the class except for valid reasons. She shall apply for leave in advance to the Principal in the prescribed leave form, which may be obtained from the college office. If this is not possible as in the case of sudden illness, leave letter shall be produced on the day, the student returns to the college. The leave form should be counter signed by the parent/ guardian and the respective class teachers.
- If a student absents herself without prior information, her absence will be immediately reported to her parents or to the hostel warden and disciplinary action such as levying fine, suspension etc. will be taken.
- The students who come late will be permitted to the class only with the permission of the HOD.
- **All the scholarship / fee concession holders should earn an attendance of 90% failing which the entire scholarship / fee concession amount has to be refunded to the Government as per G.O.M.S. No. 1537 Social Welfare Dept., Dt. 20.04.1983.**
- The students who represent the college in sports and games, or in competitions, such as fine arts, quiz, elocution etc. or NSS camps are given credit of attendance for the period. It is called leave on Other Duty (OD). They shall fill proper forms meant for OD and get them countersigned by the HOD and submit it to the Principal and Controller of Examinations before they leave the campus. Those who fail to do so will be considered absent.

## CERTIFICATES

- Any student, past or present, wishing to obtain a Transfer Certificate (TC) or Conduct Certificate (CC), must apply to the college office in the prescribed form. Certificates will be issued with 48 hours notice. No certificate will be posted unless a stamped self-addressed envelope is submitted together with the application. Those who want the TC should bring one of their parents/guardian.

## PETITIONS AND COMPLAINTS

- Requests, petitions, appeals and complaints of any kind must be made either to the Principal directly or through the suggestion box, which is kept outside the Principal's office. Students are not allowed to make a complaint as a group or to address any authority in a collective petition. Such combined action is subversive of good order.
- **Under the Government's Educational rules, the Principal has full power to inflict punishments such as fine for inadequate attendance and irregularity in the Continuous Internal Assessments (CIA), suspension and expulsion in matters of grave concern.**

## HOSTEL

- The students who are not residing with the parents or relations are expected to live in the college hostel. Hostel students will be under the care of the warden and they must abide by the hostel rules.
- Day scholars should not visit the hostel.

## LIBRARY

- It is obligatory for all students of the college to be members of the Library and Reader's Forum.
- The library will remain open from 8.45 a.m. to 4.15 p.m. on all working days.

- The students must bring their ID card and Library card while entering the Library. They should not enter with bags, but leave them on the shelf near the circulation desk.
- The library card is not transferable.
- The students should maintain strict silence in the Reading Room and other areas of the library.
- After taking a book from the Reading Room shelf, they should get it issued at the circulation desk by submitting the Reading Pass. Before leaving the library the books should be left at the counter.
- Students will be allowed to take a maximum of 5 books at a time to read in the Reading Room.
- Newspapers should be handled with care and all the pages should be intact after reading them.
- Do not misplace the books while looking for the books on the shelves. After selecting the needed books do not shuffle, but keep in proper places.
- The students have the privilege of direct access to the shelves in the stack room and the reading room. They are requested to respect the freedom and not misuse it.
- The students should not crowd in front of any counter, but should be in a queue.
- The students will be given two/five borrower's tickets. When a book is borrowed, a borrower's ticket is to be given at the counter. The ticket will be returned to the borrower when the book is returned. Not more than two books will be issued for the UG students and 5 books for the PG students at a time.
- Check the condition of the book at the time of borrowing. In case of any mutilation or loss of pages, report instantly to the concerned library staff. Otherwise the borrower will be responsible for the damage.

- A student can keep a book only for a week. The book borrowed should be returned on or before the stipulated date mentioned on the date-slip. When the prescribed time has elapsed, the book must be returned to the librarian by the student herself.
- A student failing to return a book within the prescribed time shall pay an overdue charge of one rupee per book per day and she will not be allowed to use the library till the due is paid.
- Absence from the college shall not be an excuse for any delay in returning the books. Books due on a holiday shall be returned on the next working day and no fine will be levied.
- The books may be returned on all working days.
- All books must be returned before the end of each semester.
- No one is allowed to pass on any book to another or lend them to any one inside or outside the college.
- The librarian will examine all the books returned and if any book is found damaged, the matter will be reported to the Principal at once. If a book is damaged, lost or soiled, the person responsible shall replace it with a new copy of the book.
- Books should be handled with care. Marking on books is most objectionable. The students are strictly forbidden to tear, cut out or scribble on pages of magazines, periodicals and books. Any student found doing so will be punished severely.
- Library is a mobile free zone.

## CODE OF CONDUCT FOR FACULTY

To ensure optimal functioning of any institution an efficient teamwork structured around operational guidelines is mandatory.

**Code of conduct for faculty is listed below:**

- Faculty should adhere to responsible conduct and behaviour.
- Faculty must not violate the laws of the Government/College/ local bodies etc.

- Members of faculty are expected to contribute professionally in curricular, co-curricular and extra-curricular activities of the college.
- Faculty must rise beyond all forms of discriminations based on ethnicity, age, religion, caste, creed, colour, nationality, linguistics and disability differences.
- Faculty must be punctual to all the classes, official meetings and learn to meet deadlines with resilience.
- Faculty should be impartial in teaching and evaluation and should ensure outcome- based learning.
- Every teacher should be considerate and dignified while interacting with the students, colleagues, support staff and management.
- Faculty should update their knowledge and skills and continue their professional growth.
- Teachers should engagingly design and implement courses that are sensitive to the varying learning needs of the diverse student community.
- Faculty must inculcate respect for the biodiversity and instill ethical values and a sense of self-worth in the students.
- Faculty should extend support, appreciation and constructive criticism to colleagues and avoid unprofessional talk about individuals.
- Faculty should not involve in any act which will undermine the integrity and reputation of the institution; they are expected to set aside clear boundaries with the students and their parents; and adhere to the highest standard during online and offline communication.
- Faculty should be ready to take additional responsibilities assigned by the HOD / Principal in academic, co-curricular or extra-curricular activities.
- Faculty should avoid any activity that would involve stakeholders in any practice that is not in compliance with the Code of Conduct of the Institute.



## INFRASTRUCTURAL FACILITIES

3 Storeyed Main Block
3 Storeyed Claudine Block
3 Storeyed St. Joseph's Block
3 Storeyed Mermier Block
Multipurpose Hall
St. Joseph's Hall (Air conditioned)
Cecile Hall
Office
Office of the Controller of Examinations
Administrative Block
Office - Stock Room
Library (2 Storeyed)
Computer Laboratories with Internet facility
Wi-Fi Facility
DST-FIST Laboratory
Tissue Culture Laboratory
8 Research Laboratories
Madonna Block
Stationary
Copier Room
NSS Room
Indoor Stadium
Play Grounds
Chapel
Rock Garden

Computers in all Departments with Internet facility
Laboratory facilities in all Science Departments
Smart Classroom facility
Bank Branch-Central Bank of India
Vehicle Parking- Staff and Students
Canteen
Pump Room
Hello Point
Workshop
Generator Room (Uninterrupted Power Supply)
Wash Rooms
Oxidation Pond
Sericulture Room
Rainwater Harvesting
Bio- Fertilizer Cell
Purified Drinking Water
Waiting Shed
Childline Office
Animal House
Herbal Garden
Day Care Centre
College Buses (9 Nos.)
2 Hostels
CCTV Cameras
Golden Jubilee Hall
Biodiversity Garden
Patio Library
Star Garden

## SUCCESSION LIST OF SECRETARIES

1.	Sr. Emilie	1965 - 1969
2.	Sr. Casilda	1969 - 1971
3.	Sr. Eusebuis	1971 - 1977
4.	Sr. Collete	1977 - 1980
5.	Sr. Casilda	1980 - 1982
6.	Sr. Edith	1982 - 1984
7.	Sr. Mesmin	1984 - 1989
8.	Sr. Casilda	1989 - 1990
9.	Sr. Mercy	1990 - 1991
10.	Sr. Rosalie	1991 - 1997
11.	Sr. Anne Francis	1997 - 2000
12.	Sr. Mesmin	2000 - 2004
13.	Sr. Gerardin Jayam	2004 - 2007
14.	Sr. Phylis	2007 - 2008
15.	Sr. Basil Rose	2008 - 2015
16.	Sr. Anne Perpet Sophy	2015 - 2016
17.	Sr. Gerardin Jayam	2016 - Till date

## SUCCESSION LIST OF PRINCIPALS

1.	Sr Emilie	1965 - 1969
2.	Sr. Casilda	1969 - 1972
3.	Sr. Regina	1972 - 1976
4.	Sr. Scholastica	1976 - 1986
5.	Sr. Felicia	1986 - 1990
6.	Sr. Rosamma	1990 - 1997
7.	Sr. Mercy	1997 - 2000
8.	Sr. Rosalie	2000 - 2004
9.	Sr. Elsy George	2004 - 2007
10.	Sr. Rosalie	2007 - 2010
11.	Sr. Gerardin Jayam	2010 - 2015
12.	Sr. M. R. Basil Rose	2015 - 2019
13.	Sr. S. Anne Perpet Sophy	2019 - Till date

## CONTACT PERSONNEL & AUTHORITY

Student Affairs	Contact Personnel
Staff and student matters, reporting special achievements and award, representing special requests, needs or problems, if any	Principal
Self-learning Non Major Elective and Skill Enhancement Courses. Registration / Change	Deans/Members of curriculum steering committee
Registration for repeating Continuous Internal Assessment (CIA)	Head of the Department
(a) Semester Examination. Registration for regular/ arrears (b) Distribution of cumulative marksheets (c) Applying for provisional certificate and degree certificate	Controller of Examinations  Controller of Examinations  College Office
Attestation of certificate	Principal / HOD of Aided Dept.
Student Bonafide Certificate / Transfer Certificate / Conduct Certificate	Principal (After verifying with the clerk at the certificate counter in college office)
General Scholarships	Principal (After contacting the clerk office assistant at the scholarship counter in the college office)

<b>Student Affairs</b>	<b>Contact Personnel</b>
Endowment Scholarships	HOD
Leave Application (a) Day Scholars (b) Hostellers	HOD and Class in-charge Warden and Class in-charge
Fees Payment (a) College Fee (b) Exam Fee (c) All other cash payments	Central Bank of India, Roch Nagar, Nagercoil  Bursar in the college office

## **DOCUMENTS REQUIRED FOR RECEIVING CERTIFICATE**

### **a) Duplicate marks card**

1. Covering letter addressed to the Principal
2. Original acknowledgement from the police station for the complaint registered regarding missing document.
3. Affidavit from a notary
4. Fee paid receipt

### **b) Consolidated mark card (Transcript)**

1. Covering letter addressed to the Principal
2. Photocopy of all mark statements
3. Fee paid receipt

### **c) Migration Certificate**

1. Covering letter addressed to the Principal
2. Photocopy of all mark statements
3. Copy of TC
4. Fee paid receipt

### **d) Transfer Certificate & Provisional degree Certificate**

1. Covering letter addressed to the Principal
2. Photocopy of all mark statements

3. Eligibility from the COE office
  4. Fee paid receipt
- e) Conduct Certificate, Duplicate ID and Duplicate Hall ticket**
1. Covering letter addressed to the Principal
  2. Fee paid receipt
- f) Any other certificate letter specifying the nature of the certificate addressed to the Principal**

## **SCHOLARSHIPS**

Various State and Central Government Scholarships are available. Contact the class teacher/ HOD / Office for detailed information.

### **Aided Students**

1. Government of India Merit Scholarship
2. Backward Class Scholarship
3. Most Backward Class Scholarship
4. SC/ST Scholarship
5. University Merit Scholarship
6. Tamil Nadu Educational Trust Scholarship
7. Uzhavar Scholarship
8. Differently abled Scholarship
9. EVR Nagammaiyar Scholarship
10. Single Girl Child Scholarship
11. AMM Foundation Scholarship
12. BC Merit Scholarship

### **For Self Finance Students**

1. Minority Scholarship
2. Uzhavar Scholarship
3. SC/ST Scholarship
4. Differently abled Scholarship

### **From the Management**

- Crossian Merit Scholarship (CMS)
- Institutional Scholarship for Poor Meritorius student
- Scholarships for Meritorious S.F. Students
- Freships for Sports Students

## PROGRAMMES OFFERED

Aided Programmes	
UG	PG
Mathematics Physics Chemistry Botany Zoology History Economics English Commerce	Mathematics Physics Zoology English
Self Funded Programmes	
UG	PG
Mathematics Computer Science English Tamil Commerce (2 sections)	Chemistry History Botany Economics English Commerce Social Work Mathematics
M.Phil. Programmes	
English Physics Zoology Commerce	
Ph.D. Programmes	
Zoology English Botany Physics Chemistry Commerce Economics History Mathematics	



## PROGRAMMES - A PROFILE

Degree	Programmes	Year of Affiliation	Sanctioned Strength
B.A.	History	1966-67	64
	Economics	1966-67	64
	English	1966-67	64
	English(S.F)	2010-2011	64
	Tamil (S.F)	2011-2012	64
B.Sc.	Mathematics	1966-67	48
	Physics	1966-67	48
	Chemistry	1966-67	48
	Botany	1966-67	48
	Zoology	1966-67	48
	Computer Science (S.F)	2008-2009	48
	Mathematics (S.F)	2010-2011	48
B.Com.	Commerce	1980- 1981	64
	Commerce (S.F-I)	2010-2011	64
	Commerce (S.F-II)	2017-2018	64
M.A.	English	1971-72	30
	Economics (S.F)	2003-2004	30
	History (S.F)	2012-2013	30
	English (S.F)	2014-2015	30
M.Sc.	Mathematics	1978-1979	25
	Zoology	1979-1980	25
	Physics	1984-1985	25
	Botany (S.F)	2003-2004	25
	Chemistry (S.F)	2012-2013	25
	Mathematics (S.F)	2016 - 2017	25
M.Com	M.Com Commerce (S.F)	2007-2008	30
M.S.W.	M.S.W. (S.F)	2007-2008	20

M.Phil.	English (S.F)	2008-2009	15
	Physics (S.F)	2009-2010	10
	Zoology (S.F)	2009-2010	10
	Commerce (S.F)	2012-2013	15
Ph.D.	Zoology	2000-2001	
	Botany	2009-2010	
	English	2009-2010	
	Physics	2010-2011	
	Chemistry	2017-2018	
	Commerce	2017-2018	
	Economics	2017-2018	
	History	2017-2018	
	Mathematics	2018-2019	

### FEE STRUCTURE FOR AIDED PROGRAMMES

Programmes	Tuition Fee	Special Fee	Main & Allied		
			I Year	II Year	III Year
<b>M.A.</b> English	250	225			
<b>M.Sc.</b> Mathematics	375	225			
Physics	375	225	250	250	
Zoology	375	225	300	300	
<b>B.Sc.</b> Mathematics		225	40		
Physics		225	80	130	80
Chemistry		225	Maths 100 Botany 150	140	100
Botany		225	125	125	75
Zoology		225	150	140	100
<b>B.A.</b> History		225			
Economics		225			
English		225			
<b>B.Com.</b>		225			

## COURSES OFFERED (2019 - 2020)

<b>UNDER GRADUATE COURSES</b> <b>B.A./ B.Sc./ B.Com.</b> <b>Part I - Tamil / French</b> <b>Part II - English</b>		<b>POST GRADUATE COURSES</b> <b>M.A./ M.Sc./ M.Com./ M.S.W.</b>	
<b>Main</b>	<b>Allied – I</b>	<b>Allied – II</b>	<b>PG</b>
<b>Part III – B.A.</b>			
History (Tamil Medium)	History of Ancient World Civilizations and Tourism	Political Science	M.A. History (S.F)
Economics	Economic Statistics	Introduction to Accounting with Tally	M.A. Economics (S.F)
English (Aided) English (S.F)	Modern English Grammar and Composition	History of English Literature	M.A. English (Aided) M.A. English (S.F)
Tamil (S.F)	Ikkaala Ilakkiyangal	Sitilakiangal	
<b>Part III – B.Sc.</b>			
Mathematics (Aided) Mathematics (S.F)	Physics	Statistics	M.Sc. Mathematics (Aided) M.Sc. Mathematics (S.F)
Physics	Mathematics	Chemistry	M.Sc. Physics
Chemistry	Mathematics / Botany	Physics	M.Sc. Chemistry (S.F)
Botany	Chemistry	Zoology	M.Sc. Botany (S.F)
Zoology	Chemistry	Botany	M.Sc. Zoology
Computer Science (S.F)	Digital Computer Fundamentals	PC Hardware and Trouble Shooting	
<b>Part III – B.Com.</b>			
Commerce (Aided) Commerce (S.F)	Business Economics	Principles of Management	M.Com. (S.F)
			M.S.W (Master of Social Work) (S.F)
<b>Pre Doctoral Courses</b> <b>M.Phil. – English, Physics, Zoology &amp; Commerce</b>		<b>Doctoral Courses</b> <b>Ph.D. – English, Physics, Botany, Zoology, Chemistry, Commerce, Economics, History &amp; Mathematics</b>	

## ACADEMIC GUIDELINES

Holy Cross College was conferred autonomous status in the academic year 2007-2008. Choice based credit system was implemented then onwards for all the programmes.

