

Teaching plan for the Academic Year 2021-2022

Semester: I

Name of the course: Introduction to Professional social work

Subject code: PW2011

Number of Hours per week	Number of Credit	Total Number of Hours	Marks
4	4	45	100

Objectives:

- To impart knowledge on the values and ethics of social work.
- To sensitize the students on social issues.

Co No.	Course Outcomes	POs addressed	CL
Co-1	Upon completion of this course, students will be able to Explain the meaning and concept of various social work practices.	PSO-1	U
Co-2	Describe the evolution of social work in U.K, U.S.A and India.	PSO-1	U
Co-3	Explain the philosophy, principles and Functions of social work as a profession.	PSO-1	U
Co-4	Express the merits and demerits of professional social work in India.	PSO-1	U
Co-5	Categorize the primary and secondary social work methods with its merits and demerits.	PSO-3	An
Co-6	Understand the Social Work theories.	PSO-3	U
Co-7	Assess the models of Social Work.	PSO-1	E
Co-8	Apply the social work methods in various field of social work.	PSO-3	Ap

Total Hours: 60hours (Incl. Seminar, Test & Other internal assessment components)

Unit	Section	Topics	Lecture hours	Learning outcome	Pedagogy	Assessment/Evaluation
I	Social work					
	1	Social work-meaning, definition and concept	2	To explain the meaning and concept of social work	Lecture Discussion	Evaluation through: Short test
	2	Development of professional social work in U.K. U.S.A and India.	3	To describe the evolution of social work in U.K, U.S.A and India.	Lecture with PPT	Multiple choice questions
	3	Concepts in social work practice- Social service, Social welfare, Social defense, Social development, Social exclusion and Social Reform.	5	To explain the meaning and various social work practices.	Lecture, Group discussion	Formative assessment I
II	Professional Social Work					
	1	Nature, scope, objectives, philosophy of Professional Social Work.	2	To explain the philosophy of social work as a profession.	Lecture Discussion	Quiz
	2	Principles and their applications, function approaches, models Methods and values	5	To understand the, principles and Functions of social work as a profession.	Lecture with PPT	Short Test

		of Professional Social Work.				
	3	Social workers ethical responsibilities to the social work profession. Prospects and limitation of practices of professional social work in India	4	To express the merits and demerits of professional social work in India	Lecture, Group discussion	Formative assessment II
III	Methods of Social work					
	1	Primary methods- Case work (Micro social work), Group work (Meso social work), Community organization(Macro social work).	5	To categorize the primary social work methods with its merits and demerits.	Lecture with PPT	Multiple choice questions
	2	Secondary methods-Social welfare administration, Social work research, Social action	4	To categorize the secondary social work methods with its merits and demerits.	Lecture	Short test
	3	Social work Professional Organization. Status and	4	To apply the acquired knowledge of methods of social work practice and engage, assess,	Lecture Discussion	Formative assessment II

		nt model,justice model,radical model,				
V	Field of Social work					
	1	Meaning and Scope of field of social work. Role of professional social work in different fields	2	To assess the role of social worker in different field	Lecture Discussion	Seminar on social work in different field Short test
	2	Community setting Family setting Hospital setting Correctional setting Educational Setting Industrial setting Disaster Management Human Right	5	To apply the social work methods in various field of social work.	Lecture with PPT	Formative assessment III
	3	Eco Social Work, Gerent logical Social work.	2	To assess the social work methods in various field of social work.	Lecture	

J.Mary Deeba

Course Instructor

J.Mary Deeba

Head of the Department

Semester: I

Name of the Course: **Sociology for Social Work**

Subject Code: PW2012

Number of hours/week	Credits	Total number of hours	Marks
5	5	75	100

Objectives

- To know the basic concepts and theories about society and to gain knowledge about the contribution of different sociological thinkers.
- To develop students' appreciation for diversity and skills to work with multi-cultures people.
- To acquire skills to identify and critically analyze existing and emerging social problems.

Course outcome	Upon completion of the course, the students will be able to :	PSOs addressed	Cognitive level
CO-1	Recall the concepts of sociology and recognize its relationship with social work	PSO-2	Re
CO-2	Distinguish the various social process	PSO-1	Ev
CO-3	Analyse the impact of culture and Institution in Indian Society	PSO-1	An
CO-4	Distinguish the various social control mechanisms and the basis for social stratification in India	PSO-1	An
CO-5	Explain the philosophy and major contribution of Indian sociological thinkers and assess the impact of social movements in Indian context	PSO-5	U, Ev
CO-6	Evaluate the causes and consequences of major social Problems and the developmental issues on liberalization, globalization and privatization	PSO-5	Ev
CO-7	Assess the role of social worker in social problems and development of appropriate strategies.	PSO-1	Ev

Total hours: 75 (Including lectures, assignments and tests)

Unit	Section	Topics	Lecture hours	Learning outcome	Pedagogy	Assessment/ Evaluation
I	Introduction to Sociology					

	1	Meaning and characteristic of Society, Community, social group, social association and Social institution	2	Analyze the impact of culture and Institution in Indian Society	Lecture Discussion	Evaluation through : short test Multiple choice questions Formative assessment I
	2	Social Structure and social system- functions of social institutions- marriage, family, kinship, caste, religion and education.	7	To distinguish the difference between Institution and Association Recall the concepts of sociology and recognize its relationship with social work	Lecture, personal sharing by students from each community, Field visit to tribal area	Field visit to tribal area report as assignment
	3	Relationship of sociology with social work.				
II Culture, Society and Social Process						
	1	Social process- cooperation	5	To identify	Lecture	Short test

		,Competition and Conflict, Accommodation and Assimilation		and critically analyze existing problems and achievements due to social process	with PPT, Debate on the role of cooperation and competition in Indian society today	Quiz Formative assessment I
	2	Culture-concept and functions, Culture and Society, Elements of Indian culture- Cultural lag, cultural assimilation and Integration	4	To be able to evaluate the various social processes in the context of Indian culture	Lecture with PPT, Illustration, Role play on elements of Tamil Culture	Assignment on Case study
	3	Socialization- meaning, agencies and functions, Importance of socialization on individual and society	3	To evaluate the impact of socialization in their personal life and their community	Lecture with PPT, Group Discussion	Formative assessment II
III	Social control and Social stratification					
	1	Social control: Concept, types and functions.	7		Lecture with PPT Illustration	Multiple choice questions Formative assessment II

