

HOLY CROSS COLLEGE

(AUTONOMOUS)

(Accredited with A+ Grade [CGPA 3.35] by NAAC)

NAGERCOIL - 629 004

2022 - 2023



Theme for the Academic Year - 2022-2023

Initiate

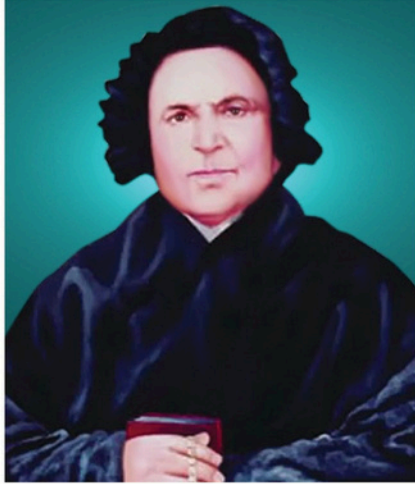
Innovate

Collaborate

HANDBOOK & ACADEMIC CALENDAR



Our Chief Architects



Mother Claudine Echernier

Foundress of the Congregation of the
Sisters of the Cross of Chavanod, France



Rev. Mother Marie Cecile Vionnet

Foundress of the College



HOLY CROSS COLLEGE

(Autonomous)

Accredited with A+ (CGPA 3.35) by NAAC (IV Cycle)

Nagercoil - 629 004

MOTTO

IN CRUCE ET MARIA SPES NOSTRA

"In the Cross and Mary is our hope".

VISION

Imbibing the Spirit of the Holy Cross, the institution envisions a harmonious society by empowering young women for global competency and ecological sustainability through a holistic approach with innovative skills.

Academic Calendar 2022-2023

Contact

Secretary	: 04652-261473 (O)
Principal	: 04652-261473 (O)
Controller of Examinations	: 04652-264340 (O)
College Hostel	: 04652-260897
Sister's Residence	: 04652-260709
Fax	: 04652-260704
E-mail	: holycrossngc@yahoo.com
College Website	: www.holycrossngl.edu.in

CORE VALUES

Spiritual values The college strives for an all round formation in the light of Christian principles inculcating love, truth, justice and broad-mindedness to face the challenges of life with courage and confidence.

Integrity and Honesty

The college upholds ethical values and professional commitment to academic freedom, honesty, personal accountability and transparency.

Academic excellence

The college strives for academic excellence in teaching, learning and research in various disciplines.

Research and Knowledge enrichment

The college encourages scholarly activities in the pursuit of critical thinking and analysis. The college also designs courses which cater towards global competency.

Innovation and Critical thinking

The college creates opportunities for everyone to develop their potential in creative thinking and innovation across various curricular and extra-curricular activities.

Social responsibility

The college initiates social consciousness to promote environmental sustainability and contribution to the society, especially those in periphery.

Aesthetic skills

The college has an ambience to engage mind, body and emotions for transformation through diverse involvement in mental, physical and emotional programmes.

Equity and Equality The college promotes a safe environment of trust and mutual respect ensuring the strategic plans, fair and inclusive.

Participatory leadership

The college nurtures participatory leadership in students through self-management, team work and shared decision-making to serve society with freedom and responsibility.

Ecological citizenship and Sustainability

Conservation and preservation of ethics promote ecological citizenship. Eco-spiritual awareness helps to see the interconnectedness and understand the intrinsic worth of the human and the non-human world.

MISSION

- 1 To provide quality education and to promote scholarly activities catering to global competencies.
 - To nurture participatory leadership to enhance social consciousness and social responsibility.
- 2 To uphold ethical values of love, truth and justice, personal accountability and transparency through professional commitment.
 -
- 4
3 To create global professionals and entrepreneurs with innovative spirit and zeal. To create empowered women of competence, commitment and compassion.
 -
- 5 To instill in staff and students the awareness of interconnectedness between human and nature.
 -
- 6
 -

PERSONAL MEMORANDA

Name.....

Degree.....Department.....

Year of study.....Register Number.....

Date of Birth.....Blood Group.....

Name of the Parent/Guardian

.....

Contact Number

Residential Address.....

.....

.....

.....

Phone Number

Address of Hostel/Guardian.....

.....

E-mail id

Aadhar Number

Bank Account Number.....

Vehicle Number

Signature

NATIONAL PLEDGE

India is my country and all Indians are my brothers and sisters. I love my country and I am proud of its rich and varied heritage. I shall always strive to be worthy of it. I shall give my parents, teachers and all elders respect and treat every one with courtesy. To my country and my people, I pledge my devotion. In their well-being and prosperity alone lies my happiness.

NATIONAL ANTHEM

Janagana-mana-adhi-nayaka-Jayahe
Bharata-bhagya-vidhatha
Punjaba-Sindu-Gujarata-Maratha
Dravida-Utkala-Banga
Vindhya-Himachala -Yamuna-Ganga
Uchchala-Jaladhi-taranga
Tava suba name Jage
Tava subha asisa mage
Gahe tava jaya gatha
Jana-gana mangala dayaka Jayahe
Bharata - bhagya - vidhata
Jayahe, Jayahe,
Jayahe Jaya, Jaya,
Jaya, Jayahe

- Rabindranath Tagore



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COLLEGE ANTHEM

In the Cross and Mary is Our Hope

Life flows in the Crossian campus
Fluting a song in questing souls
Our waking dreams bring the promise
of petals in the spring.