### **CHOICE BASED CREDIT SYSTEM (CBCS)**

The main feature of the CBCS is to make undergraduate education student centric rather than system centric or teacher centric. CBCS allows students to choose inter-disciplinary, intra-disciplinary courses, skill oriented papers (even from other disciplines according to their learning needs, interests and aptitude) and more flexibility for students. CBCS makes education broad-based and at par with global standards.

In keeping with the spirit of CBCS based on the norms of UGC, the curriculum has been restructured every three year for all UG programme since the college was conferred with the autonomous status in 2007-2008. These courses aim to provide a paradigm shift in the national education policy seeking to bridge an increasing gap between an undergraduate degree and employability.

### **Allotment of Credits**

Credit is a measure of the quantum of work a student is required to put in for a particular course. It is based on the level of the course, course content and duration of the course. Successful completion of a course earns the student the full credit for that course. A student must earn a minimum of 140 credits to get her UG degree. She may choose self-learning courses offered to augment her credits. A student may also earn more credits by choosing certificate/diploma courses.

<b>CBCS FOR UG PROGRAMME</b>			
<b>Study of Component</b>	<b>No. of Courses</b>	<b>Credit per Course</b>	<b>Total Credits</b>
<b>Part I</b> Tamil / French	<b>2 + 2 = 4</b>	<b>3</b>	<b>12</b>
<b>Part II</b> English	<b>2 + 2 = 4</b>	<b>3</b>	<b>12</b>
<b>Part III</b> Core and Discipline specific Elective course Generic Elective Courses	<b>17- 22</b> <b>4</b>	<b>4 – 5</b> <b>4</b>	<b>80</b> <b>16</b>
<b>PART IV</b> <b>I. Non Major Elective Course (NMEC)</b>	<b>2</b>	<b>2</b>	<b>4</b>
<b>II. Ability Enhancement Compulsory Course (AECC)</b> 1.English Communication 2. Environmental Studies (EVS)	<b>2</b>	<b>2</b>	<b>4</b>
<b>III. Skill Enhancement Course (SEC)</b>	<b>4</b>	<b>2</b>	<b>8</b>
<b>IV. Foundation Course</b> Value Education I (I & II Sem.) Value Education II (III & IV Sem.) Human Right Education (HRE) – V Sem. Women Studies (WS) – VI Semester	<b>4</b>	<b>1</b>	<b>4</b>
<b>Part V</b> <b>Skill Development Programme (SDP) - Certificate Courses</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Students Training Programme (STP) – Clubs, Committees &amp; NSS</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Service Learning Programme (SLP)- RUN</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>TOTAL</b>			<b>143</b>

140 credits are allotted for Part-I, Part-II, Part-III and Part-IV courses. 3 credits are for SDP, STP and SLP Programmes.

### **Part I – Tamil**

Tamil will be taught in the first 4 semesters for B.A. / B.Sc. students and in the first 2 semesters for the B.Com. and B.Sc. Computer Science students. Special emphasis is given on developing the language skills, training for competitive examinations and developing awareness about Tamil culture and tradition.

### **Part I – French**

French is also taught for B.A. / B.Sc. students in the first 4 semesters and in the first 2 semesters for the students of B.Com. and B.Sc. Computer Science. Special emphasis is given on developing language skills to promote job opportunities within and outside India.

### **Part II – English**

To make the freshers feel confident about the medium of instruction (English), an intensive teaching of English is envisaged in the restructured system. The students of B.A. and B.Sc. courses learn English in the first 4 semesters and the students of B.Com. and B.Sc. Computer Science in the first 2 semesters.

### **Part III - Core Courses**

The core courses consist of 17- 22 courses for the six semesters. The students gain an in-depth knowledge on the subjects related to their respective discipline.

### **Elective Courses**

UG departments offer 2-4 elective courses in the III, IV, V, VI semesters pertaining to their discipline which are named as Discipline Specific Electives. It is mandatory for all the UG students to opt for 4-5 Generic elective courses including practicals (Inter disciplinary) except for Arts and commerce students.

### **Part III - Project**

- To be conducted during the V Semester
- It is a group project with 5 members in each group.

There is external evaluation for all the courses (theory papers) under Part I, II and III.

### **Part-IV Courses**

- I. Non Major Elective Course (NMEC)
- II. Ability Enhancement Compulsory Course (AECC)
- III. Skill Enhancement Courses
- IV. Foundation Course

### **Part IV**

#### **I. NMEC - Interdisciplinary Course: I & II Semesters**

##### **i) Basic Tamil**

Those who have not studied Tamil upto XII Std, but have taken French under Part I shall take Basic Tamil comprising of two courses.

##### **ii) Advanced Tamil**

Those who have studied Tamil upto XII std, but have taken French under Part I shall take Advanced Tamil comprising of two courses.

##### **iii) Others**

Those who do not come under i) & ii) categories can choose any NMEC offered by other departments.

#### **II. AECC**

The ability enhancement courses are based on the content that leads to knowledge enhancement.

1. Environmental studies
2. English Communication

The relevant study materials are provided by the institution. These are mandatory for all disciplines.

### **Internal components include Creative Writing, Viva-voce and Language Laboratory**

- Viva-voce examination will be based on speaking and reading skills. For speaking - Questions from Unit II & V.
- Students will have 4 hours of Language Laboratory on rotational basis.
- 30 minutes practical test at the end of the semester.
- For external, 3 questions out of 5 from four unit must be answered. Each question carries 5 marks.
- Unit V is only for Viva voce examination.

### **Environmental Studies (II Semester)**

#### **Internal components**

##### **Album**

- Based on Environmental issues - group of 8 students.
- Album can contain poems, pictures, collage, paper cuttings, paintings, drawings etc.
- Marks must be given for content and not for decorations.

#### **Field visit, Fieldwork Report & Viva**

- Field visit - outside working hours.
- Field Report - 10 - 15 pages typed, with 1 or 2 photos.
- Viva voce - based on field work report.

### **III - Skill Enhancement Course (SEC)**

Students will be divided into 2 categories

**Category A:** Computer Science (S.F.), English (Aided & S.F.), Zoology, History, Chemistry, Tamil (S.F.)

**Category B:** Commerce (Aided & S.F.), Maths (Aided & S.F.), Botany, Physics and Economics



Category	Semester III	Semester IV
A	Meditation and Exercise	Computer Literacy
B	Computer Literacy	Meditation and Exercise

External: Two hours of practical exam

#### IV - Foundation Course

- These courses are conducted during the value education hour.
- The internal test and external exam can be written in English / Tamil.
- The duration for external exam is 1½ hours.
- For Value Education I & II, external examination will be conducted at the end of II & IV semesters respectively. For HRE, external examination will be conducted at the end of V Semester for 1½ hours.
- For Women Studies, external examination will be conducted at the end of VI Semester for 1½ hours.

#### (i) Value Education I (I Year)

##### Internal Components include

- i) Song, Mime and Skit - 7 members in each group. Maximum no. of groups: 6 to 9
- ii) Written test - 4 out of 6 questions. Each question carries 5 marks.
- iii) A Kind Action - Student's life experience/life experience of family member / a friend.

#### (ii) Value Education II (II Year)

##### Group Album

- i) 7 members in each group.; maximum no. of groups: 6 to 9; page limit: 10; lot method to select the title; mode of presentation may include poems, pictures, drawings, printouts, paper cuttings, photographs, quotes, collage etc.

### iii) Human Rights Education (HRE) - (V Semester)

- Title for Album will be chosen from the prescribed text.
- Maximum of 7 members in each group: 6-9 groups

### iv) Women Studies (WS) - (VI Semester)

- For album, title should be related to women's issues discussed in the text book.
- Maximum of 7 members in each group: 6-9 groups

## PART: V

### i) Skill Development Programme (SDP) - Certificate Courses

- |                    |                         |
|--------------------|-------------------------|
| Clinical Chemistry | - Dept. of Chemistry    |
| Folklore (Kalari)  | - Dept. of Tamil (S.F.) |

The courses such as Artificial Jewel Making, Artificial Bouquet Making, Bridal Makeup & Hair dressing, Catering, Computer Accounting, Computer Hardware, Clay Design, Handicrafts, Hand Embroidery, Hindi, Glass Painting, Saree Painting, Poster Painting, Tailoring and Music are offered by Holy Cross Academy

- Compulsory for all I year students.
- 60 hours programme with one credit- included in the curriculum.
- Courses and final examinations will be conducted by external experts.
- Certificates will be issued to those who pass in the examinations.
- If a student fails, she is not eligible to get the degree.

### ii) Student's Training Programme (STP)

- Compulsory for all I & II year students.
- Clubs and Committees - Eco Club, YRC, Rotaract Club, NSS/ RRC, AICUF, Consumer Club, Legal Literacy and Women's Cell.
- Each student can opt for one of the clubs/committees.

### iii) **Service Learning Programme: Reaching the unreached Neighbourhood (RUN)**

- 60 hours programme - Reaching the Unreached Neighbourhood (RUN) programme with one credit - included in the curriculum.
- If a student fails, she is not eligible to get the degree.

### iv) **Value Added Courses**

In order to make the students excel in knowledge and entrepreneur skills, value added courses are introduced for all UG students. The courses are organized by the departments in collaboration with other institution. Each course is of 30 hours duration.

### **Self Learning Course (SLC)**

Self Learning Courses are specially designed courses, which enable students with potential to earn extra credits by registering for a course offered by any department and completing the course by self study. This option is available for UG students from third semester onwards, subject to a maximum of 3 courses. The students without any arrear are eligible to do the Self Learning Courses.

#### **Extra Credits for UG Programme**

Certificate Courses (Organized by the dept.)	- 1 Credit per Course
Self Learning/Online Course (Maximum 2 courses)	- 2 Credits per Course
Value Added Course (Maximum 2 courses)	- 2 Credits
Sports: Representation	- Maximum 5 credits
International level	- 5 Credits
National level	- 4 Credits
State level	- 3 Credits
University level	- 2 Credits
District / College level	- 1 Credit
Paper Presentation / Publication in Proceedings (National / State)	
Upto 3 papers	- 1 Credit

- More than 3 papers - 2 Credits
- International level (upto 3 papers) - 2 Credits
- International level (more than 3 papers) - 3 Credits
- Publication of articles in Journals / Books - 2 Credits

**Notes:** Value added courses are offered by experts courses are conducted during the Semester holiday.

Students can earn two credits by completing online courses offered by MOOC Swayam/NPTEL.

### UG Programme

After the successful completion of all the prescribed courses of a UG programme, the marks along with the respective credits for the course will be converted to Grade Point Average (GPA). Based on the percentage of marks, the classes will be awarded for Part I, II, III and IV separately.

#### UG: Conversion of marks to Grade Points and Letter Grade

Range of Marks	Grade Points	Letter Grade	Description
90-100	9.0- 10.0	O	Outstanding
80-89	8.0- 8.9	O+	Excellent
75-79	7.5- 7.9	D	Very Good
70-74	7.0- 7.4	A+	Good
60-69	6.0- 6.9	A	Above Average
50-59	5.0- 5.9	B	Average
40-49	4.0- 4.9	C	Pass
00-39	0.0	U	Fail
ABSENT	0.0	AA	Absent

## OVERALL PERFORMANCE

CGPA	Grade	Classification of Final Result
9.5 – 10.0	O+	First Class-Exemplary**
9.0 and above but below 9.5	O	
8.5 and above but below 9.0	D++	
8.0 and above but below 8.5	D+	First Class with Distinction **
7.5 and above but below 8.0	D	
7.0 and above but below 7.5	A++	
6.5 and above but below 7.0	A+	First Class
6.0 and above but below 6.5	A	
5.5 and above but below 6.0	B+	
5.0 and above but below 5.5	B	Second Class
4.0 and above but below 5.0	C	
0.0 and above but below 4.0	U	

\*\* Only the candidates who have passed in the first appearance and within the prescribed semester of the UG Programme are eligible.

### Calculation of Grade Point Average for Semester Examination:

$$\text{GPA} = \frac{\text{Sum of the multiplication of grade points by the credits of the courses}}{\text{Sum of the credits of the courses passed in a semester}}$$

#### For the entire programme

$$\text{Cumulative Grade point Average [CGPA]} = \frac{\sum_n \sum_i C_{ni} G_{ni}}{\sum_n \sum_i C_{ni}}$$

$$\text{GPA} = \frac{\text{Sum of the multiplication of grade points by the credits of the entire programme}}{\text{Sum of the credits of the courses of the entire programme}}$$

Where

C - Credits earned for course  $i$  in any semester.  $i$

G - Grade point obtained for course  $i$  in any semester.  $i$

$n$  - semester in which such courses were credited.

### **Highlights of the innovative features common to all UG students introduced in the Restructuring and Revamping of the Curriculum from 2017-2018**

Ability Enhancement Compulsory Courses (i). Environmental Studies and (ii). English Communication are introduced during the I year.

- To develop the Entrepreneur skills , the certificate courses offered under Holy Cross Academy are made mandatory for all I UG students that will earn them 1 credit.
- To develop social awareness and commitment among the students, Student Training Programmes such as YRC, NSS, RRC, AICUF, Eco club, Women cell, Legal Literacy, Rotaract and Consumer club are offered to I and II UG students that will earn them 1 credit.
- To instill in the UG students the social consciousness and compassion for the humanity, the extension activity Reaching the Unreached Neighbourhood (RUN) has been made compulsory for all II UG students.
- In addition each student can earn additional credits through the value added courses, Self learning courses and Sports/ Games Representation at the District level, University level, State level and International level.

## ALLOCATION OF MARKS FOR UG PROGRAMME

Study Components	Allocation of Marks	
	Internal	External
<b>Part - I</b> Tamil / Other languages	25	75
<b>Part - II</b> English	25	75
<b>Part - III</b> Theory Papers (Core, Discipline Specific Elective and Generic Elective)	25	75
Practical Papers (Major & Generic Electives)	40	60
Project (V Semester)	40	60
<b>Part - IV</b>		
1. NMEC	40	60
2. AECC	40	60
3. Skill Enhancement Courses	40	60
4. Foundation Course	60	40

### INTERNAL COMPONENTS

**I) For Part I, Part II & Part III Theory Papers**

- Test = 15 marks
- Quiz = 5 marks
- Assignment = 5 marks
- Total - 25 marks**

**Part IV**

**i) Non major Elective Courses (NMEC)**

- Test = 20 marks
- Quiz = 10 marks
- Assignment = 10 marks
- Total - 40 marks**

**ii) Ability Enhancement Compulsory Course (AECC)**

**1) English Communication - I Semester**

- Creative Writing = 10 marks
- Viva (Speaking & Reading) = 20 marks
- Language Lab = 10 marks
- Total = 40 marks**

## 2) Environmental Studies - II Semester

Album	=	10 marks
Field Visit	=	10 marks
Fieldwork Report	=	10 marks
Viva voce	=	10 marks
<b>Total</b>	=	<b>40 marks</b>

## iii) Skill Enhancement Course (SEC)

### 1) Computer Literacy (III / IV Semester)

Objective type questions (30 X 1)	=	30 marks
Exercise (Book) ( 1 X 10)	=	10 marks (Compulsory)
<b>Total</b>	=	<b>40 marks</b>

### 2) Yoga (III / IV Semester)

Objective type questions (20 X 1)	=	20 marks
Exercise (2 X 10)	=	20 marks
<b>Total</b>	=	<b>40 marks</b>

## iv) Foundation Course

### 1) Value Education I (I Year)

Songs, Mime, Skit	=	20 marks
Written Test ( 4 x 5)	=	20 marks
A Kind Action	=	20 marks
<b>Total</b>	=	<b>60 marks</b>

### 2) Value Education II (II Year)

Exercise from book	=	20 marks
Written test ( 4 x 5)	=	20 marks
(4 out of 6 questions)		
Group Album	=	20 marks
<b>Total</b>	=	<b>60 marks</b>

### 3) Human Rights Education (HRE) and Women Studies (WS) - III Year

Album	=	20 marks
Group Song, Mime, Skit	=	20 marks
Written test ( 4 x 5)	=	20 marks
(4 out of 6 questions)		
<b>Total</b>	=	<b>60 marks</b>



## PG PROGRAMME

### Highlights of the innovative features common to all PG students

A PG student may take up an Internship/Summer training Programme relevant to her subject in any of the reputed institution for a month. The students were also given opportunity by the respected departments to undergo training programmes for 10-15 days to develop their knowledge and skills for their future career. This programme was included within the curriculum with one credit under curriculum restructuring from 2011-'12.

In order to inculcate the psycho-social skills to face life's challenges with courage and confidence and to grow in the art of interpersonal relationships and self awareness, two courses were offered to all PG students on "Life Skills", one at each year with one credit from 2017-'18.

### CBCS for PG Programme

Study	No. of Courses Components	Credit per Course	Total Courses
Core Courses	13 – 18	4 – 5	67
Elective Courses	4	5	20
Internship / Summer Training Programme	1	1	1
Value Education			
Life Skill Training I & II	2	1	2
<b>Total</b>			<b>90</b>

### Project

- 2 students in each group and if needed 3.
- Project is conducted during III Semester.

### Summer Training Programme for I PG

- 60 hours Programme with one credit (included in the curriculum).
- Mandatory for all I PG students during II semester.

## Life Skill Training

- To transform the PG graduates as good human beings and responsible citizens, Life skill training is introduced in 2017-2018.
- External Examination will be conducted at the end of II & IV Semesters for 1½ hours.