	2	Sociological Theories of Social thinkers - Mahatma Gandhi, Swami Vivekananda, Dr. Ambedhkar, E.V.R (Periyar), Sri Narayana Guru	5	To identify the contributions of social thinkers towards the development of oppressed society in today's Indian context	Question-answer session Lecture	Seminar - contribution of Indian Social thinkers towards women empowerment Formative assessment II
IV	Social Change and Social Movement					
	1	Major philosophy and major contributions of sociological thinkers- Mahatma Gandhi, Swami Vivekananda, Dr. Ambedkar, E.V. R. Periyar, Social change- meaning ,theories, factors	2	To assess the causes and impact of social stratification in Indian society	Lecture with PPT	Formative assessment III
	2	Social change- meaning ,theories, factors characteristics	4	To acquire skills to identify and critically analyze existing and emerging social problems due to caste system in Tamilnadu.	Mind mapping Lecture Mind mapping Discussion	Case study Formative assessment III
	3	Major Social movements in India – Narmadha Bacho Andolan,	3	To assess the causes and impact of social mobility, social inequality and social tension	Lecture Illustration Jigsaw	Formative assessment III

		Dalit movement, Women movement, Dalit movement, Naxalbari movement, Religious movements		in the milieu.		
V	Social Problems and developmental issues					
	1	Children problems- Child Labour, Child Abuse. Adolescent's problems- Alcohol and substance abuse, corruption, crime and delinquency, Cybercrimes.	5	To differentiate between various theories of social change	Lecture with PPT	Short test Formative assessment III
	2	Women Problems – Divorce, Prostitution, and Problems of Destitutes	3	To understand the impact of sanskritisation, westernization and modernization in their society	Lecture Illustration	Seminar on the impact of globalization, liberalization and privatization in Tamilnadu.
	3	Problems of physically and mentally challenged, refugees and transgender s – developmental issues- issues arising out	3	To evaluate the impact of globalization, liberalisation and privatization in their lives and in the society	Lecture Debate Discussion	Formative assessment III

		of liberalizati on, globalizati on and privatizatio n.				
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Signature of the Course Instructor
Semester: I

Signature of the Head of the Department

Name of the Course: Community organization and social action

Subject Code: PW2013

Hours Per Week	Number of Credit	Number of Hours	Marks
3	3	45	100

Objectives:

- To help the students to get knowledge about the community.
- To capture the policy and participation of the community development.

Co No.	Course Outcomes	POs addressed	CL
	Upon completion of this course, students will be able to		
Co-1	Understand the roles and skills of community organization.	PSO-3	U
Co-2	Differentiate the integrative and disintegrative process in the community.	PSO-3	An
Co-3	Distinguish the community organization and community development.	PSO-3	An
Co-4	Understand, respond and practice the methods of community organization.	PSO-3	U
Co-5	Apply and analyses the intervention techniques in crisis situation.	PSO-3	Ap
Co-6	Understand the social action as a social work method.	PSO-3	U
Co-7	Develop the personality requirement as a social activist	PSO-1	C

Unit	Section	Topics	Lecture hours	Learning outcome	Pedagogy	Assessment/ Evaluation
I	Community Organization					
	1	Community organization- Concepts and meaning, Community organization- Objectives and characteristic	1	To understand the roles and skills of community organization.	Lecture Discussion	Evaluation through : short test
	2	Principles of community organization	2	To understand the roles and skills of community organization	Lecture	Debate
	3	Scope and values of community organization. Community organization as a method of social work	2	To understand the roles and skills of community organization	Lecture and group discussion	Formative assessment I
	4	Roles and skills of community organizer. History of Community Organization	2	To understand the roles and skills of community organization	Lecture with PPT, Panel session	
II	Community Dynamics					
	1	Integrative and disintegrative process in the community,	1	To differentiate the integrative and disintegrative process in the	Lecture with group discussion	Short test Quiz

				community.		Formative assessment II
	2	Community chests, Community welfare councils	2	To understand the integrative and disintegrative process in the community.	Lecture with PPT	
	3	Meaning and Similarities of Community Organization and Community development	3	To identify the community organization and community development.	Lecture	
	4	Differences of Community Organization and Community development	2	To distinguish the community organization and community development.	Lecture debate with the student	
III	Methods of Community Organization					
	1	Fact-finding, Planning, Group decision making, Co-operative action	2	To understand, respond and practice the methods of community organization.	Lecture black board	short test
	2	Conference and committee practice, Negotiation, Consultation,	2	To understand, respond and practice the methods of community organization.	Lecture black board and group discussion	students seminar
	3	Conflict resolution, Resource mobilization, Administration, Recording, Evaluation.	3	To understand respond and practice the methods of community organization	Lecture panel session among the students	
	4	Social workers ethical responsibilities to	2	To understand, respond and practice the		Formative assessment II

		Community Organization		methods of community organization		
IV	Social Work Intervention in Emergencies					
	1	Meaning and important concepts of Social Work Intervention in Emergencies.	3	To apply and analyses the intervention techniques in crisis situation.	Student seminar	
	2	Drought and Earthquake, Tsunami and War, Famine and other Community issues.	2	To apply and analyses the intervention techniques in crisis situation	Student seminar	Formative assessment III
	3	Modern techniques and its importance.	1	To apply and analyses the intervention techniques in crisis situation	Student seminar	Evaluation through test
	4	SWOT analysis, PRA tools, Time management	2	To apply and analyses the intervention techniques in crisis situation	Student seminar	
V	Social action					
	1	Social Action - Concept, definition and objectives, Elements and strategies of Social Action.	4	To understand the social action as a social work method.	Lecture	Conducting Quiz
	2	Social Action – History, Social action as a social work method.	3	To understand the social action as a social work method.	Lecture discussion	

	3	Social worker as a social activist, Roles and personality requirements for social activist.	3	To develop the personality requirement as a social activist	Lecture black board	
	4	Project Management- Project writing, Monitoring, Evaluation	2	To understand the social action as a social work method.	Lecture panelsession among student	Formative assessment III

Semester I

SOCIAL WORK PRACTICE WITH INDIVIDUALS AND GROUPS

Sub Code: PW2014

Number of Hours per Week	Number of Credit	Total Number of Hours	Marks
3	3	45	100

Objectives

- To understand Social Case Work as a primary method and to learn its applicability in different settings.
- To help the students to develop various skills and knowledge in dealing with the individuals.
- To make the students to understand various psycho-social problems of an individual and how to tackle the situation

Course: SOCIAL WORK PRACTICE WITH INDIVIDUALS AND GROUPS

Co No.	Course Outcomes	POs addressed	CL
Co-1	Upon completion of this course, students will be able to Understand the social case work as a primary method.	PSO-3	U
Co-2	Explain the values and principles of case work practice.	PSO-3	U

Co-3	Identify the various psycho-social problems of an individual.	PSO-3	U
Co-4	Practice social case work process and techniques in various individuals and families.	PSO-3	Ap
Co-5	Construct the ability to prepare and present adequate and detailed reports on social case work.	PSO-1	C
Co-6	Understand the importance and evolution social group work.	PSO-1	U
Co-7	Identify the Group formation and its stages.	PSO-3	U
Co-8	Apply social group work process and techniques in various groups in the community.	PSO-3	Ap