Our spirits get ignited
We stay connected and united
We are flames of Crossian lamps
Lighting knolls, valleys and swamps.

Reaching out to the unreached lot
Wesing our way to infinite heart
With knowledge, truth, love and care
We serve and salve humans far and near.

Love, light, bliss and peace
Drizzle upon us their eternal grace
Intuitive wisdom lights our way
Our souls go aflame everyday...

As we the Crossians know
The daughter of Chavanod is the seed
Of this great green institution
And in her footprints let us lead.

In the Cross and Mary is our hope!
In our path to self-discovery
Research, Arts, Science and Poetry,
Holy Cross holds the key to Victory!

PRAYER BEFORE CLASS

O God, source of all wisdom, I thank you. I offer you my studies and all that I do. Enlighten my mind and strengthen my will. Help me to live in your presence.

- Amen



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HOLY CROSS COLLEGE CREST



The Radiant Cross symbolizes charity and devotedness and recalls to us very vividly, the Love of Our Lord Jesus Christ. The Cross is a symbol of hope and empowerment. It is endowed with rays to signify our continued participation in the death and resurrection of Christ in the events of our everyday life. A Cross made to be planted on a mountain invites us to climb with love and justice, to go up never to go down.

The letter M may be understood as the first letter of the name Mary, Mother of God, Our Blessed Mother and our Protectress.

To signify more forcefully the Blessed Virgin, the letter M is topped with a star, which reminds us of the guidance of Our Lady in our lives.

The Anchor symbolises our hope in the Radiant Cross and in the Virgin Mary.

Our College Motto is, “IN CRUCE ET MARIA SPES NOSTRA” which means “*In the Cross and Mary is our hope*”.

The Crest is not only a souvenir of the past but a real and most significant programme of life, an ideal to pursue whole heartedly.



HISTORY OF THE COLLEGE

Holy Cross College (Autonomous), Nagercoil is a Catholic College established and administered by the Congregation of the Sisters of the Cross of Chavanod. The college is under the religious jurisdiction of the Catholic Bishop of Kottar.

Holy Cross College, the first Women's College in Kanyakumari District was inaugurated on 2nd August, 1965. The college campus has an area of about 20 acres with large playgrounds and buildings.

Most Rev. Dr. Roch Agniswamy identified the urgent need to have an exclusive women's college in Kanyakumari District and in response to the proposal the then Superior General Rev. Mother Yvonne Lavorel (France) responded positively and Rev. Mother Marie Cecile Vionnet, the then Provincial of Trichy along with her dedicated band of sisters, established this great institution despite severe financial constraints and other heavy odds.

The College was first affiliated to Madras University and it started with the Pre University Course (PUC) which offered the following subjects.

Part I - English

Part II-Tamil, Malayalam and French

Part III-Mathematics, Physics, Chemistry.

Physics, Chemistry, Biology.

History, Economics, Advanced Languages.

The College was raised to a first grade college in 1966 and was affiliated to the Madurai Kamaraj University, offering undergraduate programmes in Mathematics, Physics, Chemistry, Botany, Zoology, History, Economics, Commerce and English and Post graduate (PG) programmes in Mathematics, Physics, Zoology and English. Since 1990, the college has been affiliated to Manonmaniam Sundaranar University, Tirunelveli.

The College was conferred Autonomous status in 2007 and Extension of Autonomy was granted in November 2016. The college

has undergone four cycles of accreditation by the National Assessment and Accreditation Council. In the fourth cycle the college is awarded 'A+' grade with CGPA 3.35.

Name of the Educational Agency

Congregation of the Sisters of the Cross of Chavanod (France)
- Province of Madurai.

Name of the Trustees :Nil.

Name of the Secretary:Dr. Sr. M. Mary Hilda
Holy Cross Convent, Nagercoil-4
Telephone No.: 04652-260709

Name of the Principal :Dr. Sr. S. Sahayaselvi
TelephoneNo.: 04652-260709

Year of Establishment:1965

G.O. No. permitting the opening of the College:

A-3179, Registrar of University of Madras.

Copy of G.O. / Govt. letter permitting change in name and /or change of site / G.O. permitting to continue at temporary site:

Not applicable.

NAAC Accreditation

I Cycle of Accreditation: Accredited at the 4 Star level on 01.02.1999.

II Cycle of Accreditation: Accredited at the 'B++' level on 20.05.2005.

III Cycle of Accreditation: Accredited with 'A' Grade (CGPA 3.34) on 05.01.2013.

IV Cycle of Accreditation: Accredited with 'A+' Grade (CGPA 3.35) on 09.08.2019.