### ALLOTMENT OF MARKS FOR PG PROGRAMME

Study Components	Allotment of Marks	
	Internal	External
Core & Elective Courses		
Theory Papers	30	70
Practicals	40	60
Project	40	60
Value Education - Life Skill Training (I & II)	60	40

- Each paper carries an internal component.
- There is a passing minimum for external component.

#### Internal Component

##### Core and Elective Courses

##### For Theory Papers

Test	= 20 marks
Quiz	= 2.5 marks
Online Assignment	= 2.5 marks
Seminar	= 5 marks
<b>Total</b>	<b>= 30 marks</b>

#### PG - Value Education

##### I Year - Life Skill Training - I

Album (20 pages)	= 40 marks
Group Song, Mime, Skit (Group of 5 students)	= 20 marks
<b>Total</b>	<b>= 60 marks</b>

##### II Year - Life Skill Training - II

Case Study (30 page)	= 60 marks
<b>Total</b>	<b>= 60 marks</b>

## EXTRA CREDITS FOR PG PROGRAMME

### Self Learning/Online Course (MOOC, SWAYAM, NPTEL)

(Maximum 2 Courses) - 2 Credits per Course

### Presentation / Publication in Proceedings

(Maximum of 2 Credits)

Upto 3 papers - 1 Credit

More than 3 papers - 2 Credits

### Publication

- International Journal with Impact Factor  
(Science Direct / Scopus) - 4 Credits
- National / International  
(Asian Impact Factor) - 3 Credits
- Journal (International / National) - 2 Credits  
without Impact Factor with ISSN (Upto 2 papers)
- Journal (State / District/ College) - 1 Credit  
without Impact Factor with ISSN (Upto 2 papers)
- Tutoring / conducting Spoken  
English Classes for Juniors (30 hours) - 1 Credit
- Attendance should be recorded and monitored by the respective  
departments

**Industrial Visit** - 2 visits ( one visit per year)  
with group report - 1 Credit.

**Sports representation** - Maximum of 5 Credits

- International level - 5 Credits
- National level - 4 Credits
- State level - 3 Credits
- University level - 2 Credits
- District / College level - 1 Credit

## CBCS for the Pre Doctoral Programme (M.Phil)

SEMESTER I			SEMESTER II		
Course	Title	Credit	Course	Title	Credit
C1	Professional Skills for teaching - Learning	4	C5	Dissertation (Topic selected should be relevant to the topic of the Indepth paper	12
C2	Research methodology	4			
C3	Core Course	5			
C4	Indepth paper	5			
Total		18		Total	12

### ALLOCATION OF MARKS

Study Components	Allocation of Marks	
	Internal	External
Theory	40	60
Dissertation of viva voce	125	175

#### Internal components of marks for the courses C<sub>2</sub>, C<sub>3</sub> and C<sub>4</sub>

CIA	Marks
Mid Semester Test (CIA Test I) & End Semester Test (CIA Test II)	35 + 35
Seminar	15
Assignment	15
TOTAL	100

Total 100 will be converted to 40 marks.

**Internal : External = 40 : 60**

**Course detail for C1**

C1 - Professional skills for Teaching - Learning

I to III units are common for all M.Phil. scholars

- I Unit - Soft Skills
- II Unit - Bloom's Taxonomy on Teaching, Learning and evaluation
- III Unit - Guidance and Counselling
- IV & V Units - Department specific to make use of Skills and Techniques to teach the core course

The C1 Course is designed to exploit the various Teaching - Learning. Research Skills to be imbibed / cultivated to make the research scholars to be fit for the profession they are likely to acquire in the Education Industry.

**EVALUATION FOR C1 - Professional Skills for Teaching - Learning**

- i. I to III units common for all departments
- ii. Internal Test: 1 hour 15 minutes
- iii. No Seminar or Assignment for the first three units
- iv. Only two Internal Tests and Micro teaching

<b>C1 Internal Component</b>	<b>Marks</b>	<b>Converted</b>
Mid Semester Test (CIA I) (Part A : 7 x 2 = 14; Part B : 3 x 7 = 21)	35	20
End Semester Test (CIA II) (Part A ; 7 x 2 = 14; Part B : 3 x 7 = 21)	35	
Micro Teaching - Unit IV	5	5
Micro Teaching (subject related)	10	
Teaching 2 hours & Practical demonstration 2 sessions (for UG / PG depends on the guide - Science) Teaching 5 hours (Arts & Commerce) (Class room Environment : Observed by the respective guide)	10	15
Submission of observation record (10 observations) based on unit I, II and III	10	
Total		40

<b>C1-External Component - 2 Hours test</b>	<b>Marks</b>
End Semester Examination (Part A : 3 x 2 = 6; Part B : 4 x 5 = 20; Part C : 3 x 8 = 24)	50
Assignment based on Bloom's Taxonom (Learning outcomes, Course outcomes and Summative assessment)	10
<b>TOTAL</b>	<b>60</b>

### **Extra Credits (Maximum of 6 Credits)**

#### **Presentation of papers (Maximum 2 credits)**

- In National seminars - 1 credit
- In International seminars - 2 credits
- Online Course (MOOC/SWAYAM/NPTEL) - 2 credits

#### **Publications in Journals (Maximum 4 credits)**

- International Journal with Impact Factor  
(Science Direct / Scopus / Thomson Reuters) - 4 Credits
- National / International  
(Asian Impact Factor) - 3 Credits
- Journals (International / National)  
without Impact Factor with ISSN - 2 Credits (Upto 2 papers)
- Journals (State / District/ College)  
without Impact Factor with ISSN - 1 Credit (Upto 2 papers)
- Tutoring - 1 Credit
- Tutoring / conducting Spoken English Classes for Juniors  
(30 hours)
- Attendance should be recorded and monitored by the  
respective departments

#### **Guideline**

- Publication of one paper is mandatory.

## Grades and Grade Points

Letter grade	Grade Points
O (Outstanding)	9.0 - 10.0
A+ (Excellent)	8.0 - 8.9
A (Very Good)	7.5 - 7.9
B+ (Good)	7.0 - 7.4
B (Above average)	6.0 - 6.9
C (Average)	5.0 - 5.9
RP (Reappear)	4.0 - 4.9
AA (Absent)	0

### External Examination and Valuation

- Semester examination will be for 3 hours, conducted at the end of the semester, by the Controller of Examination. Double valuation system is followed for PG courses.
- If the difference between the two valuations exceeds 15 marks, the Controller of Examinations may recommend for a third valuation by another external examiner.
- The Controller of Examination will issue the notification announcing the commencement of examination, submission of filled in application form and the examination fee to be paid.
- The time table for semester examination will be published by the Controller of Examination two weeks prior to the date of commencement of examinations.

### Results, Revaluation, Reappearance and Supplementary Examinations-Minimum Pass Percentage

For UG students, a minimum of 40% in the external examination and an aggregate of 40% is required. For PG students and M.Phil Scholars a minimum of 50% in the external examination and aggregate of 50% is required. There is no minimum pass percentage for the CIA.

## **Results**

After the valuation of papers, the results will be scrutinized by the Award Committee and then published.

Students will receive the results on their mobile through SMS. They can also view them online - [www.holycrosscoe.in](http://www.holycrosscoe.in). Students will be given a mark sheet for every semester examination. At the end of the course, a consolidated mark sheet of the final results based on Grade Point Average is awarded to each student.

## **Revaluation**

Revaluation is permitted only for regular examinations for the UG courses and not for arrears and Part IV Courses and this is done only after payment of the prescribed fee at the stipulated time. Fee prescribed according to the rules currently in force in the college will have to be paid. Concerning the results of the revaluation, if the revalued mark is higher than the original mark, then the former will be recorded as the final mark. If not the original mark will be retained.

## **Reappearance for Arrear Course**

Students can take up arrear examinations along with the subsequent regular end semester examinations. The candidates with arrears will be permitted to appear for the arrear examinations in the same syllabus for a period of 3 years from the year of normal completion of the same course (for UG 3+3 years and for PG 2+3 years) failing which they have to appear for the courses in the latest syllabus prescribed for the course. If no course is available in the same title, then the candidates shall appear for the arrear courses that are prescribed to be equivalent by the Chairperson/ Board of Studies/ Controller of Examination and HOD concerned.

## **Reappearance for Theory Papers**

Students are permitted to write their arrear papers in all the subsequent semesters. A student can write a maximum of 6 arrear papers in a semester examination.



## **Supplementary Examination for Final Semester**

For the outgoing students a supplementary examination will be conducted within ten days after the semester examination results, to help them to get their degrees without delay. UG students who have no arrears upto fifth semester and II PG students who have no arrears upto third semester are allowed to write the supplementary examination. UG and PG students can appear for only two arrears in the supplementary examination. The question paper pattern for supplementary examination will be the same as the regular examination for each subject. Candidates, who are writing the supplementary examination are required to submit the filled in application form and pay the examination fee as specified.

## **Grievance Appeal Committee**

In case of grievance of any nature, including those concerning the CIA, students can appeal to the Grievance Appeal Committee. The appeal should be addressed to the Principal who is the Chairperson of the committee.

A student, if dissatisfied with her marks, has the right to appeal for a review of her marks in the CIA test (formative assessment) as per the procedure detailed below:

- a. Such appeals should be made to the course teacher(s) immediately after receiving the valued scripts.
- b. If additional clarification is necessary, the student should approach the Head of the Department concerned. The HOD will try to sort out the problem and initiate all efforts to settle the matter amicably.
- c. If not satisfied with (a) and (b) the student shall, within 3 days, make a written appeal to the Principal through the HOD/ Controller of Examination who will forward the same to the Grievance Appeal Committee for further review. The decision of the Grievance Appeal Committee shall be the final.

## **Semester Examination Question Papers**

Any complaint with respect to the semester examination question paper must be brought to the notice of the Controller of Examinations on the day of examination within an hour after the commencement of the examination by the staff in-charge of that paper or by the HOD concerned. In the absence of HOD, the next senior teacher would take up this responsibility.

### **Condonation**

A candidate must earn 75% of attendance per semester to take the semester examination. Candidates who have less than 75% of attendance but above 62% shall make a written request for condonation of attendance to the Principal one week prior to the last working day of the semester. Request for condonation of attendance will be considered by the Principal in consultation with the Head of the Department. In case of prolonged illness, request for condonation of attendance should be supported by a valid medical report from a Registered Medical Practitioner. If granted condonation, the students have to remit a condonation fee to take the semester examinations. Students having attendance of less than 62% should repeat the missed semester and then continue the remaining semesters.

### **No Dues**

Clearance of fee dues is a pre-requisite for

1. Issue of Hall ticket for the semester examination.
2. Getting Transfer Certificate from the college.

## CO-CURRICULAR, EXTRA-CURRICULAR ACTIVITIES AND FACILITIES

### Learning Enhancement Measures

UG students are initially given Bridge course in English, named as **Take off with spoken English**. It is designed and conducted by the department of English along with volunteers from each department.

**Communicative English** classes are conducted by the respective subject teachers for all the UG students two hours per week. The course includes Reading, Writing, Listening and Speaking skills along with interview techniques.

**Remedial programme** is offered to the low achievers twice a week. Peer teaching, tutorials, group work and demonstration of practical are some of the means of conducting the remedial programme.

### Mentor-ward system

To be of support to the students towards their academic excellence, social responsibility, to guide them to achieve their goal and to help them choose a relevant subject for their project and future career, the mentor-ward system has been implemented in the institution.

### Internet E-mail services

Holy Cross College has an official website [www.holycrossngl.edu.in](http://www.holycrossngl.edu.in). The research centres and Library are provided with internet. A computer centre, with 50 computers and internet facilities, serves staff and students. Intranet is also available for providing easy access between the departments and the Principal and Secretary.

### Language Laboratory

Language laboratory is provided with 40 computers. Language Lab. is used for the conduct of the course 'English Communication'.

### Instrumentation Centre (DST-FIST)

Common Instrumentation centre came to existence with the support of DST in 2013. So in addition to the research equipments available in Zoology, Physics, Chemistry and Botany Research laboratories, additional equipments such as FTIR, lyophilizer auto

analyser, UV-Vis spectrophotometer, GM Counter etc. are also available in the Instrumentation centre. Research scholars from Holy Cross college and other institutions make use of the facilities.

### **Central Bank of India, Roch Nager Branch**

The Central Bank of India is operating a branch within the campus exclusively for the benefit of the staff and students. The working time is 10.00 am to 4.00 pm. Students can open an account in their names and learn to make use of the banking facilities.

### **Sports and Games**

Infrastructure facilities are provided to sports students. The national and state level players are given freeships by the institution to stay in the college hostel. Regular practice is given inviting the coaches for activities like football, basket ball, volley ball, ball badminton, chess etc. Indoor stadium and gym are available for the physical fitness of the students.

### **Hostel**

Hostel is a home away from home. There are around 250 students in the hostel managed by 3 wardens. The hostellers are given spiritual animation, personality development classes, social awareness programs. Recreational facilities, TV and Audio visual aids and Daily Newspapers are provided. STD and Internet facilities are available in the hostel. Welcome day, Christmas, Farewell day are celebrated with great vigour and enthusiasm.

Admission to the college is not a guarantee for admission in the hostel.

### **Counseling Services**

Trained counselors are available to help students with academic issues, family problems and also offers guidance for building up of self esteem and dignity.

### **Campus Ministry**

This cell organizes retreats, inspirational talks and para liturgical services. Holy mass is organized at the beginning and

end of the academic year besides Ash Wednesday for the catholic staff and students.

Value Education Books for UG and PG students are prepared by this team.

### **College Choir**

Interested students join the college choir and they are trained to sing for allchurch services.

### **Student Information Cell**

Information related to the facilities and services available in the college such as counseling, scholarships, mark statements, arrear exam details, attendance/absence, leave forms and certificates are provided by the Student information cell. Teaching and non - teaching staff are the members of the cell.

### **SC/ST Cell**

The cell was launched to empower the students to live a dignified life. Seminars and motivation talks are arranged to enhance their leadership skills, life-managing skills and communicative skills. They are also guided by the faculty to avail of scholarships.

### **College Student Council and Quality Circle**

College student Council consists of the President, Vice President, Secretary and the Joint Secretary who are elected annually by a secret ballot in a very democratic way at the beginning of every academic year. The student council and the class representatives constitute the Quality circle. The Dean of Students is the Staff Co-ordinator. The Students council members act as the link between the students and the Management of the College. Relevant and important problems and suggestions of the students are passed on to the Principal through the Quality circle. Teacher's Day, Feast of the Exaltation of the Holy Cross, Christmas, Pongal are organized by the Students in collaboration with the Deans of Student Affairs.

## **Alumnae Association**

All the students who have studied in Holy Cross College, Nagercoil are encouraged to be the members of this Association. The annual Alumnae meeting is held on the second Saturday of August every year. Alumnae have contributed for the construction of the Multipurpose Hall and also for the Jubilee Hall. Every year they give the feedback and suggestions related to the academic and administrative affairs of the institution.

## **Parent Teachers Association**

The Forum meets twice a semester and suggests measures to improve the quality of Education and Infrastructure facilities of the institution. The members support and involve in the integral development of the students

## **Honouring the Retirees**

In order to recognize the service put in by the retired teachers, a committee has been formed in 2006-'07. The activities of the committee are

- i. To invite the retirees for Christmas celebration, Retirement function, Ph.D. Viva-voce examinations and other special occasions.
- ii. To form a whatsapp group and inform them about the events (Marriage, Death, celebrations and functions) related to the college
- iii. To send Christmas/New year greeting for greater bonding.

## **Divyanjan Cell**

To encourage and empower the differently abled students of the institution, the cell has been formed in 2018-2019. Some of the activities of the cell are,

- i. To get the disability identity card for the students
- ii. To make them aware of the welfare schemes through the officials of the Social Welfare Department of the district.

- iii. To motivate them to register in the employment office in Chennai.
- iv. To arrange for need based counselling.
- v. To organize programmes to empower them.

### **Crossian Centre for Research and Development**

The Crossian Centre for Research boosts the quality research in the institution. The Crossian Research Forum which includes all the faculty members co-ordinates all the research activities of this forum.

### **Research Committee**

The Research of the committee is constituted of one member from each department. The members releases the interdisciplinary biannual journal “Crossian Resonance” twice a year. They organize seminars/workshops relevant to the current trends in research and encourages the members of the faculty to involve actively in research activities. Research data base containing details of research projects, publications, participation in seminars, awards and major and minor projects availed by the departments is collected from each department and submit to the IQAC of the college every year.

### **Intellectual Property Right (IPR) Cell**

The cell is responsible for the implementation of the policy on research and consultancy.

They plan and take necessary steps to get copy right for innovative original work and patent right for their finding. They give the guidelines to publish research articles in journals with high impact factor that are well recognized by global researchers. They work out MoUs, linkages and collaboration with other prominent research institutes/industries within the country and also outside. They administer the activities of the Instrumentation Centre and work out the possibilities of having consultancy through the centre.

## **Student Research Forum/Institutional Innovation Cell**

The purpose of this forum is to create research aptitude in young researchers and organize motivation programmes to the interested students. The students construct/bring out innovative products and exhibit their potentials through exhibits.

## **Crossian Centre for Entrepreneur Development and Career Guidance**

In order to motivate the students towards various career opportunities and mould them into effective entrepreneurs the Crossian Centre for Entrepreneur Development has been started.