Total Hours: 75 hours (Incl. Seminar, Test & Other internal assessment components)

Unit	Section	Topics	Lecture hours	Learning outcome	Pedagogy	Assessment/Evaluation
I	Social Case Work					
	1	Social case work- Nature, Concept, Definition, Case work recording,	2	To understand the social case work as a primary method and present adequate and detailed reports on social case work.	Lecture Discussion	Evaluation through : short test ask question Formative assessment I
	2	Case work skills – dealing with individual,	3	To understand the social case work as a primary method	Lecture Black board	Give some example of case work
	3	Case work recording, Case work practice – Goals, Case work practice-Values	3	To explain the values and principles of case work practice	Lecture discussion and group discussion	

	4	Principles of case work practice, History of Social case work	4	To understand the social case work as a primary method and to understand the social case work as a primary method	Lecture with PPT, Panel session on the principles	
II	Social case work process					
	1	Social case work process-Intake, Social case work process - Case Study Tools for case study,	3	To practice social case work process and techniques in various individuals and families.	Lecture with group discussion	Short test Quiz
	2	Social case work process-Diagnosis, Types of diagnosis, Factors involved in diagnosis	3	To practice social case work process and techniques in various individuals and families.	Lecture PPT	Group Thinking
	3	Social case work process – Intervention, Intervention-techniques , methods and process, Establishing Intervention Goals,	3	To practice social case work process and techniques in various individuals and families.	Lecture black board	Formative assessment II
	4	Application of Intervention Methods, Social case work process-Termination-Methods and techniques, Social workers ethical responsibilities to clients	3	To practice social case work process and techniques in various individuals and families.	Lecture black board and group discussion	Evaluation through ask question

III						
Social Group Work						
	1	Social Group Work- Definition, Functions and Importance, Concepts of Social Group Work	3	To understand the importance and evolution of social group work.	Lecture black board	Evaluation through : short test
	2	Objectives of group work, Principles of Social Group Work, Group work-Skills	3	To understand the importance and evolution of social group work.	Lecture black board and group discussion	students seminar
	3	Group work- Philosophy, Scope of Social Group Work, Evolution of Social Group Work.	3	To understand the importance and evolution of social group work.	Lecture panel session among the students	
	4	Social Group Work- Methods, Problems and Limitation of Social Group Work Practice in India, Models of Group Work.	4	To understand the importance and evolution of social group work.		Formative assessment II
IV						
Dynamic of Group Process						
	1	Dynamic of Group Process: Group Formation and its stages, Group development	5	To identify the Group formation and its stages.	Student seminar	
		Group Climate,	4	To identify the Group formation and its stages	Student seminar	

Semester II

Social Welfare Administration And Women Welfare

Sub Code: PW2021

Number of Hours per week	Number of Credit	Total Number of Hours	Marks
4	4	45	100

Objective

- To get more knowledge about women development, problems faced and rights of women
- To understand the method of social welfare administration

Course: Social Welfare Administration and Women Welfare.

Co No.	Course Outcomes	POs addressed	CL
Co-1	Upon completion of this course, students will be able to Understand the principle and functions of social welfare administration in national and international level	PSO-3	U
Co-2	Interpret the methods and techniques of social welfare administration.	PSO-3	Ap
Co-3	Practice the methods and techniques of social welfare administration in the organization.	PSO-3	U
Co-4	Understand the registration act regarding NGO and companies formation.	PSO-5,PSO-10	U
Co-5	Recall the social structure and beliefs influencing the status of women.	PSO-3	R
Co-6	Interpret the various acts related to women and children development.	PSO-3,PSO-10	Ap

Total Hours: 45 hours (Incl. Seminar, Test & Other internal assessment components)

Unit	Section	Topics	Lecture hours	Learning outcome	Pedagogy	Assessment/ Evaluation
I	Social Welfare Administration					
	1	Concept, scope, principles, Nature and task.	2	To understand the principle and functions of social welfare administration in national and international level	Lecture Discussion	Evaluation through : short test ask question
	2	Social Welfare boards and its functions,	2	To understand the principle and functions of social welfare	Lecture Black board	

				administration in national and international level		Formative assessment I Give some example of case work
	3	Social welfare organization-national and international levels	3	To understand the principle and functions of social welfare administration in national and international level	Lecture discussion and group discussion	
	4	Social workers ethical responsibilities to the broader society	2	To understand the principle and functions of social welfare administration in national and international level	Lecture with PPT, Panel session on the principles	
II	Methods and techniques of Social Welfare Administration					
	1	POSDCORB: planning, organizing staffing, directing, coordinating, reporting and budgeting.	3	To interpret the methods and techniques of social welfare administration.	Lecture with group discussion	Short test Quiz Group Thinking
	2	Office administration-finance and fund raising, Accounting and auditing.	3	To practice the methods and techniques of social welfare administration in the organization.	Lecture PPT	
	3	Purchases and stock keeping, record maintenance, Public relation, monitoring and evaluation.	3	To practice the methods and techniques of social welfare administration in the organization.	Lecture black board	Formative assessment II
	4	Research and annual report.	3	To practice the methods and techniques of social welfare	Lecture black board and group	

				administration in the organization.	discussion	Evaluation through ask question
III	Registration					
	1	Societies Registration Act 1860, procedure under Tamil Nadu Societies registration Act 1975.	2	To understand the registration act regarding NGO and companies formation	Lecture black board	Evaluation through : short test
	2	Foreign contribution(Regulation) Amendment Act 1985	2	To understand the registration act regarding NGO and companies formation	Lecture black board and group discussion	students seminar
	3	Indian Trust 1882, Companies Act 1956.	3	To understand the registration act regarding NGO and companies formation	Lecture Chat Presentation	
	4	The duties and responsibilities of office bearers and executives, The role of general body and governing body.	2	To understand the registration act regarding NGO and companies formation.		Formative assessment II
IV	Women welfare					
	1	Status of women in Indian family, Social structures and beliefs influencing the status of women.	3	To recall the social structure and beliefs influencing the status of women..	Student seminar	Formative assessment III
		Problem of women: health, education, gender bias, dowry system	2	To recall the social structure and beliefs influencing the status of women.	Student seminar	

		Female infanticide and feticide, widowhood, Legislative Provision for women welfare.	4	To recall the social structure and beliefs influencing the status of women.	Lecture discussion with black board	
V	Acts					
		Right to information Act 2005, Domestic Violence Act 2005.	2	To interpret the various acts related to women and children development.	Lecture discussion with black board	Formative assessment III
		Right to Education ACT 2009	1	To interpret the various acts related to women and children development.	Chart presentation	
		J.J Act 2015	1	To interpret the various acts related to women and children development.	Lecture with PPT, Panel session	
		Protection of children from Sexual offense Act 2012	2	To interpret the various acts related to women and children development.	Lecture discussion	

Semester: II

Name of the Course: Social Work Research and Statistics

Subject Code: PW2022

Number of hours/week	Credits	Total number of hours	Marks
5	5	75	100

Objectives

1. To facilitate the students the skills for collecting and analysing the data on recent social issues and motivate them towards social work research process.
2. To understand the nature of social work research and help the students to prepare scientific report on the research work carried out.