AICTE letter of validity for M.B.A./M.C.A.: Not applicable

CHRONOLOGY OF EVENTS

Year	Events
2022	Patio cafeteria PG Chemistry Lab, Mushroom Culture
2021	Training Centre Installation of ERP Software
2020	Accredited with A+ (CGPA 3.35) Grade by NAAC (IV
2019	Cycle) Golden Jubilee Hall Patio Library, Ph.D.
2019	Mathematics Ph.D. Commerce, Ph.D. Chemistry, Ph.D.
2018	Economics,
2017	Ph.D. History, Biodiversity garden. M.Sc. Mathematics (S.F.), Autonomy Extension
2016	M.A. English (S.F.)
2014	Accredited with 'A' Grade (CGPA 3.34) by NAAC (III
2013	Cycle), DST-FIST Laboratory
2012	M.Sc. Chemistry (S.F.), M.A. History (S.F.), M.Phil. Commerce (S.F.), Computer Centre, St. Joseph's Block
2011	B.A. Tamil Literature (S.F.), Oxidation Pond
2010	Ph.D. Physics, B.Sc. Mathematics (S.F.), B.A. English (S.F.),
2009	B.Com. (S.F.) M.Phil. Physics (S.F.), M.Phil. Zoology (S.F.), Ph.D. English, Ph.D. Botany, Central Bank of India, Roch Nager
2008	Branch, Nagercoil. B.Sc. Computer Science (S.F.), M.Phil. English (S.F.),
2007	Language Laboratory Conferred Autonomous Status, M.Com. (S.F.), M.S.W.,
2006	(S.F.), II Floor of Claudine Block M.Sc. Bio Medical Science (UGC funded), B.Com. with C.A. (S.F.), Mini Gymnasium, Extension of Claudine Block

2005	Accredited at the 'B++' level by NAAC, Construction of Cecile Hall
2004	Functioning of the Copy & Hello point
2003	M.Sc. (Industrial) Biotechnology (S.F.) and M.A. Business Economics (S.F.). Nomenclature changed from 2016- 2017 as M.Sc. Botany and M.A. Economics respectively
200	Installation of Computer Laboratory, Off – Campus
2	Study
200	Programme under Bharathiar University, Coimbatore Ph.D. Zoology
0	Accredited at the Four Star level by NAAC,
199	Multipurpose
199	Hall, Introduction of Vocational Sericulture Course in
9	B.Sc. Zoology
8	Introduction of Teacher based Education system (Semi-Autonomous status for M.Sc. Zoology)
199	Construction of Claudine Block and Vehicle shed
5	Affiliated to Manonmaniam Sundaranar University, Tirunelveli, Member of Association of Indian Universities
199	M.Sc. Physics
0	B.Com.
198	M.Sc. Zoology
0	M.Sc. Mathematics
197	Inauguration of extension of State Bank of India, Workshop and Non Residential Student Centre
9	College Chapel
197	M.A. English, College Library
8	Opening of the Madonna Block
197	Opening of the second Block of the Cecilia Hostel
1965	Degree status for Arts and Sciences (Affiliated to

Madurai

One cannot build character and courage by destroying men's initiative and independence -

197 Kamalraj University), Botanical Garden, Raised to PUC

2 Started with PUC

197 (Affiliated to Manonmaniam Sundaranar University)

GRADUATE ATTRIBUTES

Graduates of our College develop the following attributes during the course of their studies.

Creative thinking: Equipping students with hands-on-training through skillbased courses and promote startup.

Personality development: Coping with increasing pace and change of modern life through value education, awareness on human rights, gender issues and giving counselling for the needful.

Environmental consciousness and social under standing:

Reflecting

upon green initiatives and understanding the responsibility to contribute to the society; promoting social and cultural diversity through student training and service learning programmes.

Communicative competence: Offering effective communication skills in both professional and social contexts through bridge courses and activities of clubs and committees.

Aesthetic skills: Engaging mind, body and emotions for transformation through fine arts, meditation and exercise; enriching skills through certificate courses offered by Holy Cross Academy.

Research and knowledge enrichment: Getting in-depth

knowledge

in the specific area of study through relevant core papers; ability to create new understanding through the process of critical analysis and problem solving.

Professional ethics: Valuing honesty, fairness, respect,

compassion

and professional ethics among students. The students of social work adhere to the *National Association of Social Workers Code of Ethics*.

Student engagement in the learning process: Obtaining extensive and varied opportunities to utilize and build upon the theoretical and empirical knowledge gained through workshops, seminars, conferences, industrial visits and summer internship programmes.

Employability: Enhancing students in their professional life through Entrepreneur development, Placement & Career guidance Cell.

Women empowerment and leadership: Developing the capacity of self-management, team work, leadership and decision making through gender sensitization programmes.

CODE OF CONDUCT FOR STUDENTS

The reputation of the college is in the hands of the staff and students, whether they are on or off the premises. The institution has utmost faith in its staff and students and in their desire to uphold its standard.

The academic year is divided into two semesters. If a student leaves the college during the first semester before 31st August, she shall have no right to claim a remission of any portion of the fee except the tuition fee.

The semester fee should be paid by the students within ten working days from the date of re-opening.

Wearing the ID is mandatory for all the students.

Loss of Identity card should be reported immediately and duplicate will be issued by the college on requisition letter to the Principal and on payment of the prescribed amount.