## **Skill Development Committee**

Skill development programme is mandatory for all the I UG students and is conducted by experts on Saturdays and local holidays. Skill based Certificate courses such as Clinical Chemistry, Journalism, Tailoring, Embroidery, Drawing, Painting, Handicraft, Beautician course, Jewel making using clay, paper and pearls etc. are taught to the interested students.

## **Innovation and Startups**

The centre has been established in the institution in 2017-'18. The objective of the Centre is to groom students towards entrepreneurship, Research career and indicate startups. It offers a new echo system for the young entrepreneur.

## **Entry Level Services**

Aspiring students from among the I UG are given motivation on becoming IAS officers, Bank employees and Executives in Insurance companies. Periodical trainings, materials such as books and journals and computer with internet facilities are provided for them during working days and holidays. Students are also prepared to appear for the entrance exams related to Banks, civil services and other Government jobs.



## **Entrepreneur Development Cell**

The students who are interested to become entrepreneurs are motivated and trained through the Entrepreneur development cell. Creative work on handicrafts, artificial jewel making, painting, tailoring & embroidery works are exhibited. The institution gives provision to those who want to market their art and skill, so that they may earn while they learn. It acts as a incubation centre for students with entrepreneur skills.

## **Employment Information, Career Guidance and Placement Cell**

Employment Information, Career Guidance and Placement Cell give information to the students on various employment opportunities through Public Announcing System and also leaflets. They organize meetings, awareness programmes on employment and also career opportunities. Resource persons from various training agencies such as IAS Academy, Bank coaching centres and centres of CA are invited to motivate the students.

Executive officers from IT companies and School Administration and Finance centres are invited for campus drive for Placement. Career counseling is provided through this cell.

## **Crossian Centre for Women's Studies**

Being the first women's college in Kanyakumari district, the centre is concerned with the women's issues in the community; Women's studies is made mandatory for all the III UG students, workshops and seminars related to health, women's rights, exhibitions etc are conducted. Competitions on women's day are organized in collaboration with district women welfare Self Help Groups. Books, videos and journals pertaining to Gender equality and women empowerment are available in a separate section of the Central Library and also in the centre.

## **Crossian Centre for Environment Studies**

Centre for Environment Studies is a legacy of the eco-conscious principles. Long before setting up of the Centre the college has maintained a green campus which emerges as the strength of the

institution in every SWOT analysis. Besides co-ordinating the activities of the Eco Club, the centre monitors the Environmental Studies which is mandatory to all students. After the Ocki Cyclone, have been intensified to bring back the original bio-diversity campus.

### **Crossian Centre for Outreach Programs**

The college is keen on developing individuals who are socially committed. A number of outreach programs are organized towards this purpose:

**Youth Red Cross** organizes blood donation camp, free medical camp, awareness programmes etc.

**NSS** develops National consciousness among students. The two units conduct: an annual camp (which teaches the dignity of labour and challenges of life), rallies, awareness programmes etc..

**Red Ribbon Club** is involved in the service of those affected by AIDS. Collaborating with the NGO provides, the MSW students raise funds to assist HIV positive children.

**Consumer Club** educates students on the Consumer Protection Act of 1986. In turn students educate the public along with the District Consumer Forum.

**Human Rights Unit/Legal Literacy Committee** to inculcate a sense of human rights for benefitting the individual and the society. The unit has made compulsory the Human Rights course for all third year students besides organising seminars and observation visits to the district court.

**All India Catholic University Federation (AICUF)** aims at empowering the youth. Community outreach programme during Christmas and leadership training are arranged.

**Rotaract Club** proactively involves in socially beneficiary programs like blood donation camp, medical camps etc.

## **Reaching the Unreached Neighbourhood (RUN)**

RUN Programme started in 2007 is a compulsory program for all second year undergraduates. Visits are undertaken to villages, schools, home for the aged and so on as part of the 60 hour activity that instills socially committed approach to life.

## **Childline**

Since 2011, the institution serves as a nodal centre for Childline, India. It spearheads the awareness programs with the help of professionals and students. The campaign seeks to be active in the neighbouring areas.

## **Crossian centre for Documentation**

The various activities of the clubs, committees and the departments are uploaded through [hccdoc18@gmail.com](mailto:hccdoc18@gmail.com).

The centre collects and records enormous data regarding the daily activities of the various departments, clubs and committees including PTA and Alumni. This staggering data is classified and verified.

## CLUBS AND COMMITTEES OF THE COLLEGE

The college has the following committees to ensure effective management of academic, financial and general administrative affairs.

### 1. College Management Committee

1. Sr. Fatima Kattar : President
2. Dr. Sr. Gerardin Jayam : Secretary
3. Dr. Sr. Anne Perpet Sophy : Principal
4. Dr. Sr. Leema Rose : Vice Principal
5. Dr. F. Brisca Renuga : Staff Representative

### 2. Governing Body

1. Sr. Fatima Kattar : Chairperson  
Provincial Superior
2. Dr. Sr. Gerardin Jayam : Vice- Chairperson  
Secretary
3. Dr. Sr. Leema Rose : Member  
Vice Principal
4. Dr. J. Vinoliya Josephine Mary : Member  
Controller of Examinations
5. Sr. A. Asha : Management Representative
6. Dr. H. Jimsy Asha : Staff Representative
7. Dr. F. Brisca Renuga : Staff Representative
8. Dr. Thiagarajan : Educationalist
9. Dr. Beula Sekhar : University Nominee
10. UGC Nominee
11. Joint Director of Collegiate  
Education : State Government Nominee
12. Dr. Sr. Anne Perpet Sophy : Ex - officio  
Principal

### 3. Standing Committee of the Governing Body

1. Sr. Fatima Kattar : President
2. Dr. Sr. Gerardin Jayam : Secretary

3. Dr. Sr. Anne Perpet Sophy : Principal
4. Dr. Sr. Leema Rose : Vice Principal
5. Dr. J. Vinoliya Josephine Mary: Controller of Examinations
6. Dr.C. Jespin Ida : Senior Faculty
7. Dr. F. Brisca Renuga : Dean of Science

#### **4. College Management Board**

1. Sr. Sahaya Rani : Mother Superior
2. Dr. Sr. Gerardin Jayam : Secretary
3. Dr. Sr. Anne Perpet Sophy : Principal & Link Person of Education Commission
4. Dr. Sr. Leema Rose : Vice Principal
5. Dr. Vinoliya Josephine Mary : Controller of Examinations
6. Sr. A. Asha : Office Superintendent
7. Sr. A. Shanthi Alphonse
8. Sr. Jothi Antony
9. Dr. Sr. Sahaya Selvi
10. Sr. Sylvia
11. Sr. K. Francy
12. Sr. S. Antony Mary
13. Sr. Sebastiammal
14. Sr. Usha

#### **5. Academic Council**

1. Dr. Sr. Anne Perpet Sophy : Principal & Chairperson
2. Dr. Sr. Gerardin Jayam : Secretary
3. Dr. Sr. Leema Rose : Vice Principal
4. Dr. F. Brisca Renuga : Member (Dean of Science)
5. Dr. Alby Grace : Member (Dean of Arts and Humanities)
6. Dr. J. Vinoliya Josephine Mary: Controller of Examinations
7. Dr. H. Jimsy Asha : Member (IQAC Co-ordinator)
8. Heads of the Departments
9. Er. R. Edwin Jose : Industrialist
10. Dr. Joseph Sen : Physician
11. Adv. Joseph Benedict : Advocate
12. Ms. M.S. Parimala Kumari : Entrepreneur

13. University Nominees : 3 members from MS University
14. Two Student Representatives: UG & PG

## **6. Board of Studies**

The entire faculty of each discipline, subject experts from outside, University nominee, an alumna, one representative from industry / corporate sector / allied and experts from outside the college whenever special courses of studies are introduced.

## **7. Finance Committee**

1. Dr. Sr. Anne Perpet Sophy : Principal & Chairperson
2. Dr. Sr. Gerardin Jayam : Secretary
3. Dr. Sr. Leema Rose : Vice Principal
4. Sr. A. Asha : Office Superintendent
5. Mr. Baskaran : Finance Advisor
6. Dr. M. Mary Helen Stella : Senior Staff

## **Finance Sub Committee**

1. Dr. Sr. Anne Perpet Sophy : Principal
2. Dr. Sr. Gerardin Jayam : Secretary
3. Dr. Sr. Leema Rose : Vice Principal
4. Sr. A. Shanthi Alphonse : Bursar
5. Sr. A. Asha : Office Superintendent
6. Ms. A. Mary Usha

## **8. Examination Committee**

1. Dr. Sr. Anne Perpet Sophy : Principal & Chairperson
2. Dr. J. Vinoliya Josephine Mary : Controller of Examinations
3. Dr. Alby Grace : Dean of Arts
4. Dr. H. Jimsy Asha : IOAC Co-ordinator
5. Dr. S. Mary Delphine : Physical Sciences
6. Dr. S. Mary Mettilda Bai : Life Sciences
7. Ms. M. Subha Ganapathy : Language
8. Ms.P.Aji Udhaya : Skill Enhancement Certificate Courses
9. Ms. A. Mary Usha : Representative of CoE Section

## 9. Award Committee

1. Dr. Sr. Anne Perpet Sophy : Principal & Chairperson
2. Dr. Sr. Gerardin Jayam : Secretary
3. Dr. J. Vinoliya Josephine Mary : Controller of Examinations
4. University Nominee :
  1. Dr. Arokia Jancy Rani
  2. Dr. K. Swarnalatha
5. Dr. Fernando Loretta : Physical Sciences
6. Dr. A. Shyla Suganthi : Life Sciences
7. Dr. V. Antony Prakash Babila : Social Sciences

## 10. Selection Committee for Admission

1. Dr. Sr. Anne Perpet Sophy : Principal
2. Dr. Sr. Leema Rose : Vice Principal
3. Dr. Sr. Gerardin Jayam : Secretary
4. Dr. F. Brisca Renuga : Co-opted member

## 11. Admission Committee

1. Dr. Sr. Anne Perpet Sophy : Principal
2. Dr. Sr. Gerardin Jayam : Secretary
3. All HODs and Senior Staff of the respective Departments.

## 12. Planning and Evaluation Committee

1. Dr. Sr. Anne Perpet Sophy : Principal
2. Dr. Sr. Gerardin Jayam : Secretary & Member
3. Dr. Sr. Leema Rose : Vice Principal
4. Dr. H. Jimsy Asha : IQAC Co-ordinator
5. Dr. F. Brisca Renuga : Dean of Science
6. Dr. J. Vinoliya Josephine Mary : Dean of Students
7. Dr. G. Leema Rose : Member
8. Ms. S. Panimaya Mercy : Co-ordinator of RUN
9. Ms. P.T. Anbu Hannah Dora : Co-ordinator of clubs and Committees
10. Dr. A. Shyla Suganthi : Co-ordinator of Placement Cell
11. Dr. S. Regi : Research co-ordinator
12. Mr. M. Johnson Paul Raj : Non-teaching Staff
13. Student Representative
14. Sports Representative

### **13.College Staff Council**

1. Dr. Sr. Gerardin Jayam : Secretary
2. Dr. Sr. Anne Perpet Sophy : Principal
3. Dr. Sr. Leema Rose : Vice Principal
4. Dr. J. Vinoliya Josephine Mary : Controller of Examinations
5. Heads of all the Departments
6. Dr. J. Christy Celin Mary : Physical Education  
Directress
7. Dr. F. Brisca Renuga &  
Dr. Alby Grace : Dean of Arts and Science
8. Dr. H. Jimsy Asha : IQAC Co-ordinator
9. Ms. A. Anishya Dani : Dean of Students  
Dr. C. Nirmala Louis  
Dr. N. Benit
10. Staff Club Secretary : Teaching Staff  
Non – teaching Staff
11. Senate Member

### **14. Quality Circle**

1. Dr. Sr. Anne Perpet Sophy : Principal
2. Dr. Sr. Leema Rose : Vice Principal
3. Deans of Students
4. Student Council Members
5. Non-teaching Staff representative : Ms. Beenamma

### **15. Internal Quality Assurance Cell (IQAC)**

1. Dr. Sr. Anne Perpet Sophy : Chairperson
2. Dr. Sr. Leema Rose : Management Representative
3. Dr. Sr. Gerardin Jayam : Secretary
4. Dr. J. Vinoliya Josephine Mary : Controller of Examinations
5. Sr. A. Shanthi : Junior Assistant
6. Dr. Sr. A. Mary Johnsy : Librarian
7. Dr. S. Reji : Research Co-ordinator
8. Dr. F. Brisca Renuga : Dean of Science
9. Dr. C. Nirmala Louis : Dean of Students
10. Dr. H. Jimsy Asha : IQAC Co-ordinator
11. Dr. A. Anami Augustus Arul : IQAC Asst. Co-ordinator



12. Dr. Sr. Sahayaselvi
13. Dr. S. Sujitha
14. Dr. C. James : Local Expert
15. Student
16. Er.G.Arul Jerald Prakash : Industrialist
17. Dr.H.Mary Jesy Roch : Alumni

### **Sub Committee**

1. Dr. M. Justin Buela
2. Dr. P.T. Arokya Glory
3. Dr. I. Jalaja Kumari
4. Dr. M. Priya Dharshini
5. Dr. S. Vimal Dolly
6. Dr. S. Ajith Sinthuja
7. Dr. M. Mabel Edel Queen
8. Ms. J. Mary Deebea
9. Dr. M. Charles Dayana
10. Ms. R.N. Rajalekshmi
11. Ms.V. Abisha
12. Ms. J. Alisha Josephin
13. Ms. S. Jones Kala

### **16. Library Committee**

1. Sr. Mary Johnsy : Librarian
2. Dr. Sr. Anne Perpet Sophy : Principal
3. Dr. Sr. Leema Rose : Vice Principal
4. Heads of all the Department

### **17. Curriculum Steering Committee**

1. Dr. Sr. Anne Perpet Sophy : Principal
2. Dr. J. Vinoliya Josephine Mary: Controller of Examinations
3. Dr. F. Brisca Renuga : Dean of Science
4. Dr. Alby Grace : Dean of Arts and Humanities
5. Dr. M. Mary Helen Stella
6. Dr. P. Nirmala Louis
7. Dr. G. Leema Rose
8. Dr. V.M. Arul Flower Mary

9. Dr. C. Jespin Ida
10. Dr. S. Thenmozhi
11. Ms. T. R. Premalatha
12. Ms.A. Esther Leema Rose
13. Dr. Y. Christabel Shaji
14. Dr. S. Daisy Bai
15. Ms. C.Nesavathy
16. Ms. J. Mary Deeba
17. Ms. J. Albino Wins
18. Ms. S. Merlin Vista
19. Ms. I. Anto Hepzie Bai
20. Ms.I.Anne Mary Leema

## **18. Crossian Centre for Research and Development**

### **I Research Committee**

1. Dr. S. Regi
2. Dr. A. Lesly Fathima
3. Dr. S. Thenmozhi
4. Dr. A. R. Florence
5. Dr. M. F. Anne Feril
6. Dr. A. Punitha
7. Ms. J.C. Mahizha
8. Dr. C. Braba
9. Dr. Sheeba Daniel
10. Dr. A. Babila Kingsly
11. Dr. C. Jenila
12. Dr. R. Evalin Latha
13. Dr. R. Eveline Synthia
14. Research Scholars : M. J. Jenisha  
S. A. Sovya Shephyr

### **II IPR Cell**

1. Dr. A. Shyla Suganthi
2. Dr. C. Braba
3. Dr. R. Gladis Latha
4. Ms. D. Berla Jayanthi
5. Research Guides

### **III Student Research Forum/Institution Innovation Cell**

1. Dr. A. Shyla Suganthi
2. Dr. S. Sujitha
3. Dr. Sheeba Daniel
4. Dr. R. Krishna Priya
5. Dr. C. Braba
6. Dr. C. Jenila
7. Dr. J. Celin Papa Rani

### **19. Crossian Center for Entrepreneur Development & Career Guidance**

#### **I Skill Development Committee**

1. Ms. P. Aji Udhaya
2. Ms. A. Delphin
3. Dr. C. Anitha
4. Dr. S. Lizy Roselet
5. Dr. R. Eveline Synthia

#### **II Entry Level Services**

1. Ms. S. Panimaya Mercy
2. Dr. J. Befija Minnie
3. Ms. V. Princy Kala
4. Dr. K. S. Soumya
5. Dr. C. Ida
6. Ms. S. Jameela
7. Ms. K. Baby
8. Ms. Elza Therese Levin

#### **III Entrepreneurship Development Cell/Incubation Centre**

1. Ms. P. Aji Udhaya
2. Ms. T. Sheeba Helen
3. Dr. V. Shally
4. Ms. A. Delphin
5. Ms. A. Franklin Ragila
6. Ms. S. Anto Sumi Therese
7. Ms. J. Fatima Naseeha

#### **IV Employment Information, Career Guidance and Placement Cell**

1. Dr. V. Sujin Flower - Placement Officer
2. Ms. S. Fransta Darshana
3. Dr. R. Abilasha
4. Dr. C. R. Siva Kala
5. Dr. R. Sree Devi