Co No.	Course Outcomes Upon completion of this course, students will be able to	POs addressed	CL
Co-1	Define the purpose of social work research	PSO-3	R
Co-2	Interpret the meaning and nature of scientific method.	PSO-3	Ap
Co-3	Recognize the purpose and steps in research process	PSO-3	R
Co-4	Discuss the research design and its types.	PSO-3	U
Co-5	Recognize the methods and tools of collecting data.	PSO-3	U
Co-6	Organize the data using various scaling techniques.	PSO-3	C
Co-7	Differentiate between various correlations techniques.	PSO-3	An
Co-8	Recognize the importance application of statistical in social work research.	PSO-3	U
Co-9	Demonstrate the use of SPSS in social work research.	PSO-3,PSO-7	An
Co-10	Utilize the skills of project proposal writing in social work.	PSO-3,PSO-7	Ap

Modules

Total contact hours: 75 (Including lectures, assignments and tests)

Unit	Section	Topics	Lecture hours	Learning outcome	Pedagogy	Assessment/ Evaluation
I	Social Work Research					
	1	Social work research-Meaning, goal, objectives and characteristics, Social work research and Social Science Research	2	To understand the purpose of social work research	Discussion Lecture	Assignment on the difference between social science research and Social work research Short test
	2	Types of Research- Intervention research and practice based research	2	To distinguish between qualitative and quantitative research	Lecture with PPT	
	3	Scope and importance of Social work research –	2	To understand the importance of social work	Question answer session,	

		Criteria for good research		research	Lecture	Quiz
	4	Scientific method in Social work research-Nature, characteristics, purpose, steps and limitations	2	To distinguish the scientific methods between social research and social work research	Mind map Lecture with PPT	Formative Assessment I
	5	Limitations of Social work research in India	2	To analyze the reasons for the decline in social work research in India	Discussion Lecture	
II	Research Process and research Design					
	1	Concepts ,Criteria and formulation of good research problem	2	To categorize and select the research problem	Lecture	Assignment on case study (with intervention)
	2	Variables and its types	2	To know the various types of variables	Lecture with PPT	
	3	Hypothesis-meaning, Origin , Characteristics ,types and criteria for formulation of hypothesis and its importance	2	To formulate the hypothesis for the research problem	Lecture	Preparation of question for survey Quiz
	4	Process of research design- Exploratory & Experimental research- Descriptive & Diagnostic research - Research designs in Grounded theory, ethnography and Phenomenology	4	To interpret the type of research design for any research problem	Lecture with PPT Illustration	Formative Assessment I
	5	Case study research method, Social survey	2	To critically analyse the case study and to set	Lecture Illustration	

				up questionnaires for social survey		
III	Sources of data , sampling and scaling techniques					
	1	Data-sources, types and importance	1	To know the possibilities of getting data for a specific problem.	Lecture Illustration	Assignment on preparing questionnaires for Interview schedule
	2	Methods and tools of data collection- observation method, Interview and panel method, Questionnaire and case study, Psychological tests, Sociometry and content analysis	5	Able to illustrate the methodology involved in each method. To identify the strengths and weakness of different tools	Lecture Illustration Panel session	
	3	Sample size and determination- Census and Sampling	2	To explain the importance of sample size and the differences between sampling and census	Lecture	Assignment to prepare tables and charts for various research problems
	4	Sampling methods- Probability & non probability sampling methods	2	To differentiate between various types of sampling	Lecture Mind map/flow chart	
	5	Processing and Presentation of data	1	To identify and analyse the data Critically and present it.	Lecture with PPT Illustration	Formative Assessment II
	6	Level of measurement and Scaling Techniques	1	To understand the difference between various	Lecture Illustration	

				scaling techniques.		
IV	Social Statistics					
	1	Social Statistics- Meaning, aim, purpose, scope and functions	1	To know the importance of statistics in social work research	Lecture	Quiz
	2	Measurement of Central tendency- Mean. Mode & median	2	To understand the meaning of central tendency and its importance in statistics	Lecture Illustration	Formative Assessment II
	3	Karl Pearson's coefficient of correlation- Spearman's Rank correlation	4	To analyse the significance of relationship between two variables using correlation techniques	Lecture Problem solving session	
	4	Computer Applications: Use and application of computer in Social Work Research with special to Statistical Package for Social Science (SPSS), R.	5	To the use of SPSS in social work research.	Lecture with PPT Problem solving session	
V	Research Report & Proposal					
	1	Report writing- Types , layout, characteristics, significance and steps of research report- Mechanics	4	To understand the importance of report writing	Lecture Demonstration with Model reports and research thesis	Assignment on the analysis of research

		and Significance of writing research report/research project				papers in Social work and thesis
	2	Computer application in Social research and SPSS	2	To know the functions and importance of SPSS package in social work research	Lecture and Demonstration on the usage of SPSS package	Assignment on mini project proposal writing
	3	Project proposal writing- Planning for Social research- Agencies involved in Social Research	3	To develop the knowledge and skill on project proposal writing to various agencies	Lecture Jigsaw Flow chart	
	4	Ethical consideration and Importance of ethics in research- Issues and Ethical guidelines in social work research	2	To know the human values and professional ethics while undertaking social work research in professional practice	Lecture Discussion	

Signature of the Course Instructor

Signature of the Head of the Department

Semester II

Name of the Course: Dynamics of Human Behaviour

Subject Code: PW2023

Hours Per Week	Number of Credit	Number of Hours	Marks
3	3	45	100

Objectives

- ❖ To impart knowledge on the stages of development.

- ❖ To develop an understanding of the various factors which influence personality development and behavior
- ❖ To apply the information on growth, development and health in social work practice in general and individuals, groups and communities in particular.