The students are expected to assemble in the classroom immediately after the first bell.

The students are not permitted to leave the college during the working hours. In case of emergency, they have to get permission and a gate pass from the Principal/Head of the Department and can leave the campus with their parents.

The day is given a start with a devotional song played through the public address system, followed by a short prayer. All the staff and students are expected to keep standing during this time, whether they are inside or outside the classroom.

The students are not permitted to give interviews in radio/TV without prior permission from the Principal.

The students are expected to move quickly and quietly while moving from one class to another. They are not permitted to



visit the canteen during class hours. While walking they must keep to the right along the corridors, in the stair cases and on the road.

The students are expected to read the information on the college notice board and the department notice board regularly.

Ignorance of any such information will not be accepted as an excuse for failing to comply with it.

The Students have to enter and leave the Multipurpose Hall through the side doors only. During college meetings, the students have to show respect to the dignitaries on the

stage

by standing until they take their place on the dais. No one should leave the hall during the meetings or show noisy approval or disapproval. They should avoid carrying books eatables to the hall.

The students should accord respect and greet the staff whenever they happen to meet them.

The students must be always courteous in their words and deeds. If any article is lost or found in the college campus, they shall report the matter to the college office.

The students should consider college property as their own and cause no will full damage. They should not pluck fruits from trees, as they are leased out. They should not write or make any mark on the walls, desks or in any part of the college premises or litter the campus with papers, sweet wrappers and plastic bags. They must take pride in keeping the campus clean.

Disobedience, irregular attendance, malpractices

in

examinations, habitual carelessness, bad conduct and manners and non-observance of the rules of the college

shall

lead to strong disciplinary action which may entail dismissal from the college.

Regularity and punctuality for classes and tests are very essential. Absentees for Continuous Internal Assessment (CIA)

wear uniform on all working days. On permitted days, students can wear only sarees/chudithar. T-shirts/jeans pant and sleeveless attire are not permitted.

The students should not collect money without prior permission from the Principal and the Head of the Department concerned.

The students should remember that wherever they are, they represent the college and honour it by their behaviour.

The students are not permitted to post negative statements about the college/staff/students on social media.

Ragging is totally banned in the institution. Any act of

ragging

is liable for appropriate punishment.

The students are permitted to bring laptop to the college.

Laptop can be used during class hours only for academic purposes (seminar, **ATTENDANCE** aided classroom learning and project work).

The students should attend the classes regularly. Attendance will be marked at the beginning of each period. If a student is absent for any one period, that half day will be marked as absent. Daily attendance is sent to parents through SMS.

A student will be permitted to write the semester examinations,

only if she has an attendance of atleast 75%. If the attendance is 62% to 74% she has to pay a condonation fee of Rs. 1,000/-

and

she will be permitted to write the semester examinations. If the attendance is not above 62% she will not be permitted to attend the semester examinations. If students should not absent herself from the class except for valid reasons. She shall apply for leave in advance to the Principal in the prescribed leave form, which may be obtained from the college office. If this is not possible as in the case of

LEAVE OR ABSENCE



sudden illness, leave letter shall be produced on the day, the student returns to the college. The leave form should be counter signed by the parent / guardian and the respective class teachers.

If a student absents herself without prior information, her absence will be immediately reported to her parents or to the hostel warden and disciplinary action such as levying fine, suspension etc. will be taken.

The students who come late will be permitted to the class only with the permission of the HOD.

All the scholarship / fee concession holders should earn

an

attendance of 90%. Failing which the entire scholarship / fee concession amount has to be refunded to the Government as per G.O.M.S.No.1537 Social Welfare Dept., Dt. 20.04.1983.

The students who represent the college in sports and games, or in competitions, such as fine arts, quiz, elocution etc. or NSS camps are given credit of attendance for the period. It is called leave on Other Duty (OD). They shall fill proper forms meant for OD and get them counter signed by the HOD and submit to the Principal and Controller of Examinations before they leave the campus. Those who fail to do so will be considered absent.

Any student, past or present, wishing to obtain a Transfer Certificate (TC) or Conduct Certificate (CC), must apply to the college office in the prescribed form. Certificates will be issued with 48 hours notice. No certificate will be posted unless a stamped self-addressed envelope is submitted together with the application. **Those who want the TC should bring one of their parents/guardian.**

CERTIFICATES

PETITIONS AND COMPLAINTS

Requests, petitions, appeals and complaints of any kind must be made either to the Principal directly or through the suggestion box, which is kept outside the Principal's office.

Students are not allowed to make a complaint as a group or to address any authority in a collective petition. Such combined action is subversive of good order.

Under the Government's Educational rules, the Principal

has

full power to inflict punishments such as fine for inadequate attendance and irregularity in the Continuous

Internal

COLLEGE HOSTEL

Assessments (CIA), suspension and expulsion in matters of grave concern.

Hostel is a student's second home. Holy Cross College hostel functions within the college premises with a very good ambience for spiritual, psychological and physical development of the students. It inculcates leadership skills, responsibility in one's life, team spirit and excellence on academic activities. Hostel life enhances holistic development of students. The college Principal is the chief warden and the students are cared by wardens with utmost care. It is the bounden duty of all inmates to abide by the regulations of the hostel.