#### **20. Crossian Centre for Women Studies**

##### **I Women Studies**

- Co-ordinators : 1. Dr. R. Abilasha  
2. Dr. S. Daisy Bai

Faculty handling Women Studies

##### **II Women's Cell**

1. Dr. S. Daisy Bai
2. Dr. R. Abilasha
3. Dr. P.T. Arokya Glory
4. Ms. K.B.Steffi
5. Dr. K. S. Soumya
6. Dr. S. Sonia
7. Ms. K. Mihi Nancy
8. Ms. J. Carolin Jenil Shalu

#### **21. Crossian Centre for Environmental Studies**

##### **I Environmental Studies**

- Co-ordinators : 1. Ms. J. Albino Wins  
2. Dr. Jeni Chandar Padua

Faculty handling Environmental Studies

##### **II Green Audit Committee**

1. Dr. Jeni Chandar Padua
2. Dr. A. Anami Augustus Arul
3. Dr. S. Prakash Shoba

### **III Eco Club**

1. Ms. J. Albino Wins
2. Dr. M. F. Anne Feril
3. Dr. A. R. Florence
4. Ms. R. Suji
5. Ms. R. N. Rajalekshmi

### **22. Crossian Centre for Outreach Programmes**

#### **I NSS**

1. Dr. S. Sunitha
2. Dr. C. Josephine Priyatharshini

#### **II Red Ribbon Club**

1. Dr. C. Josephine Priyatharshini
2. Dr. S. Sunitha
3. Ms. C. Christal Jani
4. Ms. M. Sahaya Venila

#### **III Youth Red Cross**

1. Dr. J. Befija Minnie
2. Dr. S. Jeni Sanjana
3. Dr. J. Celin Pappa Rani
4. Dr. P. M. Sirumalar Rajam
5. Ms. V. Princy Kala
6. Ms. A. Beula
7. Ms. J. Alisha Josephine

#### **IV Consumer Club**

1. Ms. A. Franklin Ragila
2. Ms. K. Baby
3. Ms. J. Josephine Shiny
4. Ms. J. Jenifer

#### **V Human Rights Unit / Legal Literacy**

1. Dr. S. Mary Pearly Sumathi
2. Ms. M. Jasmine Vinoja
3. Ms. S. Merlin Vista
4. Dr. Jerlin Deletta

## **VI AICUF, Xavier Board and AIACHE**

1. Dr. K. Jeya Daisy
2. Ms. A.R. Jemi
3. Ms. Elza Therese Levin
4. Ms. J. Santhiya
5. Ms.A.Nimisha
6. Ms. J. Carolin Jenil Shalu

## **VII Rotaract Club**

1. Dr. M. D. Arun Mozhi Nangai
2. Dr. R. Gladis Latha
3. Ms. M. Abila Jeba Queen
4. Dr. C. Ida

## **VIII RUN Programme**

1. Ms. S. Panimaya Mercy
2. Dr. M.K. Angel Jebitha
3. Dr. J. Celin Pappa Rani
4. Ms. A. Franklin Rajila
5. Ms. S. Kavitha
6. Ms. K. Mihi Nancy

## **IX Child Line**

1. Dr. Sr. Anne Perpet Sophy : Principal (Nodal Director)
2. Ms. D. Cathelin Mary : Nodal Co-ordinator

## **23. Crossian Center for Documentation**

1. Dr. M. D. Arun Mozhi Nangai
2. Dr. X. Venci Candida
3. Dr. S. Jesmalar
4. Dr. V. Virgin Nithya Veena
5. Ms. P. Sathya
6. Ms. S. Kavitha
7. Ms. J. Santhiya
8. Dr. A. Sameema
9. Ms. S. Anto Sumin Threse
10. Dr. C. R. Siva Kala

## **24. Student Grievance Cell**

1. Dr. Sr. Anne Perpet Sophy : Principal
2. Dr. Sr. Gerardin Jayam : Secretary
3. Dr. Sr. Leema Rose : Vice Principal
4. Dr. J. Vinoliya Josephine Mary : Controller of Examinations
5. Dr. C. Jespin Ida : Member
6. Ms. A. Anishya Dani : Dean of Students
7. Dr. S. Mary Delphine : Discipline Committee  
Co-ordinator

## **25. Internal Complaint Committee**

1. Dr. Sr. Gerardin Jayam : Secretary
2. Dr. Sr. Anne Perpet Sophy : Principal
3. Dr. Sr. Leema Rose : Vice Principal
4. Dr. J. Vinoliya Josephine Mary : Controller of Examinations
5. Dr. C. Jespin Ida : Member
6. Adv. Joseph : Advocate
7. Dr. C. Clement Winsly : Nuthana Trust
8. Ms. D. Cathelin Mary : Childline Nodal Co-ordinator
9. Mr. M. Jhonson Paul Raj
10. Ms. Subha (Officer)
11. Student Council President
12. Student Council Secretary

## **26. Anti-Eve Teasing Committee / Anti-Ragging Committee**

1. Head of all the Departments
2. Dean of Students
3. Student Council Secretary

## **27. SC / ST Cell**

1. Dr. V. Antony Prakash Babila
2. Dr. S. Prakash Shoba
3. Ms. P. Sathya
4. Ms. V. G. Michael Florence

## **28. Discipline Committee**

1. Dr. Sr. Leema Rose : Vice Principal
2. Dr. S. Mary Delphine : Co-ordinator
3. Dr. C. Jespin Ida
4. Dr. M. Mary Helen Stella
5. Dr. J. Christy Celine Mary
6. Dr. I. Jalaja Kumari
7. Sr. K. Francy
8. Sr. S. Antony Mary
9. Dr. X. Venci Candida
10. Dr. J. Bhavani
11. Dr. J. Divya Merry Malar
12. Ms. J. Anto Hepzie Bai
13. Ms. J. Anne Mary Leema
14. Ms. J. Maria Prabina Sackaria
15. Ms. J. Josephine Shiny
16. Ms. R. Sadhana Rengaswamy
17. Mr. E. Melgias : Non-teaching Staff
18. Ms. S. Josephine Panimaya Rushia : Non-teaching Staff

## **29. Guidance and Counselling Committee**

1. Dr. Y. Christabel Shaji
2. Dr. I. Jalaja Kumari
3. Ms. M. Maria Helen Jenobha
4. Head of all the Departments
5. Dr. Fr. Francis Xavier Nelson and Experts from KDCM (Kottar Diocese of Counselling Ministry)

## **30. Parent Teacher Association (PTA)**

1. Dr. Sr. Anne Perpet Sophy : Principal
2. Dr. Sr. Leema Rose : Vice Principal
3. Sr. A. Asha : Superintendent
4. Dr. M. Anitha Malbi
5. Dr. S. Sameema
6. Sr. S. Antony Mary
7. Dr. X. Venci Candida
8. Ms. V. Mara Narghese



9. Ms. C. Nesavathy
10. Mr.G. Maria Antony Michael: Non-teaching Staff

### **31. Alumnae Association**

1. Dr. Sr. Anne Perpet Sophy : Principal
2. Dr. S. Ajith Sinthuja
3. Dr. M. Priya Dharshini
4. Dr. I. Jalaja Kumari
5. Dr. S. Vimal Dolly
6. Dr. L .Jesmalar
7. Ms.L. Deva Vijila
8. Dr. S. Prakash Shoba
9. Dr. C. Braba
10. Ms. K.B. Steffi
11. Ms. M. Jasmine Vinoja
12. Ms. N. Benit
13. Dr. M. Charles Dayana
14. Ms. J. Anto Hepzie Bai
15. Ms. M.J. Jenifer
16. Ms. D. Berla Jayanthi
17. Ms. S. Anto Sumin Threse
18. Ms.A.Nimisha
19. Ms. M. Anto Susi

### **32. Fine Arts Committee**

1. Dr. Jeni Chandar Padua
2. Dr. Selva Mary Gokila S. George
3. Dr. V. Shally
4. Ms. A. Jancy Vini
5. Ms. V. Pradeepa
6. Dr. Bojasa A. Rosy
7. Dr. S. Mary Pearly Sumathi
8. Dr. A. Punitha
9. Ms. A.R. Jemi
10. Dr. A. Babila Kingsly
11. Ms. S. Ancy Mole
12. Ms. Y. Christabel Shaji

13. Ms. S. Jameela
14. Ms. V. Mara Narghese
15. Ms. K. Mihi Nancy
16. Ms. V.R. Bithiah Blessia

### **33. ICT Cell**

1. Dr. J. Divya Merry Malar
2. Dr. M. K. Angel Jebitha
3. Ms. S. Lizy Roselet

### **34. College Website Committee**

1. Dr. S. Sujitha
2. Dr. S. Vimal Dolly
3. Ms. V.R. Bithiah Blessia
4. Ms. V. Abisha

### **35. Media Committee**

1. Dr. S. Mary Pearly Sumathi
2. Dr. K. Jeya Daisy
3. Ms. J. Anto Hepzie Bai
4. Ms. M. Mabel Edel Queen

### **36. Quiz Club**

1. Dr. S. Regi
2. Ms. A. Judes Jalaja
3. Dr. A. Sonia

### **37. Campus Animation Team**

1. Dr. Sr. Leema Rose
2. Dr. J. M. Vinitha Charles
3. Dr. L. Jesmalar
4. Ms. S. Fransta Dharshana
5. Ms. L. Deva Vijila
6. Ms. J.M.Gracelin Lydia
7. Mr. M. Julibar Euprin Xavier

### **38. Remedial Programme Committee**

1. Dr. C.K. Sunitha
2. Dr. Fernando Loretta
3. Sr. S. Antony Mary
4. Dr. Bojaja. A. Rosy
5. Dr. S. Prakash Shoba
6. Ms. V. Pradeepa
7. Ms. Judes Jalaja
8. Ms. M. Shirley Treasa
9. Dr. A. Babila Kingsly
10. Ms. V. G. Michael Florence
11. Ms. A. Beula
12. Ms. S. Lizy Roselet
13. Sr. Sylvia
14. Ms. A. Nimesha

### **39. Inter Collegiate Competitions**

1. Ms. J.C. Mahizha
2. Ms. J. Maria Prabina Sackaria
3. Ms. Sahaya Venila

### **40. Student Information Cell**

1. Dr. M. Justin Beula
2. Dr. C. Nirmala Louis
3. Ms. L. Deva Vijila
4. Ms. A. Anishya Dani

### **41. Student Welfare Fund**

1. Dr. Therasmma Chakko
2. Dr. J. Bhavani

### **42. Games / Sports Committee**

1. Dr. Sr. Anne Perpet Sophy : Principal
2. Dr. Sr. Leema Rose : Vice Principal
3. Dr. J. Christy Celin Mary
4. Dr. A. Lesly Fathima
5. Ms. V. Pradeepa
6. Ms. C. Christal Jani

#### **43. Magazine Committee**

1. Dr. Subha Ganapathy
2. Dr. K. Krishna Priya
3. Ms. J. C. Mahizha
4. Dr. K.S. Soumya
5. Dr. S. Daisy Bai
6. Ms. J. Albino Wins
7. Ms. M. Shirley Treasa

#### **44. Review and Evaluation Committee**

1. Dr. Sr. Gerardin Jayam : Secretary
2. Dr.M.Anitha Malbi : PTA Coordinator
3. Dr.S.Ajith Sinthuja : Alumnae Association  
Coordinator
4. Ms. P.T.Anbu Hannah Dora : Clubs and Committees  
Co-ordinator
5. Dr.S.Regii : Research Coordinator
6. Dr. H. Jimsy Asha : IQAC Coordinator
7. Dr. F. Brisca Renuga : Dean of Science
8. Dr. Alby Grace : Dean of Arts and Humanities
9. Dr. C. Nirmala Louis : Dean of Students
10. Ms.S.Panimaya Mercy : Extension Coordinator

#### **45. Hand Book Designing Committee**

1. Dr. Sr. Anne Perpet Sophy : Principal
2. Dr. Sr. Gerardin Jayam : Secretary
3. Dr. Sr. Leema Rose : Vice Principal
4. Dr. C. Josephine Priyatharshini
5. Dr. S. Ajith Sinthuja
6. Ms. M. Abila Jeba Queen

#### **46. Honouring the Retirees**

1. Ms. A. Jancy Vini
2. Dr. M. Mary Freeda
3. Sr. K. Francy
4. Ms. S. Fransta Dharshana
5. Dr. R. Sreedevi

#### **47. Readers Forum and Book Review**

1. Dr. Sr. A. Mary Johnsy
2. Head of all the Departments

#### **48. Health Care Team**

1. Sr. Josephine Koola
2. Sr. Sahaya Rani
3. Dr. C. K. Sunitha
4. Dr. Christy Celin Mary
5. Ms. K.B.Steffi
6. Ms.J.Jemi Rooth Kanosa
7. Ms. M. Jasmine Vinoja
8. Ms. A. Jesintha Mary : Non- teaching Staff

#### **49. Divyangjan Cell**

1. Dr. Subha Ganapathy
2. Dr. Jeni Chandar Padua
3. Dr.A.Anami Augustus Arul
4. Dr. J. Bhavani
5. Ms. R. Sadhana Rengasamy

#### **50. Staff Club Secretaries**

1. Dr. M. Anitha Malbi
2. Dr. V. Virgin Nithya Veena
3. Ms. S. Ancy Mole
4. Ms. R. N. Rajalekshmi

#### **Non- Teaching Staff Secretaries**

1. Mr. M.Jhonson Paul Raj
2. Ms. A.Mary Usha
3. Ms. P.Johnsy Rani

#### **51. UGC / RUSA**

1. Dr.A.Shyla Suganthi
2. Dr.S.Sujitha
3. Dr. Sr. Sahayaselvi

## **52. Approved Research Guides**

### **Department of Economics**

1. Dr. Sr. Anne Perpet Sophy
2. Dr. S. Jeni Sanjana
3. Dr.S.Vimal Dolli

### **Department of Tamil**

1. Dr. V. Antony Prakash Babila
2. Dr. S. Sunitha
3. Dr. M. Mabel Edel Queen

### **Department of Mathematics**

1. Dr. V.M. Arul Flower Mary
2. Dr. Angel Jebitha
3. Dr. S. Sujitha

### **Department of Physics**

1. Dr. S. Mary Delphine
2. Dr. Thresiamma Chacko
3. Dr. C. Nirmala Louis
4. Dr. A. Lesly Fathima
5. Dr. V. Shally
6. Dr. M. PriyaDharshini
7. Dr. R. Krishna Priya
8. Dr. S. Sonia
9. Dr. Sr. Gerardin Jayam\*

### **Department of Chemistry**

1. Dr. G. Leema Rose
2. Dr. M.Anitha Malbi
3. Dr.S.Ajith Sinthuja
4. Dr.Sheeba Daniel

### **Department of Botany**

1. Dr. C. Jespin Ida
2. Dr. Bojaxa. A. Rosy
3. Dr.A.Anami Augustus Arul
4. Dr. A. Stella Roslin\*

### **Department of Zoology**

1. Dr. A. Shyla Suganthi
2. Dr. J. Vinoliya Josephine Mary
3. Dr. F. Brisca Renuga
4. Dr.S.Mary Metilda Bai
5. Dr. Jeni Chandar Padua
6. Dr. Sr. M.R. Basil Rose\*

### **Department of History**

1. Dr. S. Regi
2. Dr. I. Jalaja Kumari
3. Dr. K. S. Soumya

### **Department of English**

1. Dr. H. Jimsy Asha
2. Dr. Alby Grace
3. Dr. Selva Mary Gokila
4. Dr. M. F. Anne Feril

### **Department of Commerce**

1. Dr. M. Mary Helen Stella
2. Dr. Sr. Sahayaselvi
3. Dr. C. Braba

\* Retired Faculty

## LIST OF ENDOWMENT PRIZES AND SCHOLARSHIP

S.No.	Name	Instituted by	Amount
1.	Sr.Scholastica	Management	5000
2.	Sr.Scholastica	Rotract Club of Holy Cross College	1000
3.	Sr.Eusebius	Management	1000
4.	Sr.Zita	Management	1500
5.	Mother Yovenne Lavosel	Management	3000
6.	Sr. Lucy	Management	500
7.	Sr. Regina	Management	3000
8.	Sr. Helen	Management	1400
9.	Sr. Bennedicta	Management	500
10.	Sr.Cecile	Management	3000
11.	Sr.Martina	Management	500
12.	Sr.Casilda	Management	1500
13.	Sr.Geraldine	Management	1000
14.	Sr.Caritas	Management	1000
15.	Sr. Yovenne	Management	400
16.	Mother Cecile Vionnet [ Foundress]	Management	2500
17.	Mother Cecile Vionnet [Foundress]	Management	500
18.	Sr.Emilie	Management	1000
19.	Ms.Francis Vidayathil	Sr.Edith	1000
20.	Mrs.Hepzi bai Fenn George	Mr.Fenn George	1500
21.	Mr.Ramalingam Pillai	Mr.Chockalingam Pillai	250
22.	Bishop Agniswamy [Founder]	Management	9000
23.	Bishop Agniswamy [Founder]	Management	1000
24.	Mrs.Banumathy	Mrs.Banumathy	2000
25.	Mrs.Jeyam	Mrs.Jeyam	500
26.	Value Education	Management	350
27.	Mr.Daniel	Mrs.Teresa M.Rajasingh	1000
28.	Dr.M.Vasantha Rajam	Dr.M.Vasantha Rajam	400
29.	Selvi Sathi	Selvi Sathi	1000