Total Hours: 60hours (Incl. Seminar, Test & Other internal assessment components)

Unit	Section	Topics	Lecture hours	Learning outcome	Pedagogy	Assessment/Evaluation
I	Psychology					
	1	Definition ,nature, branches and scope of psychology	2	To understand the psychology.	Lecture Discussion	Evaluation through: Short test
	2	Schools of psychology and current perspective in Psychology	3	To discriminate the schools of psychology and interpret the current perspective in psychology.	Lecture with PPT	Multiple choice questions Formative assessment I
II	Human Growth & development					
	1	Human Growth & development - Pre-natal development	2	To develop the ability to understand human growth and development.	Lecture Discussion	Quiz
	2	Socio cultural factors influencing development and hazards during infancy, toddler hood,	5	To understand the various factors which influence infancy, toddler hood, pre – school	Lecture with PPT	Short Test

		pre – school.				Formative assessment II
	3	Socio cultural factors influencing development and hazards during childhood, puberty, and adolescence.	4	To understand the various factors which influence childhood, puberty, and adolescence.	Lecture, Group discussion	
	4	Socio cultural factors influencing development and hazards during adulthood, middle age old age.		To understand the various factors which influence adulthood, middle age old age.		
III	Personality					
	2	Theories of personality -Trait and Type theories	4	To understand the theories of personality.	Lecture	
	3	Important concepts of the contributions of Freud, Jung, Adler Maslow and Erickson.	4	To analyze the important concepts of personality in various foreign psychologists	Lecture Discussion	
	4	Factors influencing personality Development- Heredity & Environment.		To assess the hereditary and environment in their own personality development.		
IV	Cognitive aspects of Psychology					
	1	Cognitive aspects of Psychology - Sensation, Perception,	5	To understand the cognitive aspect of human	Lecture with PPT	Assignment on Women problems

		Motivation, Learning Memory, Attitude.		psychology.		Formative assessment III
	2	Factors influencing behavior: Psychological Social, Economic, Political factors	4	To estimate the impact of psychological, social, economic and political factors influencing the human behavior.	Lecture, Group discussion	
	3	Intelligence and creativity, Measurement of intelligence (IQ and Intelligence test.)	2	To understand the concept of intelligence and creativity	Lecture	
V	Individual adjustment and Maladjustment					
	1	Individual adjustment and maladjustment - concepts cause and effects frustration	2	To identify the individual adjustment and maladjustment pattern	Lecture Discussion	Seminar on social work in different field
	2	Conflict-Types of conflicts, defense mechanisms.	5	To understand the conflicts and to assess the defense mechanisms.	Lecture with PPT	Short test Formative assessment III

Signature of the Course Instructor

Signature of the Head of the Department

Semester III
Public Health Management

Subject code: PW2031

Number of Hours Per week	Number of Credit	Total Number of hours	Marks
5	4	60	100

Objectives:

1. To get more knowledge about Health.
2. To know various administrative structures in health care.

Course:Public Health and Management

Co No.	Course Outcomes	POs addressed	CL
	Upon completion of this course, students will be able to		
Co-1	Understand the concepts of health and preventive medicine.	PSO-6	U
Co-2	Identify the functions and importance of public health.	PSO-6	U
Co-3	Explain the symptoms, treatment, and prevention of communicable and non- communicable diseases.	PSO-6	U
Co-4	Apply the skills of population policy in promotion of family planning.	PSO-7	Ap
Co-5	Analyze the communication media in health education.	PSO-6	An
Co-6	Understand the national health programme and schemes in India.	PSO-6	U
Co-7	Critically review the achievements and shortcomings health care system in India.	PSO-6	An

Total Hours: 60hours (Incl. Seminar, Test & Other internal assessment components)

Unit	Section	Topics	Lecture hours	Learning outcome	Pedagogy	Assessment/ Evaluation
I	Concept of Health					
	1	Concept of Health, Dimensions of health: physical, mental, social, emotional and spiritual,	2	To understand the concepts of health and preventive medicine.	Lecture Discussion	Evaluation through : short test ask question
	2	Indicators of health: mortality, morbidity, disability.	3	To understand the concepts of health and preventive	Lecture Black	

				medicine.	board	
	3	Indicators of health: nutritional status, environmental status, Socio economic status and health care delivery	3	To understand the concepts of health and preventive medicine.	Lecture discussion and group discussion	Formative assessment I
	4	Public Health: Definition, meaning, functions and importance of Public Health	2	To identify the functions and importance of public health.	Lecture with PPT, Panel session on the principles	Panel session given to the students
II	Diseases					
	1	Diseases -Concept, definition, causative factors and its types.	2	To explain the symptoms, treatment, and prevention of communicable and non-communicable diseases.	Lecture with group discussion	Short test Quiz Group Thinking
	2	Major communicable diseases - Air borne -symptoms, mode of transmission, treatment and prevention, Water borne- symptoms, mode of transmission, treatment and prevention.	5	To explain the symptoms, treatment, and prevention of communicable and non-communicable diseases.	Lecture group discussion	Formative assessment II
	3	Vector Borne - TB, STD, hepatitis, poliomyelitis, symptoms, mode of transmission, treatment and prevention,	6	To explain the symptoms, treatment, and prevention of communicable and non-communicable	Lecture black board with group discussion	Evaluation through ask question

		Symptoms, mode of transmission, treatment and prevention of diphtheria, diarrhea, malaria, cholera.		diseases.		
	4	Symptoms, mode of transmission treatment and prevention of typhoid, leprosy and AIDS, Psycho social intervention in communicable diseases.	5	To explain the symptoms, treatment, and prevention of communicable and non-communicable diseases.	Lecture black board and group discussion	
III	Non - communicable diseases					
	1	Causes, symptoms, treatment and prevention of major non - communicable diseases–Cancer.	3	To explain the symptoms, treatment, and prevention of communicable and non-communicable diseases.	Lecture black board	Evaluation through : short test
	2	Causes, symptoms, treatment and prevention of non - communicable diseases-Diabetes and Asthma.	2	To explain the symptoms, treatment, and prevention of communicable and non-communicable diseases.	Student seminar	students Assignment
	3	Causes, symptoms, treatment and prevention of non - communicable diseases- Hypertension and Cardiac disorder.	3	To explain the symptoms, treatment, and prevention of communicable and non-communicable diseases.	Student seminar	Student panel session
	4	Psycho social intervention in non-communicable diseases, Role of medical social worker.	2	To explain the symptoms, treatment, and prevention of communicable and non-		Formative assessment II

				communicable diseases.		
IV	Family Planning and Health Education					
	1	Family Planning- Definition, Scope, Birth control Methods	3	To apply the skills of population policy in promotion of family planning	Lecture PPT	Formative assessment III
	2	Population Policy- Social Work intervention in promotion of Family Planning.	2	To analyze the communication media in health education.	Lecture discussion	
	3	Health education: definition, objectives, approaches, principles.	4	To analyze the communication media in health education	Lecture discussion with black board	
	4	Communication media in health education	3	To analyze the communication media in health education	Lecture discussion	
V	Health Care Planning and Management					
	1	Health Care Planning and Management - Meaning, Definition, Objectives, goals,	3	To understand the national health programme and schemes in India	Lecture discussion with black board	Formative assessment III
	2	National health policies, Achievements and Short comings., Health Care System in India: PHC, CHC.	2	To understand the national health programme and schemes in India	Group discussion	