LIBRARY

General Rules for the smooth functioning of the Library

It is obligatory for all students of the college to be members of the library and Reader's forum.

The library will remain open from 8.45 a.m. to 4.15 p.m. on all working days.

Students from all disciplines must bring their ID cards and Library cards to gain entry into the Library.

Students are expected to leave their belongings in the counter at the entrance.

The library card is not transferable.

Students should maintain strict silence in the Reading Room and other areas of the Library.



After taking a book from the Stack Room shelf, it will be issued at the Reading Room Counter after submitting the Reading Pass. The books have to be returned at Janitor's counter before leaving the library.

Students will be allowed to take a maximum of 5 books at a time for study purpose in the Reading Room.

Newspapers are to be handled without shuffling, crease or crumble with the pages intact.

Books should not be misplaced on shelves. After selecting the needed books the order of arrangement has to be restored.

Students have the privilege of direct access to the shelves in the stack room and the reading room. They are requested to respect the freedom and not misuse it.

Students should not crowd in front of any counter, but should follow the queue.

Students will be given two borrower's tickets. The ticket will be returned to the borrower when the book is returned. Not more than two books will be issued for the UG students and not more than 5 books for the PG students at a time.

Students have to check the condition of the book at the time of borrowing. Any mutilation or loss of pages should be reported instantly to the concerned library staff. Otherwise the borrower will be responsible for the damage.

A student can retain a book for not more than a week. The book borrowed should be returned on or before the stipulated date mentioned on the date-slip. If the prescribed time has elapsed, the book must be returned to the librarian by the student herself.

A student failing to return a book within the prescribed time shall pay an overdue charge of one rupee per book per day and she will not be allowed to use the library till the due is paid.

Absence from the college shall not be an excuse for any delay in returning the books. Books due on a holiday shall be returned on the next working day without paying any fine.

The books may be returned on all working days. All books must be returned before the closure of each semester.

No one is allowed to pass on any book to another or to lend them to any one inside or outside of the college.

Books should be handled with care. Marking on books is most objectionable. Students are strictly forbidden to tear, cut out or scribble on pages of magazines, periodicals and books.

The librarian will examine all the books returned and if any book has been damaged, she will report it to the Principal at once along with the name of the person responsible. If a book is damaged, lost or spoiled, the person responsible shall replace it with a new copy of the book.

The photocopy section is for xeroxing only library books. The class notes, content and books from outside are not accepted. Library is a mobile free zone. Mobile phones should be kept in switch off mode.

CDs or Pen drives can be used in the library computers, after ensuring their virus free status. Storage devices are to be scanned by Antivirus Software.

The Laptops and Palmtops are allowed in the library, but Charging of the same is not allowed.

Code of Conduct for Faculty

To ensure optimal functioning of any institution an efficient team work structured around operational guidelines is mandatory.

Faculty should adhere to responsible conduct and behaviour.

Faculty must not violate the laws of the Government/College/ local bodies etc.

Members of faculty are expected to contribute professionally in curricular, co-curricular and extra-curricular activities of the college.

Faculty must rise beyond all forms of discriminations based on ethnicity, age, religion, caste, creed, colour, nationality, linguistics and disability differences.

Faculty must be punctual to all the classes, official meetings and learn to meet deadlines with resilience.

Faculty should be impartial in teaching and evaluation and should ensure outcome-based learning.

Every teacher should be considerate and dignified

while

interacting with the students, colleagues, support staff and management.

Faculty should update their knowledge and skills, continue their professional growth.

Teachers should engagingly design and implement courses that are sensitive to the varying learning needs of the diverse student community.

Faculty must inculcate respect for the biodiversity and instill ethical values and a sense of self-worth in the students.

Faculty should extend support, appreciation and

constructive criticism

to colleagues and avoid unprofessional talk about individuals.

Faculty should not involve in any act which will undermine the integrity and reputation of the institution; they are expected to set aside clear boundaries with the students and their

parents;

and adhere to the highest standard during online and offline communication.

Faculty should be ready to take additional

Code of Conduct for the Non-Teaching Staff

responsibilities assigned by the HOD / Principal in academic, co-curricular or extra-curricular activities. Support staff should be approachable, willing and happy to accept any responsibility assigned to them.

Faculty should avoid any activity that would involve stakeholders in any practice that is not in compliance with the Code of Conduct of the Institute.

Non-teaching staff must start the work on time.

They should carry out their duties as instructed authorities with whom they are working-in the office/ laboratory/ library/ Office of the Controller of Examinations/ sports field/garden.

They should not leave the office until and unless the higher authority permits them to leave.

The support staff must take initiatives to update themselves in their own areas of work.

Every staff employed in the college shall discharge his/her duties efficiently and diligently and shall conform to the rules and regulations.

No staff employed in the college shall absent for duty without prior permission. In case of sickness or absence on medical ground, a medical certificate to the satisfaction of the college authorities shall be produced on the day of availing the medical leave.

No staff employed in the college shall engage directly or indirectly in any trade or business.