30.	Mrs.Nirmala Thambi	Mrs.Nirmala Thambi	1000
31.	Mrs.Alexandria John Sahayam	Mrs.Alexandria John Sahayam	500
32.	Mrs.Alexandria John Sahayam	Mrs. Alexandria John Sahayam	2500
33.	Mrs.Maria Victoria	Staff members, Dept of Commerce	1000
34.	Mrs.Maria Victoria	Husband	2000
35.	Scientific Company	Staff members, Dept of Chemistry	500
36.	Mrs.Constance Devadoss	Staff members, Dept of English	1000
37.	Sr.Fabiana for best outcome in History	Management	1000
38.	Mrs. Ashitha Prem kumar for students of distance education	Mrs. Ashitha Prem Kumar	2000
39.	Tmty.Sundara bai . P. for poor students	Tmty.Sundara bai .P.	3000
40.	Tmty.C.Jagathammal for highest mark in Malayalam or English	Tmty.C.Jagathammal	2000
41.	Tmt. Rita for Tamil Students	Mr. S. Muthu	3000
42.	Mr. Sundara Krishnan and Mrs.Ponnu Rukmani for M.Sc physics students	Mrs. Meenakshi.S.	3000
43.	Mrs.Leela Judnis	Mrs.Leela Judnis	3000
44.	Mrs.Suseela Mary for best outgone student	Mrs.Suseela Mary	3000
45.	Mrs.Suseela Mary	Staff members, Dept of Botany	1000
46.	Mrs.Banumathy for highest mark in I physics	Mrs. Banumathy	2000
47.	Mr. Devasahayam	Mr. Devasahayam	5000
48.	Mr.Varuvel	Mr.Varuvel	3000
49.	Mrs.Annamma Joseph	Sr.Rosamma	2000
50.	Mrs.Teresa M.Rajasingh	Mrs.Arul Ponniah	5000
51.	Sr.Lucy Charlotte	Mrs.Pearl	5000
52.	Kalluveethil Helenammal		

	Francis	Mr.Kingsly Kalluveethil	25000
53.	Sr.Felicia	English dept staff members	4000
54.	R. Reechan	P.Maria Latitial	5000
55.	Mr.&Mrs. Vincent Fernando	Mrs.Lucy Zephrine	3000
56.	Sr.Doris for the one who is a voracious reader	Management	2000
57.	Mr. M. Devasahayam	Mrs.D.G.M.Victoria	5000
58.	Mrs. Annamma Joseph	Sr.Rosamma	1000
59.	Sr. Elsy George	Sr.Elsy George	3000
60.	Miss. A. Amalorpavam for differently abled student	Miss.A.Amalorpavam	5000
61.	Tmt. Y. Premalatha for best outgone student	Department of Zoology	5000
62.	Tmt. Y. Premalatha	Mr.Asir Celine Kumar	10000
63.	Mr. Joseph George	Mrs.Beenamma Joseph George	50000
64.	Proficiency price for. M.Phil English literature	Mr. & Mrs. Selva Muthu	10000
65.	Tmt. Rajam Godwin	Tmt. Rajam Godwin	10000
66.	Mr. Irudaya Raj	Mr. Irudaya Raj	3000
67.	Best outgone student of M.Com.	M.Com. students 2007-2009	4050
68.	Best Performance in extra curricular activity -M.Com. student	M.Com. students 2007-2009	4000
69.	Fr.Pascal's silver jubilee endowment	Fr.Pascal	6000
70.	Sri.E.Chelliah Nadar-Seetha Lakshmi Ammal	Mrs.C.Saroja	20000
71.	Mr.M.C.Arockia Swamy	Mrs.A.Alankara Vasanthi	10000
72.	Mrs.Suseela Mary for best UG student	Mr.Francis	50000
73.	Mrs.Dharmamony Victor & Sr.Scholastica	Mr.V.Samuel Antony	5000
74.	Mrs. Tamilarasi for best player	Mrs. Tamilarasi	10000
75.	Mrs. Genoby .M.George	Mrs.Mary Josheela	10000
76.	Best U.G. outgone student	Commerce students 2011-2014	7500

77.	Mother Emily's for B.Sc. Botany and M.Sc. Biotech Student	Alumnae of Botany	20000
78.	Dr. Thadues Maria Ignatiammal	Crispin Kavitha and Christo Kavin	50000
79.	Dr. A. Benedictal for scoring highest total in I M.Sc.	Dr. A. Benedictal	10000
80.	Mother Emily	Dr. Mercy Leelavathy	5000
81.	P. Mary Helen	P. Mary Helen	20000
82.	T.R. Nirmala Vasantha	T.R. Nirmala Vasantha	10000
83.	Highest mark in law paper self finance B.Com.	Safi traders	10000
84.	Nirmala Thangavelu	Nirmala Thangavelu	10000
85.	Mrs. Jayasurya securing highest mark in evolution	Mrs. Jayasurya	10000
86.	Highest mark in financial management M.Com.	Mrs. Saroja Melota	10000
87.	Mr. S. Devasahayam & Mrs. Martin Mary Highest mark income tax paper	Mr. Amal Raj	10000
88.	Ms. Shanthi	Mrs. K. Surthi	10000
89.	Koola foundation	Mr. Mathew Koola	3000
90.	Sports endowment	Dr.Sr.Gerardin Jeyam	40000
91.	Best outgoing B.Com. student	Mrs. Beaula Dason	5000
92.	Tamil Grammar	Mrs.V.Hermana Gilt Arachi	10000
93.	Dr. K. Navaneethakrishnan	Dr.Sr.Gerardin Jeyam	10000
94.	Beaula Dason Best outgoing B.Com. student	Mrs Beaula Dason	5000
95.	Mrs.A.Jothy Arokiaswamy	Mrs.A.Alankara Vasanthi	20000
96.	Lion Dr. S. A. P. Varghese	Lion Dr. S. A. P. Varghese	70000
97.	Maximum credit in M. Phil. programe	M.Phil. Scholar 2014-2015	10000
98.	Mr. A. Arul Dhas	Mrs. A. T. Little flower	130000

99.	Mr.E.G.Nallaraj	Mrs.Padma Gladstone	15000
100.	Mrs.Kamala Bai	Mrs.Kamala Bai	10000
101.	Mrs.S.Josphine	Mrs.S.Josphine	10000
102.	Dr.S.Clitus Babu	Dr.S.Clitus Babu	200000
103.	Maximum attendance in M.Phil.Commerce	M.Phil.Scholar 2015-2016	13000
104.	Dr.V.Jebamalai Arachi, V.Hermana Gilt Arachi & Mr.S.Vijayakumar Arachi	Dr.V.Jeba malai Arachi, V.Hermana Gilt Arachi & Mr.S.Vijayakumar Arachi	50000
105.	Dr.S.Stella Bai	Dr.S.Stella bai	10000
106.	Mrs. Thanalakshmi	Mrs.Thanalakshmi	10000
107.	S.Mahadeva	Mrs.Meenakshi	10000
108.	Vinanchi Arachi	Dr.V.Jeba malai Arachi	45000
109.	Mr.D.Thurai	Sr.Gerardin Jeyam	10000
110.	Dr.M.Leema Rose	Dr.M.Leema Rose	10000
111.	Mrs.Antony Ammal	Mrs.Josephine Rani	25000
112.	Mr.Thanka Nadar	Mrs.Josephine Rani	25000
113.	Ms.Nazerath Xavier Corera	Sr.Mesmin	5000
114.	Bishop Arockia swamy	Bishop Arockia swamy	10000
115.	Sr.Verginio	Sr.Verginio	2000
116.	Ms.Jeba Malar	Mr.Davis raj	2000
117.	Sr.Regina	Staff,Management	2500
118.	Sr.Regina	Staff,Management	2500
119.	Mr.Maria Antony	Ms.Stella Rose	5000
120.	Mr.Wilfred Doss	Ms.Premalatha	2000
121.	Sr.Electa	Sr.Electa	1000
122.	Mr.C.S.Gonsalvez	Sr.Sophy, Ms.Rose Catherine	2000 3000
123.	Ms.Padma	Ms.Padma	2000
124.	Sr.Colett	Sr.Colett	1000
125.	Ms.Tresa M.Rajasingh	Staff	4000
126.	Ms.Tresa M.Rajasingh	Staff	1000
127.	Ms.Constanse Deva Doss	Ms.Constanse Deva Doss	2000
128.	Mr.Peter	Ms. Stella Bai	2000
129.	Sr.Helen	Sr.Helen	1000
130.	Ms. Nagarathnam Siva subramaniam	Ms.Uma	1000
131.	Sr.Crystiline	Sr.Crystiline	2500

132.	Principal	Principal	500
133.	Ms.Indra Madhavan	Ms.Indra Madhavan	2500
134.	Ms.Krishnammal	Ms.Krishnammal	2500
135.	Sr.Esthaline	Sr.Esthaline	1400
136.	Sr.Daisy	Sr.Daisy	1500
137.	Mr.Wilfred Doss	Ms.Premalatha	5000
138.	Mr.Jesu Retham	Mr.Jesu retham	3000
139.	Ms.Lizzy Nallathamby	Ms.Ruth Joy	3000
140.	Ms.Rubavahy moses	Ms.Rubavahy moses	2000
141.	Fr. James	Ms.Rita S.Muthu	5000
142.	Mr. Fernandez Ms. Heleenammal kalluveetil	Mr.Kingsly	4000
143.	Sr.Mesmin	Staff	5000
144.	Ms.Clara	Botany Staff & Ms.Ayniece Ms.Rangitha	2000
145.	Ms.Saroja John	Ms.Elizabeth Luzy	5000
146.	Ms.V.Rebeccal	Sr.Gerardin Jeyam	5000
147.	Ms.Haily George	Ms. Luzy Zephrine	2000
148.	Sr.MariaPushpam	MsMary Josephine Indra	3000
149.	Sr.Cecile	Ms.Kamakshi	5000
150.	Sr.Dolorese	Ms.Kamakshi	5000
151.	Sr.Mesmin	Ms.Kamakshi	2000 2000
152.	Ms.Sita	Ms.Sita	4000
153.	Sr.Mercy & Sr.Basil	Ms.Achamma Devassy	10000
154.	Sr.Basil &Sr.Mercy	Ms. Phlomia	10000
155.	Sr.Judith	Alumini	3000
156.	Sr.Prisca	Sr.Prisca	3000
157.	Ms.Vimala Lesly Josephine	Zoology Staff	5000
158.	Sr.Mercy	Zoology Staff	5000
159.	Ms. Dulsy Fathima	Ms. Dulsy Fathima	5000
160.	Ms. Pushpam	Ms. Pushpam	5000
161.	Sr.Elsy George	Prof.Mathew Coola	3000
162.	Ms.Bremavathy	Ms.Bremavathy	10000
163.	Ms.S.Rengitha Bai	Ms.S.Rengitha Bai	3000
164.	Sr.Rosalie	Sr.Rosalie	3000
165.	Ms.Yasodha	Ms.Yasodha	5000
166.	Bishop leon Dharmaraj	Staff	10000

167.	Sr.Mercy	Zoology Staff	7000
168.	Mrs.Vimala Lesly Josephine	Zoology Staff	7000
169.	Sr.Elsy George	Economics Department	20000
170.	Mrs.Dulsy Fathima	Mrs.Dulsy Fathima	5000
171.	Mrs.Pushpam	Mrs.Pushpam	5000
172.	Sr.Elsy George	Prof.Mathew Koola	3000
173.	Best sports student in II year Tamil	Bremavathy	10000
174.	S.Rengitha Bai	S.Rengitha Bai	3000
175.	Best outgone student in M.Sc. biotechnology	Sr.Rosalie	3000
176.	Best sports student in U.G.Economics	Mrs.Yasodha	5000
177.	Merit student in I.B.A.English	Mrs. Stella Rose, P. Premavathy	5000
178.	Sr.Carmel	Mr.Stanislaus	3000
179.	Mrs.Kasthuri	Mrs.Kasthuri	10000
180.	Mrs.Kochutheresia	Mrs.Kochutheresia	10000
181.	Mrs.Rose Catherine Gonsalvez	Mrs.Rose Catherine Gonsalvez	10000
182.	Mrs.Stella Rose	Mrs.Stella Rose	10000
183.	Mrs.Ophilia Miranda	Mrs.Ophilia Miranda	10000
184.	Mr.Thanka Raj	Mr.Thanka Raj	3000
185.	Student scoring highest mark in Ecommerce	M.Com. students 2009-2010	2000
186.	Mrs.Ruby Corera	Sr.Mesmin	25000
187.	Sports Students	Mrs.Tamilarasi	10000
188.	Mrs.S.Maria Pushpam Alphonse	Dr.A.Stella Roselin	5000
189.	Faculty – Scholars awarded Ph.D. degree	Fr.Martin	5000
190.	Mrs.Hermana Gilt Arachi	Mrs.Hermana Gilt Arachi	5000
191.	Mrs.Mary Premalatha	Mrs.Mary Premalatha	10000
192.	Mrs.Annamma Mathew	Mrs.Annamma Mathew	10000
193.	Mrs.Parvathy	Mrs.Parvathy	10000
194.	Mrs.Usha Oomen	Mrs.Usha Oomen	5000
195.	Mrs.Anandavally	Mrs.Anandavally	10000
196.	Mrs.A.Stella Roselin	Mrs.A.Stella Roselin	5000
197.	Mrs.A.Stella Roselin	Mrs.A.Stella Roselin	4000

198.	Mrs.A.Stella Roselin	Mrs.A.Stella Roselin	2000
199.	Mrs.Parvathy	Mrs.Parvathy	10000
200.	The Royers- overall academic proficiency	M. Rosary Royer	25000
201.	Poor Student of UG self finance	Fr.Joseph Angelo	25000
202.	Dr.Ashok	Ms.Jenepha	10000
203.	Mr.Ponnumuthu	Mrs.Sundari Bai	10000
204.	Mrs.Ellen Nordmark & Mrs. Ulla Sandagreen	Mrs.I.Tamilarasi	50000
205.	Mrs.Immaculate Philip	Mrs.Immaculate Philip	10000
206.	Mr.Mark Devasahayam	Mrs.Immaculate Philip	10000
207.	Mrs.Elizabeth Mabel	Mrs.Elizabeth Mabel	10000
208.	Mrs.Vazmary Ramanie	Mrs.Vazmary Ramanie	10000
209.	Mrs.Kalinga Rani	Mrs.Kalinga Rani	10000
210.	Mrs.I.Tamilarasi	Mrs.I.Tamilarasi	10000
211.	Mrs.I.Tamilarasi	Mrs.I.Tamilarasi	10000
212.	For poor student	Mr.Swami Dhas & Mrs.Duriet Julianammal	15000
213.	Best Sports Student	Sr.Elsy Thattla	5000
214.	Education – Non-teaching staff child	Sr.Elsy Thattla	5000
215.	M.Com (S.F) – Good in Spoken English	Ms.Mary	5000
216.	B.Com (S.F) – Best outgone student	B.Com (S.F)students 2010-2013	5000
217.	M .Phil Commerce– Best outgone student	M .Phil Commerce 2012-2013	10000
218.	Mrs.Annammal Angelo	Fr.Joseph Angelo	25000
219.	Mr. Angelo Fernandez	Fr.Joseph Angelo	25000
220.	Students of department of commerce S.F	III B.Com.S.F 2015-2018	10000
221.	Highest mark in Biochemistry (I M.Sc. Zoology)	Mrs.Mary Saroja.Y	25000
222.	R.Beslirie Varnas Highest mark in Physical Chemistry(I B.Sc .Chemistry.)	Ms.Alankara Vasanthi	10000

223.	Best student in I.B.Sc. Zoology	Ms.Alice Prema	10000
224.	Highest total in I.M.Sc.Mathamatics	Ms.Inigo Mary Janet	10000
225.	Top scorer in English literature	Ms.Elizabeth Lucy	10000
226.	Outstanding performance in extra curricular activities III B.Com.	Ms. Jesi Isabella	10000
227.	Mr. Sabarior Adimai & Maria Palammal	Ms. P. Mary Saroja	10000
228.	Ms. V. Rebecal	Mr. D. Thurai	5000
229.	Ms. S. Mary Josheela	Ms. S. Mary Josheela	25000
230.	Ms. Rakshly and Dr. Sr. Rosalie	Ms. Rakshly	5000
231.	Mr. N. Baskaran Pillai and Muthammal	Dr. Kala	30000