	3	Health Care System in India: Taluk hospital, District hospital,	2	To understand the national health programme and schemes in India. And to critically review the achievements and shortcomings health care system in India.	Lecture with PPT, Panel session	Quiz
	4	Health Care System in India: Medical College, specialized hospital. (Public, Private, Indigenous and Voluntary,)	3	To critically review the achievements and shortcomings health care system in India.	Lecture Debate	
	5	National health Programmes and schemes-NHM	2	To critically review the achievements and shortcomings health care system in India.	Lecture blackboard	

Semester III

Name of the Course: Mental health and Psychiatric Disorder

Subject Code: PW2034

Number of Hours per Week	Number of Credit	Total Number of Hours	Marks
5	4	60	100

Objectives:

1. To impart knowledge of Psychiatric Illness
2. To train the students to practice Psychiatric Social Work Effectively

Total Hours: 60hours (Incl. Seminar, Test & Other internal assessment components)

Unit	Section	Topics	Lecture	Learning	Pedagogy	Assessment/Eva
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			hours	outcome		luation
I	Mental Health					
	1	Definition and meaning of Mental Health	2	To Understand and use inner wisdom to work in the field of mental health.	Lecture Discussion	Evaluation through: Short test
	2	Mental Disorder- Psychiatry: concepts, criteria and characteristics of mental health	3	To identify the concepts related to mental health and mental illness.	Lecture with PPT	Multiple choice questions Formative assessment I
	3	Neuro transmitters of mental functioning, History of Psychiatry in India.		To understand theoretical underpinnings related to mental health.		
	4	International Classification of Mental Disorder.		To explain the classification of mental disorder.		
II	General Classification of mental disorder					
	1	Functional or(Non Organic Disorder), Organic or Non (Functional disorders), Metabolic disturbance, Psycho-somatic Disorders	2	To develop the psycho- social interventions in preventive, promotive and curative services.	Lecture Discussion	Quiz Short Test
	2	Psycho-social aspects of Psychosis and Neurosis	5	To understand the aspects of Psychosis and Neurosis.	Lecture with PPT	

	3	Treatment Approaches: Psycho Pharmacology and its effects.	4	To understand the curative services that work towards enhancing the dignity of persons living with mental illness.	Lecture, Group discussion	Formative assessment II
III	Types of Disorders and its Intervention					
	1	Personality Disorders, Sexual Disorders and Deviations	4	To cite the examples of other mental disorders	Lecture	
	2	Epilepsy, Alcoholism, Drug Dependence and Suicide.	4	To understand the types of mental disorders.	Lecture Discussion	
	3	Psycho social intervention in disorders		To develop the psycho- social interventions in preventive, promotive and curative services.		
IV	Psychiatric Disorders among Children and women					
	1	Behaviour Disorders - Nail Biting, Tics, Nocturnal Enuresis	4	To cite the examples of behavior disorders	Lecture with PPT	Assignment on Women problems
	2	Speech Disorders, Learning Disabilities Emotional Disorders, Habit and Eating Disorders,	2	To analyse the psychiatric disorder in children	Lecture, Group discussion	

	3	Developmental Disorders and Gender Identity Disorders.		To identify the psychiatric disorder in adolescence	Lecture	Formative assessment III
	4	Psychiatric disorders among women.		To identify the psychiatric disorder in women		
V	Psychiatric interviewing and National mental health programme					
	1	Psychiatric interviewing - Case History Taking and Mental Status Examination.	2	To understand the psychiatric interviewing method.	Lecture Discussion	Seminar on social work in different field
	2	Use of Mental health scales in assessment and intervention.	5	To assess the importance of mental health scales in assessment.	Lecture with PPT	Short test Formative assessment III
	3	Mental health act, district mental health programme.		To understand the National mental health programme and legislation.		

Signature of the Course Instructor

Signature of the Head of the Department

Semester III
Medical Social Work
Subject Code: PW2036

Hours Per week	Number of Credit	Number of hours	Marks
5	4	60	100

Objectives:

1. To impart knowledge on the importance of Medical social work.
2. To train the students to practice medical social work effectively

Course: Medical Social Work

Co No.	Course Outcomes	POs addressed	CL
	Upon completion of this course, students will be able to		
Co-1	Explain the concepts related to health and illness.	POS-6	U
Co-2	Understand the interplay of health illness and patients that leads to inequalities.	POS-6	U
Co-3	Understand the knowledge of various illnesses and identify its psychosocial impacts.	POS-6	U
Co-4	Apply the skills of medical social work interventions and ability to work in hospital teams.	POS-6	Ap
Co-5	Analyze the concepts and different types of disabilities.	POS-6	An
Co-6	Apply the Medical social work techniques in disabilities.	POS-6	Ap
Co-7	Understand the different types of social legislation acts.	POS-5,PSO-10	U
Co-8	Apply the knowledge of social legislations related to public health in social work practice.	POS-10	Ap

Total Hours: 60hours (Incl. Seminar, Test & Other internal assessment components)

Unit	Section	Topics	Lecture hours	Learning outcome	Pedagogy	Assessment/ Evaluation
I	Medical social work					
	1	Medical social work -Definition, scope, Skills and social work intervention of practicing medical social work.	3	To explain the concepts related to health and illness.	Lecture Discussion	Evaluation through : short test ask question
	2	History of Medical social work in India,Limitation of practicing medical social work..	3	To explain the concepts related to health and illness.	Lecture PPT	

	3	Meaning and importance of preventive medicine, Concept and types of prevention.	3	To understand the knowledge of various illnesses and identify its psychosocial impacts.	Lecture discussion and group discussion	Formative assessment I Panel session given to the students
	4	Social work intervention in the prevention of diseases and promotion of health.	2	To understand the knowledge of various illnesses and identify its psychosocial impacts.	Lecture with PPT, Panel session on the principles	
II	Patients, Health illness and Health care					
	1	The concept of patient as a person,	2	To understand the interplay of health illness and patients that leads to inequalities.	Lecture with group discussion	Short test
	2	Problems of hospitalization of the patient- familial, economic.	5	To understand the interplay of health illness and patients that leads to inequalities.	Lecture group discussion	Group Thinking Formative assessment II Evaluation through ask question
	3	Problems of hospitalization of the patient - emotional and social..	6	To understand the interplay of health illness and patients that leads to inequalities.	Lecture black board with group discussion	
	4	The role of Medical social work in comprehensive health care, Methods of fund raising and	5	To apply the skills of medical social work interventions and ability to	Lecture black board and	

		resource mobilization for supporting poor patients		work in hospital teams and to analyze the concepts and different types of disabilities	group discussion And examples	
III	Models and Approaches					
	1	Integrative Model, Developmental Model, Holistic Model of Health, Multidisciplinary approach and team work in treatment.	5	To analyze the concepts and different types of disabilities	Lecture Chart presentation	Evaluation through : short test
	2	Role and functions of the medical social worker as a member of the treatment team,	2	To analyze the concepts and different types of disabilities	Lecture group discussion	students Assignment
	3	Role and functions of the medical social worker as a member of the general hospital and its departments - Eye Bank, Blood Bank,	3	To analyze the concepts and different types of disabilities	Panel session among the students	Student panel session
	4	Role and functions of the medical social worker as a member of the Specialized Clinic-Neurology, Sexual Medicine..	2	To analyze the concepts and different types of disabilities	Lecture group discussion	Formative assessment II
	5	Cardio vascular Problem, Cancer, Diabetes, occupational health problems.	2	To analyze the concepts and different types of disabilities	Lecture group discussion	
	6	Community Health Centre, Organ and tissues donation.	2	To analyze the concepts and different types of disabilities	Lecture group discussion	
IV	Disabilities					