No staff employed in the college shall engage himself/herself in any political activity. He/She shall not associate with any political party or any organization which takes part in politics or shall subscribe to, or assist in any other manner, any political movement.

No staff employed in the college shall contest or participate in or canvas for any candidate in any election.

No staff employed in the college shall bring or attempt to bring any political or other influence on his/her superior authority in respect of his/her individual service interests.

No staff employed in the college shall engage himself/herself or participate in any activity which tends to create disharmony in the society or in any demonstration which is prejudicial to the interests of the sovereignty and integrity of India, the security of the States, friendly relation with the foreign States, Public order, decency or morality or which involves contempt of court, defamation or incitement to an offence.

No staff employed in the college shall indulge in any criticism of the policies of the Government either directly or indirectly or participate in activity which brings disrepute to the Government.



INFRASTRUCTURAL FACILITIES

3 Storeyed Main Block
3 Storeyed Claudine Block
3 Storeyed St. Joseph's Block
3 Storeyed Mermier Block
2 Storeyed Golden Jubilee Block
2 Storeyed Library
Multipurpose Hall
St. Joseph's Hall (Air conditioned)
Cecile Hall
Office of the Controller of Examinations
Administrative Block
Office - Stock Room
Computer Laboratories with Internet facility
Wi-Fi Facility
DST-FIST Laboratory
Tissue Culture Laboratory
9 Research Centres
Madonna Block
Stationery
Copier Room
NSS Room
Indoor Stadium
Playgrounds
Chapel
Rock Garden

Computers in all Departments with Internet facility
Laboratory facilities in all Science Departments
Smart Classroom facility
Bank Branch - Central Bank of India
Vehicle Parking - Staff and Students
Canteen
Pump Room
Copy & Hello point
Workshop
Generator Room (Uninterrupted Power Supply)
Wash Rooms
Oxidation Pond
Sericulture Room
Rainwater Harvesting
Vermicomposting unit
Purified Drinking Water
Waiting Shed
Childline Office
Integrated Farm House
Herbal Garden
Day Care Centre
College Buses (9 Nos.)
Hostel with 2 Blocks
CCTV Cameras
Golden Jubilee Hall
Biodiversity Garden
Patio Library
Star Garden
Media Room



Common Room
Center for Environmental Studies
Center for Women's Studies
Counselling Room
UBA Cell
Placement and Career Guidance Cell
Crossian Center for Research and Development
ERP Office
Generator Room
Cross Com A to Z Tailoring Unit
Candid Collections
Language Lab
Instrumentation Centre

SUCCESSION LIST OF SECRETARIES

1.	Sr. Emilie	1965 - 1969
2.	Sr. Casilda	1969 - 1971
3.	Sr. Eusebuis	1971 - 1977
4.	Sr. Collete	1977 - 1980
5.	Sr. Casilda	1980 - 1982
6.	Sr. Edith	1982 - 1984
7.	Sr. Mesmin	1984 - 1989
8.	Sr. Casilda	1989 - 1990
9.	Sr. Mercy	1990 - 1991
10	Sr. Rosalie	1991 - 1997
.	Sr. Anne Francis	1997 - 2000
11	Sr. Mesmin	2000 - 2004
.	Sr. Gerardin Jayam	2004 - 2007
12	Sr. Phylis	2007 - 2008
.	Sr. Basil Rose	2008 - 2015
13	Sr. Anne Perpet Sophy	2015 - 2016
.	Sr. Gerardin Jayam	2016 - 2022
14	Sr. M. Mary Hilda	2022

onwards

SUCCESSION LIST OF PRINCIPALS

1.	Sr. Emilie Sr. Casilda	1965 - 1969
2.	Sr. Regina	1969 - 1972
3.	Sr. Scholastica	1972 - 1976
4.	Sr. Felicia Jothi	1976 - 1986
5.	Sr. Rosamma	1986 - 1990
6.	Sr. Mercy	1990 - 1997
7.	Sr. Rosalie	1997 - 2000
8.	Sr. Elsy George	2000 - 2004
9.	Sr. Rosalie	2004 - 2007
10	Sr. Gerardin Jayam	2007 - 2010
.	Sr. M. R. Basil Rose	2010 - 2015
11	Sr. S. Anne Perpet Sophy	2015 - 2019
.	Sr. S. Sahayaselvi	2019 - 2022
12		2022

onwards

13

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14

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CONTACT PERSONNEL & AUTHORITY

Student Affairs	Contact Personnel
Staff and student matters, reporting special achievements and award, representing special requests, needs or problems.	Principal
Major Self-learning, Non Elective and Skill Enhancement Courses. Registration / Change	Deans/Members of Curriculum Steering Committee
Registration for retest Continuous Internal Assessment (CIA)	Head of the Department
Examination: Registration for regular/ arrears, distribution of cumulative mark sheets	Controller of Examinations
Applying for provisional certificate and degree certificate	College Office
Attestation of Certificate	Principal / HOD of Aided Department
Student Bonafide Certificate / Transfer Certificate / Conduct Certificate	Principal (After verifying with the office assistant at the certificate counter in college office) Principal (After contacting the office assistant at the scholarship counter in the college office)
General Scholarships	Principal (After contacting the office assistant at the scholarship counter in the college office)