## ENDOWMENT LECTURE

S.No	Name of the Endowment	Instituted by	Amount (in Rs.)
1	Tmt Andrews Mary	Tmt. Andrews Mary	5,000
2	Tmt. Rajam Godwin	Tmt. Rajam Godwin	5,000
3	Dr. Stella Bai's parents	Dr. Stella Bai	20,000
4	Ms. Andrews M. Sekar	Ms. Andrews M. Sekar	5,000
5	Mr. V.G. Paneer Dhas, Mr. Vincent, Dr. Vimala Lesly Josephine & Dr. Sr. Mercy	Dr. V.G. Santhosam  VGP Group, Chennai	25,000
6	Mr. V.G. Paneer Dhas, Mr. Vincent, Dr. Vimala Lesly Josephine & Dr. Sr. Mercy	Dr. V.G. Santhosam VGP Group, Chennai	25,000
7	Ms. Krishnammal	Ms. Krishnammal	5000
8	Dr. Sr. Mercy	Staff & Management	7,000
9	Dr. Vimala Lesly Josephine	Staff & Management	7,000
10	The Most Rev. Bishop Leon Dharmaraj	Staff & Management	10,000
11	Sr. Rosamma	Management, Staff & Alumnae	25,000
12	Ms. Philominammal	Ms. Philominammal	5,000
13	Mr. Jacob	Ms. Grace Kurian	10,000
14	Dr. Sr. Elsy George	Staff (Teaching & Non-teaching) & Students of Economics Department	20,000
15	Dr. Sr. Rosalie Joseph	Staff	20,000
16	Renewal Session for Non-teaching Staff	Dr. Sr. Rosalie Joseph	5,000

17	Ronimus Arachi	Dr. Hermana Gilt Arachi	10,000
18	Sr. Mesmin	Dr. Hermana Gilt Arachi	10,000
19	Dr. Usha Omen	Dr. Usha Omen	5000
20	Renewal Session for Non-teaching Staff	Dr. Hermana Gilt Arachi	10,000
21	Sr. Scholastica (Mathematics)	Dr. Hermana Gilt Arachi	10,000
22	M. Vinachi Arachi (Tamil S.F)	Dr. Hermana Gilt Arachi	10,000
23	Flordulee's (Zoology)	Dr. Hermana Gilt Arachi	10,000
24	Dr. Hermana Gilt Arachi	Dr. Hermana Gilt Arachi	10,000
25	Endowment lecture for Commerce (S.F)	Mr. Nazareth Charles	50,000
26	Ms. Jesi Isabella (Commerce)	Ms. Jesi Isabella	25,000
27	Ms. Alankara Vasanthi (Chemistry)	Ms. Alankara Vasanthi	10,000
28	Ms.Elizabeth Lucy(English)	Ms. Elizabeth	50,000
29	Dr. P. Mary Saroja	Dr. P. Mary Saroja	10,000
30	Mrs. S. Mary Josheela	Ms. S. Mary Josheela	25,000

## STAFF MEMBERS TEACHING STAFF 2019-2020

### Dept. of Economics

	<b>Mobile No.</b>
1. Dr. Sr. Anne Perpet Sophy, M.A., M.Phil., Ph.D. <b>Principal</b>	04652-260709
2. Dr. S. Jeni Sanjana, M.A., M.Phil., M.B.A., Ph.D., HDCA.	94882 84042
3. Dr. S. Vimal Dolli, M.A., M.Phil., Ph.D.	94866 04502
4. Ms. S. Panimaya Mercy, M.A., M.Phil.,SET.	98416 08081

### Department of Tamil

5. Dr. S. Thenmozhi, M.A., Ph.D., NET.	94425 68092
6. Dr. M. Justin Buela, M.A., M.Phil., B.Ed. Dip. VANI. , Ph.D.	99943 58351
7. Dr. V. Antony Prakash Babila, M.A., M.Phil., Ph.D.,NET.	94875 65737
8. Dr. S. Sunitha, M.A., M.Phil., B.Ed., Ph.D.,NET.	94420 35201
9. Dr. M.D. Arun Mozhi Nangai, M.A., B.Ed., M.Phil., Ph.D.	90471 61703

### Department of French

10. Ms. P.T Anbu Hannah Dora, M.A., M.Phil.	94421 65021
---	-------------

### Department of Mathematics

11. Dr. V. M. Arul Flower Mary, M.Sc., M.Phil., Ph.D.	97870 13292
12. Ms. T. Sheeba Helen, M.Sc., M.Phil., B.Ed.	94863 74565
13. Dr. M. K. Angel Jebitha, M.Sc., M.Phil., B.Ed.,Ph.D.	97887 38202
14. Dr. S. Sujitha, M.Sc., M.Phil., B.Ed.,Ph.D.	94862 89412
15. Dr. V. Sujin Flower, M.Sc. M.Phil., Ph.D.	9790538138
16. Dr. J. Befija Minnie, M.Sc., B.Ed., M.Phil., Ph.D.	9445218411
17. Sr.S.Antony Mary, M.Sc., NET, SET.	9444807996
18. Dr.L.Jesmalar, M.Sc., B.Ed., M.Phil., Ph.D., SET.	8220140785
19. Ms. A. Jancy Vini, M.Sc.,M.Phil., SET.	8056919276
20. Ms. J.C.Mahizha, M.Sc., M.Phil., SET.	99944 92624
21. Dr. K. Jeya Daisy, M.Sc., B.Ed., M.Phil., Ph.D.	98438 93773

### Department of Physics

22. Dr. S. Mary Delphine, M.Sc., M.Phil., Ph.D.	94431 06276
23. Dr. M. Mary Freeda, M.Sc., B.Ed., M.Phil. , Ph.D.	96775 09123
24. Dr. Fernando Loretta, M.Sc., B.Ed., M.Phil. , Ph.D.	94434 62777
25. Dr. Thresiamma Chacko, M.Sc., Ph.D., PGDCA.	94427 11607
26. Dr. C. Nirmala Louis, M.Sc., Ph.D., PGDCA. <b>Dean of Students</b>	94883 41794
27. Dr. V. Shally, M.Sc., M.Phil., Ph.D.	75988 54466
28. Dr. M. Priya Dharshini, M.Sc.,PGDCA.,SET, M.Phil., Ph.D.	94459 72787
29. Dr. A. Lesly Fathima, M.Sc., M.Phil., NET, Ph.D.	75984 73275
30. Dr. R. Krishna Priya, M.Sc., M.Phil., Ph.D.,SET.	9944978892
31. Ms. M. Abila Jeba Queen, M.Sc., M.Phil.,SET.	9003486880

### Department of Chemistry

32. Dr. G. Leema Rose, M.Sc., B.Ed., M.Phil., Ph.D.	97919 96553
---	-------------

33. Dr. M. Anitha Malbi, M.Sc., M.Phil., Ph.D.	98405 33000
34. Dr. R. Gladis Latha, M.Sc., M.Phil., B.Ed.,Ph.D.	94883 38567
35. Sr. K.Francy, M.Sc., M.Phil.,SET.	04652-260709
36. Dr. S. Ajith Sinthuja, M.Sc., M.Phil., B.Ed., Ph.D.,SET.	9943128208
37. Ms. L. Deva Vijila, M.Sc., B.Ed., M.Phil.,SET.	94870 56861
38. Dr. Sheeba Daniel, M.Sc., M.Phil.,NET., Ph.D.,SET.	94424 02602

### Department of Botany

39. Dr. C. Jespin Ida, M.Sc., Ph.D.	94864 12956
40. Dr. Sr. Leema Rose, M.Sc., M.Phil., Ph.D. <b>Vice Principal</b>	87547 19075
41. Dr. A. Anami Augustus Arul, M.Sc., M.Phil., Ph.D.	91599 33882
42. Dr. Bojaxa A. Rosy, M.Sc., M.Phil., Ph.D.	94425 65090
43. Dr. A.R.Florence, M.Sc., M.Phil., Ph.D.	9487450430

### Department of Zoology

44. Dr. S. Mary Mettilda Bai, M.Sc., M.Phil., B.Ed., Ph.D.	94424 56591
45. Dr. F. Brisca Renuga, M.Sc., M.Phil., B.Ed., Ph.D. <b>Dean of Science</b>	98949 65375
46. Dr. J. Vinoliya Josephine Mary, M.Sc., M.Phil., SET., B.Ed., Ph.D.	

#### Controller of Examination

	99407 72468
47. Dr. A. Shyla Suganthi, M.Sc.,B.Ed., Ph.D.	8838893220
48. Dr. P.T. Arokya Glory, M.Sc., M.Phil.,B.Ed,SET., Ph.D.	94423 70284
49. Dr. Jeni Chandar Padua, M.Sc., M.A., M.Phil.,B.Ed,SET, Ph.D.	94878 34569
50. Dr. C. Josephine Priyatharshini, M.Sc., B.Ed., Ph.D.	97897 58145
51. Dr. A. Punitha, M.Sc., (Bio & Zoo). M.Phil., Ph.D.	89034 46946
52. Dr. X.Venci Candida, M.Sc., M.Phil., B.Ed., Ph.D. SET	9047888558
53. Dr. S.Prakash Shoba, M.Sc., M.Phil., Ph.D.PG Dip.HRM	9487185082
54. Dr.C.Anitha, M.Sc., M.Phil., B.Ed., Ph.D.	8754974421

### Department of History

55. Dr. S. Regi, M.A., M.Phil., Ph.D.	94424 81991
56. Ms. T. R. Premalatha, M.A., M.Phil., M.Ed., SET.	94882 80427
57. Dr. I. Jalaja Kumari, M.A., M.Phil., Ph.D.	97519 20273
58. Ms. V. Pradeepa, M.A., M.Ed., M.Phil.,NET.	99526 90083

### Department of English

59. Ms. A. Esther Leema Rose, M.A., M.Phil.	94871 18791
60. Dr. Alby Grace, M.A., M.Phil., Ph.D. <b>Dean of Arts</b>	97865 27176
61. Dr. Subha Ganapathy, M.A., Ph.D.	97906 51501
62. Dr. H. Jimsy Asha, M.A., M.Phil., Ph.D.	94897 39703
63. Ms. A. Anishya Dani, M.A., SET., <b>Dean of Students</b>	89733 35065
64. Dr. V. Virgin Nithya Veena, M.A., M.Phil.,SET.	94424 61266
65. Ms. A. Judes Jalaja, M.A., M.Phil., SET.	94862 02923
66. Dr. M. F. Anne Feril, M.A.,B.Ed., M.Phil., Ph.D.,NET.	9791586876
67. Ms. A.R. Jemi, M.A., M.Phil.,NET.	8870190030
68. Ms. S. Fransta Darshana, M.A., M.Phil.,SET.	9791864889
69. Dr. Selva Mary Gokila S. George, M.A., M.Phil., Ph.D.CTE.,M.A(JMC),M.Sc.(Psy)	82703 06339

70. Dr. R. Abilasha, M.A., M.Phil., Ph.D.	82703 06339
71. Ms. P.Sathya, M.A.,B.Ed.,M.Phil., SET.	9944363137
72. Ms. K.B.Steffi, M.A., M.Phil., NET	8838055226
73. Dr. J. Bhavani, M.A., M.Phil., Ph.D.	9786325724

#### **Department of Commerce**

74. Dr. M. Mary Helen Stella, M.Com.,B.Ed., M.Phil., Ph.D.	94877 85470
75. Dr. Sr. S. Sahayaselvi, M.Com., M.Phil., Ph.D.,NET, PGDCAB.	04652-260854
76. Dr. S. Mary Pearly Sumathi, M.Com.,B.Ed., M.Phil., Ph.D.	95974 15581
77. Dr. C. Braba, M.Com., M.Phil., Ph.D.	90477 12877

#### **Department of Physical Education**

78. Dr. J. Christy Celine Mary, M.P.Ed., M.Phil., Ph.D.	89032 56545
---	-------------

#### **Library**

79. Dr. Sr. A. Mary Johnsy, M.A., M.L.I. Sc., M.Phil., Ph.D.	04652 -260709
--	---------------

### **TEACHING STAFF - SELF FINANCED PROGRAMMES**

#### **Department of Economics**

1. Dr. J. M. Vinita Charles, M.A., M.Phil., Ph.D.	98439 33626
2. Dr. A. Sameema, M.A., M.Phil., H.D.C.A., Ph.D.	90035 52535
3. Dr. A. Babila Kingsly, M.A., M.Phil.,Ph.D.	90039 93704
4. Ms. M. Sahaya Vennila, M.A., M.Phil., SET.	97893 70136

#### **Department of Tamil**

5. Dr. M. Mabel Edel Queen, M.A., M.Phil., Ph.D., NET.,SET.	99408 14191
6. Ms. S. Ancy Mole, M.A., M.Phil., B.Ed., SET.	99948 31384
7. Dr. S. Daisy Bai, M.A., M.Phil., Ph.D.,NET.	94864 72465
8. Ms. M. Jasmine Vinoja, M.A., M.Phil., B.Ed., NET.	94870 55047
9. Ms. A. Delphin, M.A., B.Ed., M.Phil.,NET.	94896 17913
10. Dr. C. Ida, M.A.,B.Ed., M.Phil., Ph.D.	80562 90153
11. Ms. A. Beula M.A., M.Phil., B.Ed., NET.	94875 22751

#### **Department of Mathematics**

12. Ms. J. Anne Mary Leema, M.Sc., B.Ed., SET.	97894 74081
13. Ms. R.N. Rajalekshmi, M.Sc., B.Ed., M.Phil.,SET.	78717 66515
14. Ms. S. Kavitha, M.Sc., M.Phil.,SET.	89036 15360
15. Ms. V. Princy Kala, M.Sc., M.Phil., SET.	96261 50978
16. Ms. V.Mara Narghese, M.Sc., B.Ed., M.Phil.,SET.	9965549770
17. Ms. D. Berla Jeyanthi, M.Sc., M.Phil., B.Ed., SET.	9384733093
18. Dr. C. Jenila, M.Sc., B.Ed., M.Phil., Ph.D.	93446 53273

#### **Department of Physics**

19. Ms. P. Aji Udhaya, M.Sc., M.Phil., SET., PGDCA.,	83000 19316
--	-------------

#### **Department of Chemistry**

20. Dr. Y. Christabel Shaji, M.Sc., B.Ed., M.Phil.,Ph.D.	90800 24245
21. Dr.S. Lizy Roselet, M.Sc., M.Phil., B.Ed., Ph.D.	94860 11648

#### **Department of Botany**

22. Dr. N. Benit, M.Sc., M.Phil.,Ph.D. <b>Dean of Students</b>	94860 77555
--	-------------

23. Dr. J.Celin Pappa Rani, M.Sc., M.Phil., Ph.D. 99436 38039  
 24. Dr. Jerlin Deletta, M.Sc., M.Phil., Ph.D., SET 83001 33234

**Department of History**

25. Dr. K. S. Soumya, M.A., B.Ed., M.Phil., Ph.D. 99652 55724  
 26. Dr. C.R. Siva Kala, M.A., M.Phil., Ph.D. 89039 39526

**Department of English**

27. Ms.K.Mihi Nancy, M.A., M.Phil., SET. 9003 70891  
 28. Ms. C. Christal Jani, M.A., M.Phil., NET. 83001 29970  
 29. Ms. C.Nesavathy, M.A., M.Phil., NET., SET. 83443 54439  
 30. Ms. J. Santhiya, M.A., M.Phil., NET. 77083 79310  
 31. Dr. R. Eveline Synthia, M.A., M.Phil., Ph.D. 94866 86023  
 32. Ms. J. Alisha Josephin, M.A., M.Phil., NET. 75984 64909  
 33. Ms. M. Maria Helen Jenobha, M.A., M.Phil., SET. 83005 56227  
 34. Ms.T. Blessia, M.A., M.Phil., NET. 96264 89802

**Department of Commerce**

35. Dr. C.K. Sunitha, M.Com., M.Phil., HDCM, HDCA., Ph.D. 94875 37337  
 36. Ms. S. Merlin Vista, M.Com., M.Phil., M.B.A.,SET.,NET. 94426 31419  
 37. Dr. J. Divya Merry Malar, M.Com., M.Phil., Ph.D. 83001 06824  
 38. Dr.R. Evalin Latha, M.Com., M.Phil., Ph.D. 94898 38947  
 39. Dr. M. Charles Dayana, M.Com., M.Phil.,Ph.D. 94865 49870  
 40. Dr.R.Sree Devi, M.Com.,M.Phil.Ph.D. 94874 15640  
 41. Ms. A. Franklin Ragila, M.Com., MCS., M.Phil., NET. 75984 86120

**Department of Computer Science**

42. Sr. Jothi Antony, M.CA.,M.Phil. 04652-260709  
 43. Ms. J. Anto Hepzie Bai, M.C.A., M.Phil., B.Ed. 82201 66651  
 44. Ms.M. Nithila, M.Sc., M.Phil. 94434 36336

**Department of M.S.W.**

45. Dr. Maria Soosai, M.A., (Social Work), Ph.D. 94433 99724  
 46. Dr. Francis Xavier Nelson, M.S.W., Ph.D. 94867 96009  
 47. Ms. S. Anto SuminThrese, M.S.W., NET. 94869 57670