	1	Meaning, definition, types, causes, symptoms, treatment and prevention of - Speech.	3	To apply the Medical social work techniques in disabilities	Lecture Blackboard	Formative assessment III
	2	Hearing, Visual, Physical & mentally challenged.	4	To apply the Medical social work techniques in disabilities.	Lecture discussion	
	3	Intervention among psycho social problems of differently able.	3	To understand the different types of social legislation acts.	Lecture discussion with black board	
V	Social Legislation related to Public Health					
	1	The Personal Disability Act, MTP Act, & its impact.	3	To apply the knowledge of social legislations related to public health in social work practice.	Lecture discussion with black board	Formative assessment III
	2	Food Adulteration Act 1954, The Drugs and Cosmetics Act 1940.	2	To apply the knowledge of social legislations related to public health in social work practice	Lecture PPT	
	3	The Birth deaths and Marriages Registration Act	2	To apply the knowledge of social legislations related to public health in social work practice	Lecture with PPT, Panel session	Student debate
	4	The Epidemic Diseases Act 1897.	3	To apply the knowledge of social legislations	Lecture Debate	

				related to public health in social work practice		
	5	The Prohibition of smoking in public places rules 2008.	2	To apply the knowledge of social legislations related to public health in social work practice	Lecture blackboard and Discussion	

Semester II

Name of the Course: Counselling Theory and Practice

Subject Code: PW2041

Number of Hours per Week	Number of Credit	Total Number of Hours	Marks
5	4	60	100

Objectives:

1. To impart knowledge of effective Counselling Techniques.
2. To train students to be an efficient Counsellor.

Total Hours: 60hours (Incl. Seminar, Test & Other internal assessment components)

Unit	Section	Topics	Lecture hours	Learning outcome	Pedagogy	Assessment/Evaluation
I	Counselling					
	1	Definition, Concepts, Objectives, Needs Principles, Process, and Skills.	2	To recall the concepts and objectives of counselling.	Lecture Discussion	Evaluation through: Short test
	2	Methods and Techniques, Problems and Limitations	3	To understand the methods and techniques of counseling and identify the problems and limitations of counselling.	Lecture with PPT	Multiple choice questions Formative assessment I

II	Theories and Therapies					
	1	Psychoanalytic Theory, Adlerian Theory	2	To develop the ability to understand theories of counselling.	Lecture Discussion	Quiz
	2	Client Centered Theory, Behaviour Modification Theory, Rational Emotive therapy.	5	To understand the importance of theories.	Lecture with PPT	Short Test
	3	Gestalt Theory, Reality Therapy, Transactional Analysis	4	To discuss the significance of theories in counseling.	Lecture, Group discussion	Formative assessment II
III	Counselling in Various Settings					
	1	Counselling center– Family court, VCTC, ICTC, Family center, De-addiction center,	4	To apply the skills of counselling in Family center, De-addiction center,	Lecture	

		Corectional center, Palative care center		Corectional center, Palative care center.		
	2	Educational center, Industrial center. Vocational Guidance	4	To apply the skills of counselling in Educational, Industrial, Vocational, Guidance center	Lecture Discussion	
	3	Counseling with special Groups: Children, Youth, Aged and differently able.		To analyse the importance of counselling in special groups.		
IV	Psycho social support in disaster management					
	1	Mental Health and Emotional Reactions subsequent to Disaster- Shock, Vigilance, Despair, Crying, Numbness, Guilt and Relieving.	5	To develop an understanding of disaster victims.	Lecture with PPT	Assignment on Women problems
	2	Basic Techniques of Counselling- Ventilation, Empathy, Active Listening, Social Support, Externalization of Interest .Valuation of Relaxation, Recreation and Spirituality.	4	To formulate various disaster management strategies from counseling techniques.	Lecture, Group discussion	Formative assessment III
	3	Post Traumatic Stress Disorder (PTSD).	2	To understand the stress	Lecture	

				disorder in disaster.		
V	Career Guidance					
	1	Concepts, Objectives, Types, Principles and Ethics and Models of Guidance.	2	To analyze the ethics and models of guidance.	Lecture Discussion	Seminar on social work in different field
	2	Factors influence a person to choose a career, important factor for career planning.	5	To understand the important factors for career planning.	Lecture with PPT	Short test Formative assessment III
	3	Difference between Counselling and Guidance. Counselling and Psychosocial support.		To distinguish the counselling and guidance settings		

Signature of the Course Instructor

Signature of the Head of the Department

Course: Psychiatric Social Work

Subject Code: PW2043

Co No.	Course Outcomes	POs addressed	CL
Co-1	Upon completion of this course, students will be able to Understand the history of psychiatric social work	PSO-6	U
Co-2	Interpret the major therapeutic approaches of intervention and rehabilitation.	PSO-6	U
Co-3	Apply the skills of working with different populations across a variety of settings.	POS-6,POS-8	Ap
Co-4	Understand the relevance and applicability of different approaches vis a vis emotional and interpersonal issues.	POS-6	U

Co-5	Create the community mental health programme for high risk group.	POS-6,POS-8	C
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Total Hours: 60hours (Incl. Seminar, Test & Other internal assessment components)