Student Affairs	Contact Personnel
Endowment Scholarships	HOD
Leave Application (a) Day Scholars (b) Hostellers	HOD and Class in-charge Warden and Class in-charge
Fee Payment (a) College Fee (b) Exam Fee (c) All other cash payments	HOD and Class in-charge

DOCUMENTS REQUIRED FOR RECEIVING CERTIFICATE

a) Duplicate marks card

1. Covering letter addressed to the Principal
2. Original acknowledgement from the police station for the complaint registered regarding missing document
3. Affidavit from a Notary
4. Fee paid receipt

b) Consolidated mark card (Transcript)

1. Covering letter addressed to the Principal
2. Photocopy of all mark statements
3. Fee paid receipt

c) Migration Certificate

1. Covering letter addressed to the Principal
2. Photocopy of all mark statements
3. Copy of TC
4. Fee paid receipt

d) Transfer Certificate & Provisional degree Certificate

1. Covering letter addressed to the Principal
2. Photocopy of all mark statements
3. Eligibility from the COE office
4. Fee paid receipt

e) Conduct Certificate, Duplicate ID and Duplicate Hall ticket

- 1 Covering letter addressed to the Principal
- . Fee paid receipt

f) Any other certificate:

Letter specifying the nature of the certificate addressed to the Principal

SCHOLARSHIPS

Various State and Central Government Scholarships are available. Contact the class teacher/HOD /Office for detailed information.

- 1 Government of India Merit Scholarship
- . Backward Class Scholarship
- 2 Most Backward Class Scholarship
- . SC/ST Scholarship
- 3 University Merit Scholarship
- . Uzhavar Scholarship
- 4 Differently abled Scholarship
- . EVR Nagammaiyar Scholarship
- 5 Single Girl Child Scholarship

10.BC Merit Scholarship

For Self Finance Students

- 1 Minority Scholarship
- 7 Uzhavar Scholarship
- 2 SC/ST Scholarship
- 8 Differently abled Scholarship
- 3 Sigaram Jindal Foundation Scholarship
- 9 Ph.D. Scholarship

From the Management

- . Crossian Merit Scholarship (CMS)
- 5 Institutional Scholarship for Poor Meritorious student
- . Scholarships for Meritorious S.F. Students
- 6 Freeships for Sports Students
- .

PROGRAMMES OFFERED

Aided Programmes

UG

Mathematics
 Physics
 Chemistry
 Botany
 Zoology
 History
 Economics
 English
 Commerce

PG

Mathematics
 Physics
 Zoology
 English

UG

Self Funded Programmes

Mathematics

Computer Science
 English
 Tamil
 Commerce (2 sections)

PG

Chemistry
 Botany
 Mathematics
 History
 Economics
 English
 Commerce
 Social Work

M.Phil. Programme

English

Ph.D. Programmes

Zoology
 English
 Botany
 Physics
 Chemistry
 Commerce
 Economics
 History
 Mathematics

PROGRAMMES - A PROFILE

Degree	Programmes	Year of Affiliation	Sanctioned Strength
B.A.	History	1966-1967	64
	Economics	1966-1967	64
	English	1966-1967	64
	English (S.F.)	2010-2011	64
	Tamil (S.F.)	2011-2012	64
B.Sc.	Mathematics	1966-1967	48
	Physics	1966-1967	48
	Chemistry	1966-1967	48
	Botany	1966-1967	48
	Zoology	1966-1967	48
	Computer Science (S.F.)	2008-2009	48
	Mathematics (S.F.)	2010-2011	48
B.Com.	Commerce	1980- 1981	64
	Commerce (S.F.-I)	2010-2011	64
	Commerce (S.F.-II)	2017-2018	64
M.A.	English	1971-1972	30
	Economics (S.F.)	2003-2004	30
	History (S.F.)	2012-2013	30
	English (S.F.)	2014-2015	30
M.Sc.	Mathematics	1978-1979	25
	Zoology	1979-1980	25
	Physics	1984-1985	25
	Botany (S.F.)	2003-2004	25
	Chemistry (S.F.)	2012-2013	25
	Mathematics (S.F.)	2016 - 2017	25
	M.Com Commerce (S.F.)	2007-2008	30
M.Com			
M.S.W.	M.S.W. (S.F.)	2007-2008	25



M.Phil.	English (S.F)	2008-	15
Ph.D.	Zoology	2009	
	Botany	2000-	
	English	2001	
	Physics	2009-	
	Chemistry	2010	
	Commerce	2009-	
	Economics	2010	
	History	2010-	
	Mathematics	2011	
		2017-	

Allied Courses Offered by the UG Departments Departments of Science

2018

Department	Semester	Title of the Course	2018	Students who can Opt
Mathematics	I	MA2011 - Algebra and Calculus	2018	Students of B.Sc. Physics &
	II	MA2021 - Vector Calculus and Differential Equations	2018	B.Sc. Chemistry (A Section)
	III	MA2031 - Probability Theory and Distributions	2019	Students of B.Sc. Mathematics
	IV	MA2041 - Applied Statistics		
Physics	II	AP2011 - Allied Physics I for Mathematics		Students of B.Sc. Mathematics
	III	AP2021 - Allied Physics II for Mathematics		
		AP2031 - Allied Physics I for Chemistry		Students of B.Sc. Chemistry (Both A & B Section)
	IV	AP2041 - Allied Physics II for Chemistry CA2011 - Chemistry for Life Sciences		
Chemistry	I			Students of B.Sc.