**TEACHING STAFF (MANAGEMENT)**

**Department of Physics**

1. Dr. S. Sonia, M.Sc., Ph.D. 75988 80712

**Department of English**

2. Ms. R. Sadhana Rengaswamy, M.A., M.Phil. 94883 46767

**TEACHING STAFF (GUEST LECTURES)**

**Department of Economics**

1. Ms. J. Josephine Shiny, M.A., M.Phil., B.Ed. 91591 57873

**Department of Mathematics**

2. Ms. V.G. Michael Florance, M.Sc., M.Phil.,B.Ed. 95975 96050

**Department of Chemistry**

3. Ms. M. Shirley Treasa, M.Sc., M.Phil. 8015885118

**Department of Botany**

4. Ms. J. Albino Wins, M.Sc., M.Phil., PGDIPR. 98426 52259

**Department of History**

5. Ms. K. Baby, M.A., M.Phil., B.Ed., 94860 11336

6. Ms. R. Suji, M.A., M.Phil., B.Ed. 94898 83096

**Department of English**

7. Ms. Margret Mary, M.A., M.Phil., 90033 94499

8. Dr. S. Mary Josheela, M.A., M.Phil, M.A., (JMC), Ph.D. 04652-260613

9. Dr.G.Hamilton, M.A., M.Phil, Ph.D. 94864 51558

10. Ms. J. Maria Prabina Sackaria, M.A, B.Ed., M.Phil. 98948 73884

11. Ms. Elza Therese Levin, M.A., M.Phil. 80564 19207

12. Ms.A.Nimesha , M.A, M.Phil. 94435 95423

13. Ms.Graclin Lidia, M.A, M.Phil. 82200 19192

**Department of Commerce**

14. Ms. P. R.Jeyarani, Advocate - Notary Public 97902 26922

15. Ms. S. Jameela, M.Com., M.Phil. 98427 52001

16. Ms. J. Jenifer, M.Com., M.Phil.MBA. 87543 03647

17. Ms.P.M. Sirumalar Rajam, M.Com., B. Ed., M.Phil., Ph.D. 94870 55608

18. Ms.J. Fatima Naseeha, M.Com., M.Phil. 90800 95047

19. Ms. J. Carolin Jenil Shalu, M.Com., M.Phil. 86673 34418

20. Ms.J.Jemi Rooth Kanosa M.Com., M.Phil. 99437 07049

**Department of Computer Science**

21. Ms.V.R. Bithiah Blessie 94874 76840

22. Ms.V.Abisha, M.Sc., M.Phil. 63839 41483

23. Sr. Sylvia, M.Sc., M.Phil., 04652 261473

**Department of Social work**

24. Ms. J.MaryDeeba. M.S.W. 84890 19579

**Co-ordinators for M.Phil. Programme**

1. Dr.Sr.Gerardin Jayam - Physics 04652 261473

2. Dr.Elizabeth Mabel - English 04652 261228

3. Dr.S.Jeyasuriya - Zoology 98436 40842

4. Dr.S.Jesi Isabella - Commerce 94865 07606

**Non - Teaching Staff (Aided)**

1. Selva Asha. A (alias) Sr. Asha 04652 260709

2. Ms. Leema Rose. A 97873 03918

3. Ms. Latha Mary. L 94888 85858

4. Sr. Shanthi. A 04652 260709

5. Ms. Mary Amutha. J 97519 93487

6. Ms. Sahaya Sobia. T 94879 22448

7. Ms. Mary Usha. A 94896 79283

8. Ms. Kirickose Rency. A 97900 55648

9. Ms. Virgin Suvees. R	77089 22426
10. Ms. Jesintha Mary. A	99943 03754
11. Mr. Wilson. M	98430 77712
12. Ms. Mary Rita Lumina. K	88709 20733
13. Mr. Jhonson Paul Raj. M	94866 61084
14. Ms. Antony Usha Kumari. A	94457 96780
15. Ms. Beenamma. A	99524 44833
16. Mr. Jeeva Karunyam. J	94435 50125
17. Mr. Ravi. V	98431 60883
18. Mr. Marianthony Michael. G	94899 06261
19. Ms. Mary Jose Babila. S	89035 40404
20. Mr. AntoValan. X	97917 19124
21. Mr. Melgias. F	94863 43697
22. Ms. Sunitha. T	97156 05058
23. Ms. Malliha Sundari. M	95008 44076
24. Ms. Arockia Theras Bhabi. S	84896 57397
25. Ms. Anto Susi. M	99442 96577
26. Ms. Mary Indira. S	88701 37831
27. Ms. Starlin Beril. C	97917 11828
28. Ms. Pemila Keens. I	94869 34779
29. Ms. Delphin. S	96265 49589
30. Mr. Valan Peter. P	97861 58884
31. Mr. Rajan. K	93447 49599
32. Ms. Jesu Nesa Thangam. S	80565 88151
33. Mr. Kalias Pillai. E	94428 56559
34. Ms. Josephine Panimaya Rushia. S	97873 02270
35. Ms. Kodimalar. G.	94893 14648
36. Ms. Subbulakshmi. S	82207 45867
37. Ms. Viji. N	90920 13631
38. Ms. Mary Onita. A	91594 77738
39. Ms. Dhanalekshmi. M	77089 63313
40. Ms. Sakila. V	90035 51856
41. Ms. Mary Stella. D	63856 41752
42. Mr. Iyyappan. G.	86085 96056
43. Ms. Darlin Mary Subha. S	94866 73519

### **Non - Teaching Staff (Self-Financed)**

1. Ms. Amalorbhavam .A	94873 86537
2. Mr. Julibar Euprin Xavier. M	94865 14811
3. Ms. Preetha Jaya Ruby. T	94870 87100
4. Ms. Jemila. V	99448 30691
5. Ms. Ruba. R	94421 02568



- |                                    |              |
|------------------------------------|--------------|
| 6. Ms. Jones Kala. S               | 99525 39366  |
| 7. Ms. A. Sahaya Sowmiya           | 94436 40586  |
| 8. Ms. Selva Mary Prabha S. George | 04652 244659 |

### **Non- Teaching Staff (Management)**

- |                               |              |
|-------------------------------|--------------|
| 1. Sr. Usha                   | 04652 260709 |
| 2. Ms. Regish Mejella. M      | 7598528373   |
| 3. Ms. Johnsy Rani. P         | 9486916349   |
| 4. Ms. Selva Lakshmi. S       | 8870732726   |
| 5. Ms. Antony Jenifa. B       | 9578783940   |
| 6. Mr. Agnes Amuthan. M       | 9487132343   |
| 7. Ms. A. Daphini Avejin Roch | 99437 43139  |

## Dates and Events

JUNE 2019

1	Sat	
2	Sun	
3	Mon	
4	Tues	
5	Wed	Ramzan
6	Thu	
7	Fri	
8	Sat	
9	Sun	
10	Mon	
11	Tue	
12	Wed	PTA Meeting
13	Thu	
14	Fri	Orientation Programme for Administrative Staff and newly recruited teachers
15	Sat	
16	Sun	
17	Mon	College Reopens,Orientation for I UG, Student Induction Programme, Paraliturgical Service
18	Tue	Curriculum Steering Committee meeting, Student Induction Programme
19	Wed	Student Induction Programme
20	Thu	Take off with Spoken English - I UG
21	Fri	Take off with Spoken English - I UG, International Yoga Day
22	Sat	Renewal Session for Teaching Staff
23	Sun	
24	Mon	Take off with Spoken English - I UG
25	Tue	Take off with Spoken English - I UG
26	Wed	End Drug Abuse Day/Orientation on Curricular for I UG
27	Thu	
28	Fri	Workshop - Computer Science
29	Sat	
30	Sun	

**JULY 2019**

1	Mon	College Reopens for I PG, Class Commences for M.Phil., Election of Student Council Members
2	Tue	Orientation on Curriculum for I PG & M.Phil.
3	Wed	Van Mahotsav Celebration - Botany
4	Thu	
5	Fri	
6	Sat	Certificate Course
7	Sun	
8	Mon	Inauguration of all associations
9	Tue	Holy Spirit Mass
10	Wed	
11	Thu	World Population Day-Economics/Viva-voce-M.Phil. Programme
12	Fri	
13	Sat	Certificate Course / Alumnae & PTA Meet
14	Sun	
15	Mon	Endowment Lecture - Zoology
16	Tue	Endowment Lecture - Commerce (Aided) / Orientation for RUN
17	Wed	
18	Thu	Planning and Evaluation Committee Meeting
19	Fri	
20	Sat	Certificate Course
21	Sun	
22	Mon	IQAC Meeting
23	Tues	
24	Wed	Endowment Lecture - Maths
25	Thu	
26	Fri	Seminar - Zoology
27	Sat	Seminar - Zoology
28	Sun	
29	Mon	
30	Tue	
31	Wed	

1	Thu	NAAC Peer team visit
2	Fri	NAAC Peer team visit
3	Sat	Certificate Course
4	Sun	
5	Mon	Library Day Celebration
6	Tue	Hiroshima Day
7	Wed	Shuttle Free Day, I CIA
8	Thu	I CIA
9	Fri	Seminar- Tamil (S.F.) I CIA
10	Sat	Mother Foundress Day
11	Sun	
12	Mon	Bakrid
13	Tue	Endowment Lecture - Economics
14	Wed	Medicinal Plants Exhibition - Botany
15	Thu	Independence Day, Medical Camp - Rrotract Club
16	Fri	Seminar - Commerce (S.F 2)
17	Sat	Certificate Course / RUN Programme
18	Sun	
19	Mon	Endowment Lecture - Zoology
20	Tue	Exhibition -Student Research Forum
21	Wed	Exhibition - Commerce (Aided)
22	Thu	Fine Arts
23	Fri	Fine Arts
24	Sat	Krishna Jayanthi
25	Sun	
26	Mon	Women's Equality Day
27	Tue	Seminar - Computer Science
28	Wed	Seminar - Physics
29	Thu	National Sports Day/Research Workshop
30	Fri	Endowment Lecture - Chemistry
31	Sat	Certificate Course / RUN Programme

**SEPTEMBER 2019**

1	Sun	
2	Mon	Vinayakar Chathurthi
3	Tue	University Level Competition - Tamil
4	Wed	Seminar - English (Aided & S.F.)
5	Thu	Teacher's Day
6	Fri	
7	Sat	
8	Sun	
9	Mon	
10	Tue	Muharram
11	Wed	Onam
12	Thu	Endowment Lecture - English, Food Carnival
13	Fri	
14	Sat	Exaltation of the Holy Cross
15	Sun	
16	Mon	World Ozone Day, II CIA
17	Tue	II CIA
18	Wed	II CIA / Mentor Ward Meet
19	Thu	Seminar - History
20	Fri	Seminar - Chemistry
21	Sat	International Day of Peace, PTA Meeting, RUN Programme
22	Sun	
23	Mon	Rural Camp - MSW
24	Tue	NSS Day
25	Wed	Social Justice Day
26	Thu	Crosslinks - Intercollegiate Literary Competition
27	Fri	Seminar - Economics, World Tourism Day
28	Sat	RUN Programme
29	Sun	
30	Mon	

1	Tue	Endowment Lecture - Tamil (Aided)
2	Wed	Gandhi Jayanthi
3	Thu	Muthamizh Vizha
4	Fri	World Animal Welfare Day
5	Sat	RUN Programme
6	Sun	
7	Mon	Saraswathi Pooja
8	Tues	Vijayadhasami
9	Wed	Endowment Lecture - Botany, Commerce (Aided)
10	Thu	IQAC Meeting
11	Fri	III CIA
12	Sat	III CIA
13	Sun	
14	Mon	III CIA, Mentor Ward Meet
15	Tue	
16	Wed	World Food Day
17	Thu	Seminar - Maths (S.F.)
18	Fri	
19	Sat	RUN Programme
20	Sun	
21	Mon	Review and Evaluation Committee Meeting
22	Tue	Dramafete
23	Wed	Seminar - Botany
24	Thu	
25	Fri	Odd Semester ends, Signing of Consolidated CIA mark statement
26	Sat	
27	Sun	Deepavali
28	Mon	
29	Tue	
30	Wed	
31	Thu	World Integration Day

## NOVEMBER 2019

1	Fri	All Saints Day
2	Sat	All Souls Day
3	Sun	
4	Mon	Odd Semester exam commences
5	Tue	
6	Wed	
7	Thu	
8	Fri	
9	Sat	
10	Sun	World Science Day
11	Mon	
12	Tue	
13	Wed	
14	Thu	Children's Day
15	Fri	
16	Sat	
17	Sun	
18	Mon	
19	Tue	
20	Wed	
21	Thu	
22	Fri	
23	Sat	
24	Sun	
25	Mon	
26	Tue	
27	Wed	
28	Thu	Even Semester begins
29	Fri	
30	Sat	

**DECEMBER 2019**

1	Sun	National Population Day
2	Mon	
3	Tue	St. Xavier's Feast
4	Wed	
5	Thu	
6	Fri	
7	Sat	Flag Day
8	Sun	
9	Mon	World Human Rights Day
10	Tue	
11	Wed	Endowment Lecture - Tamil (S.F.)
12	Thu	
13	Fri	Governing Body Meeting
14	Sat	PTA Meeting
15	Sun	
16	Mon	
17	Tue	Endowment Lecture - Commerce (S.F.I.)
18	Wed	Exhibition - French
19	Thu	
20	Fri	
21	Sat	
22	Sun	
23	Mon	Christmas Celebration
24	Tue	
25	Wed	Christmas
26	Thu	
27	Fri	
28	Sat	
29	Sun	
30	Mon	
31	Tue	



**JANUARY 2020**

1	Wed	New Year
2	Thu	College Reopens After Christmas Vacation
3	Fri	
4	Sat	
5	Sun	
6	Mon	Endowment Lecture - Zoology
7	Tue	
8	Wed	
9	Thu	Crossnomics - Economics
10	Fri	I CIA
11	Sat	I CIA
12	Sun	National Youth Day
13	Mon	I CIA
14	Tue	Pongal Celebration
15	Wed	Pongal
16	Thu	Uzhavar Thirunal
17	Fri	
18	Sat	
19	Sun	
20	Mon	Board of Studies Meeting
21	Tue	
22	Wed	Seminar - Commerce (S.F. 1)
23	Thu	IQAC Meeting
24	Fri	Seminar - Commerce (Aided)
25	Sat	Seminar - Commerce (Aided)
26	Sun	Republic Day, Medical Camp - Rotract Club
27	Mon	Seminar - Tamil (Aided)
28	Tue	
29	Wed	
30	Thu	Endowment Lecture - Physics
31	Fri	Seminar - Maths (Aided)

**FEBRUARY 2020**

1	Sat	
2	Sun	
3	Mon	
4	Tue	World Cancer Day
5	Wed	Academic Council Meeting
6	Thu	
7	Fri	Endowment Lecture - Commerce
8	Sat	PTA Meeting
9	Sun	
10	Mon	
11	Tue	
12	Wed	Litfest
13	Thu	
14	Fri	Seminar - Crossian Research Forum
15	Sat	Seminar - Crossian Research Forum
16	Sun	
17	Mon	
18	Tue	
19	Wed	
20	Thu	
21	Fri	II CIA
22	Sat	II CIA
23	Sun	
24	Mon	II CIA, Mentor Ward Meet
25	Tue	
26	Wed	
27	Thu	
28	Fri	National Science Day
29	Sat	

**MARCH 2020**

1	Sun	
2	Mon	Seminar - French
3	Tue	Finance Committee Meeting
4	Wed	
5	Thu	Seminar - Commerce (S.F. 2)
6	Fri	
7	Sat	Sports Day
8	Sun	Women's Day
9	Mon	Awareness Camp - AICUF
10	Tue	
11	Wed	
12	Thu	IQAC Meeting
13	Fri	Consumers Day - Commerce
14	Sat	Graduation Day
15	Sun	
16	Mon	
17	Tue	
18	Wed	Practical Examination Begins for UG
19	Thu	
20	Fri	
21	Sat	World Home Economics Day - Economics
22	Sun	
23	Mon	Social Workers Day
24	Tue	Telugu New Year
25	Wed	
26	Thu	Practical Examination Begins for PG
27	Fri	
28	Sat	
29	Sun	
30	Mon	
31	Tue	College Day

1	Wed	III CIA
2	Thu	III CIA
3	Fri	III CIA, Mentor Ward Meet
4	Sat	Thanks Giving Mass, National Safety Day
5	Sun	
6	Mon	Mahavir Jayanthi
7	Tue	World Health Day
8	Wed	Academic Audit
9	Thu	Maundy Thursday
10	Fri	Good Friday
11	Sat	
12	Sun	Easter
13	Mon	
14	Tue	Dr. Ambedkar's Birthday, Tamil New Year
15	Wed	Even Semester Ends, Signing consolidated mark statement
16	Thu	
17	Fri	
18	Sat	
19	Sun	
20	Mon	
21	Tue	
22	Wed	
23	Thu	
24	Fri	Semester Examination begins
25	Sat	
26	Sun	
27	Mon	
28	Tue	
29	Wed	
30	Thu	

**MAY 2020**

1	Fri	May Day
2	Sat	
3	Sun	
4	Mon	
5	Tue	
6	Wed	
7	Thu	
8	Fri	
9	Sat	
10	Sun	
11	Mon	
12	Tue	
13	Wed	
14	Thu	
15	Fri	
16	Sat	
17	Sun	
18	Mon	
19	Tue	
20	Wed	
21	Thu	
22	Fri	
23	Sat	
24	Sun	
25	Mon	
26	Tue	
27	Wed	
28	Thu	
29	Fri	
30	Sat	
31	Sun	

<b>TIME TABLE ODD SEMESTER</b>						
<b>DAY</b>	<b>I</b>	<b>II</b>	<b>III</b>	<b>IV</b>	<b>V</b>	<b>VI</b>
First						
Second						
Third						
Fourth						
Fifth						
Sixth						

**TIME TABLE  
EVEN SEMESTER**

DAY	I	II	III	IV	V	VI
First						
Second						
Third						
Fourth						
Fifth						
Sixth						

*Notes:*



*Notes:*