Unit	Section	Topics	Lecture hours	Learning outcome	Pedagogy	Assessment/ Evaluation
I	Psychiatric Social Work					
	1	Psychiatric Social Work -Definition, Scope, Characteristic and relevance of psychiatric social work	3	To understand the history of psychiatric social work.	Lecture Discussion	Evaluation through : short test ask question
	2	History of Psychiatric Social Work	2	To understand the history of psychiatric social work	Lecture Black board	Formative assessment I
	3	Community Psychiatry: Meaning, Definition, History of Community Psychiatry	3	To understand the history of psychiatric social work	Lecture discussion and group discussion	Give some example of case work
	4	Principles and Intervention of Community psychiatry	3	To understand the history of psychiatric social work	Lecture with PPT, Panel session on the principles	
II	Psychiatry Social work in various settings					
	1	Psychiatric Social Work, Psychiatric social work intervention in Various Settings- De-addiction centers.	3	To interpret the major therapeutic approaches of intervention and rehabilitation..	Lecture with group discussion	Short test Quiz
	2	Mental health	3	To interpret the		

		centers, Educational centers, Medical centers, Geriatric care centers.		major therapeutic approaches of intervention and rehabilitation.	Lecture PPT	Group Thinking
	3	Correctional centers, Special school.	3	To interpret the major therapeutic approaches of intervention and rehabilitation.	Lecture black board	Formative assessment II
	4	Social workers ethical responsibilities in practice settings	2	To interpret the major therapeutic approaches of intervention and rehabilitation.	Lecture black board and group discussion	Evaluation through ask question
III	Psychiatric Treatment Therapies					
	1	Individual and Group Psycho Therapies, Conjoint Therapy and Milieu Therapy.	3	To apply the skills of working with different populations across a variety of settings.	Lecture black board	Evaluation through : short test
	2	Organic Therapy- Medication and ECT	3	To apply the skills of working with different populations across a variety of settings.	Lecture black board and group discussion	
	3	Psychiatric hospital as a Therapeutic Community,	3	To apply the skills of working with different populations across a variety of settings.	Lecture panel session among the students	
	4	Occupational Therapy, Therapeutic Activities.	4	To apply the skills of working with different populations across a variety		Formative assessment II

				of settings.		
IV	Psychiatric Rehabilitation					
	1	Psychiatric Rehabilitation- Meaning, concept, definition, Principles of Rehabilitation.	3	To understand the relevance and applicability of different approaches vis a vis emotional and interpersonal issues.	Lecture black board	Formative assessment III
	2	Intervention of psychiatric social worker in Rehabilitation- Assessment, Planning.	2	To understand the relevance and applicability of different approaches vis a vis emotional and interpersonal issues	Lecture black board and group discussion	
	3	Implementing and Evaluating Rehabilitation Services.	3	To understand the relevance and applicability of different approaches vis a vis emotional and interpersonal issues	Lecture black board	
	4	Community intervention in Rehabilitation (Individual, family, groups, community).	2	To understand the relevance and applicability of different approaches vis a vis emotional and interpersonal issues	Lecture black board and group discussion	
		Types of Rehabilitation Centers	2	To understand the relevance and applicability of different approaches vis a vis emotional and interpersonal issues	Lecture black board and group discussion	

V	Community Mental Health Programme for High Risk Groups					
	1	Post-Partum Mothers, Children, Adolescence, The Aged.	2	To create the community mental health programme for high risk group.	Lecture with group discussion	Evaluation through : short test
	2	The mentally challenged,Alcoholic,	2	To create the community mental health programme for high risk group.	Lecture with group discussion	
	3	Drug Dependence,	1	To create the community mental health programme for high risk group.	Lecture black board and group discussion	
	4	Chronically Ill, Disaster,	2	To create the community mental health programme for high risk group.	Lecture black board	Formative assessment III
	5	Suicide victims	2	To create the community mental health programme for high risk group.	Lecture black board and group discussion	

Semester IV

Name of the Course: Hospital Administration

Subject Code: PW2045

Number of Hours per Week	Number of Credit	Total Number of Hours	Marks
5	4	60	100

Objectives:

1. To impart knowledge of hospital administration.
2. To train students to be an efficient hospital administrator.

Total Hours: 60hours (Incl. Seminar, Test & Other internal assessment components)

Unit	Section	Topics	Lecture hours	Learning outcome	Pedagogy	Assessment/Evaluation
I	Hospital					
	1	Meaning –evolution from charity to modern hospital. Classification of hospital.	2	To understand the meaning – evolution, classification of hospital.	Lecture Discussion	Evaluation through: Short test
	2	Hospital administration- concept, definition, general principles, importance, functions.	3	To interpret the hospital administration- concept, principles	Lecture with PPT	Multiple choice questions Formative assessment I
	3	Patterns and standards , Hospital Administrator-role, functions and duties		To understand the hospital administrator- role, functions and duties.		
II	Problems of Hospital Administration					
	1	Human resource planning: Methods and techniques- recruitment, selection, induction, placement. Performance appraisal Career planning	2	To understand human resource planning: Methods and techniques	Lecture Discussion	Quiz Short Test
	2	counselling-Training and development of various categories.Uses of computers in hospital.	5	To discuss the counselling- Training and development of various categories	Lecture with PPT	Formative assessment II

				and uses of computers in hospital.		
III	Hospital organization					
	1	Hospital organization- Analysis- The governing boards –The Administrator- Assistant to the administration the department organization	4	To analyze hospital organization.	Lecture	
	2	The Hospital auxiliary Role of hospital in the health care delivery system	4	To understand the role of hospital in the health care delivery system	Lecture Discussion	
IV	Quality Assurance in Hospital services					
	1	Quality Assurance in Hospital services- General consideration	5	To understand the quality assurance in hospital services	Lecture with PPT	Assignment on Women problems
	2	Setting the standard and associated problems Improving the quality of hospital services	4	To assess the quality assurance in hospital services.	Lecture, Group discussion	Formative assessment III
V	Laws pertaining to hospital					

	1	The employees provident Fund Act 1952, The Employees Pension Scheme 1995-	2	To understand the laws pertaining to hospital	Lecture Discussion	Seminar on social work in different field Short test
	2	Employees deposit linked insurance scheme- The Employees state insurance Act 1948- The Health insurance policy	5	To discuss the schemes ,laws, policies pertaining to hospital	Lecture with PPT	Formative assessment III

Signature of the Course Instructor

Signature of the Head of the Department

Hospital Administration

Subject Code: PW1742

Unit: I - Hospital

Meaning –evolution from charity to modern hospital-classification of hospital. Hospital administration-concept, definition, general principles, importance, functions, patterns and standards-Hospital Administrator-role, functions and duties.

Unit: II – Problems of Hospital Administration

Human resource planning: Methods and techniques-recruitment, selection, induction, placement, performance appraisal, career planning and counseling-Training and development of various categories-uses of computers in hospital.

Unit: III – Hospital organization

Analysis- The governing boards –The Administrator-Assistant to the administration-The Department organization-The Hospital auxiliary-Role of hospital in the health care delivery system

Unit: IV – Quality Assurance in Hospital services

General consideration-Setting the standard and associated problems-Improving the quality of hospital services.

Unit: V - Laws pertaining to hospital

The employees provident Fund Act 1952-The Employees Pension Scheme 1995-Employees deposit linked insurance scheme-The Employees state insurance Act 1948-The Health insurance policy.

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3. Goel, SL and Kumar.R(1990) Hospital Administration and Management,(2nd Edition),Delhi,Kalinga.
- 4.Mathur.B.L(1990),HRD Strategies, approaches and experiences,(1st Edition)Jaipur,Assistant Publishers.