Department	Semester	Title of the Course	Students who can Opt
			Botany & B.Sc. Zoology
	II	CA2021 - Chemistry of Biomolecules	
	III	CA2031 - Inorganic and Physical Chemistry CA2041 -	Students of B.Sc. Physics
	IV	Physical Chemistry	
Botany	I	BA2011 - Chemistry of Life BA2021 - Taxonomy	Students of B.Sc. Chemistry (B Section)
	II	of Angiosperms and Herbal Technology BA2031 - Plant Diversity I (Algae, Fungi, Bryophyta and Pteridophyta)	
	III	BA2041 - Plant Diversity - II	Students of B.Sc. Zoology
	IV	(Gymnosperms and Angiosperms) and Plant Physiology - - ZA2031 - General	
Zoology	I	Zoology ZA2041 -	- - Students of B.Sc.
	II	Applied Zoology	Botany
	III	SA2011 - Digital Principles and	
	IV	Applications SA2021	
Computer Science	I	- Computer Organization and Architecture SA2031	Students of B.Sc. Computer Science
	II	- Numerical and Statistical Methods SA2041 - Discrete	
	III	Mathematics	
	IV		



Departments of Arts

Department	Semester	Title of the Course	Students who can Opt
English	I	EA2011 - Social History of England	Students of B.A. English
	II	EA2021 - Literary Forms and Terms	
	III	EA2031 - History of English Literature I	
	IV	EA2041 - History of English Literature II	
	I	EA2041 - History of English Literature II	
Tamil	II	TA2011 -	Students of B.A. Tamil
	III	TA2021 -	
	IV	TA2031 -	
	I	TA2041 -	
History	II	HA2011 - History of Kanniyakumari District	Students of B.A. History
		HA2021 - Fundamentals of Tourism	
	III	HA2031 - Principles of Political Science with Special Reference to India	
	IV	HA2041 - Modern Constitution	
Economics	I	FA2011 - Economic Statistics I	Students of B.A. Economics
	II	FA2021 - Economic Statistics II	
	III	FA2031 - Mathematical Methods	
	I	FA2031 - Mathematical Methods	
	IV	FA2041 - Mathematical	
Commerce	I	AA2011 - Business Economics	Students of B.Com.
	II	AA2021 - Principles of Marketing	
	II	AA2021 - Principles of Marketing	
	II	AA2021 - Principles of Marketing	

ACADEMIC GUIDELINES

CHOICE BASED CREDIT SYSTEM (CBCS) Regulation for UG Programme (For the candidates admitted from the academic year 2020-2021 onwards)

1. Eligibility: 10+2 pattern

- (i) **For Admission:** A pass in the Higher Secondary Examination (10+2) (Academic/Vocational Stream) conducted by the Government of Tamil Nadu or an examination accepted as equivalent thereto by the syndicate of Manonmaniam Sundaranar University, Tirunelveli, is eligible for admission.

ARTS

Sl. No.	Name of the Programme	Eligibility	Medium of Instruction
1.	B.A. English (Aided & Self - Financed)	A pass in 10 + 2	English
2.	B.A. History (Aided)	A pass in 10 + 2	Tamil
3.	B.A. Economics (Aided)	A pass in 10 + 2	English
4.	B.Com. (Aided & Self - Financed)	A pass in 10 + 2 with Commerce as one of the core subjects	English
5.	B.A. Tamil (Self-Financed)	A pass in 10 + 2 with Tamil as language Paper	Tamil

SCIENCE

Sl. No.	Name of the Programme	Eligibility	Medium of Instruction
1.	B. Sc. Mathematics (Aided & Self-Financed)	A pass in 10 + 2 with Mathematics as one of the core subjects	English
2.	B. Sc. Physics(Aided)	A pass in 10 + 2 with Physics and Mathematics as core subjects	English
3.	B. Sc. Chemistry (Aided)	A pass in 10 + 2 with Chemistry as one of the core subjects	English
4.	B. Sc. Botany (Aided)	A pass in 10 + 2 with Botany or Biology as one of the core subjects A pass in 10 + 2	English
5.	B. Sc. Zoology (Aided)	with Zoology or Biology as one of the core subjects A pass in 10 + 2	English
6.	B. Sc. Computer (Self-Financed)	with Computer Science or Mathematics as one of the core subjects	English

(ii) Degree: The candidates shall have subsequently undergone the prescribed course of study in Holy Cross College, Nagercoil affiliated to the Manonmaniam Sundaranar University for a period of not less than three academic years (six semesters), passed the prescribed examinations and fulfilled such conditions as have been prescribed thereof.

2. **Duration** The Programme is for a period of three years. Each academic year shall comprise of two Semesters viz. Odd and Even semesters. Odd Semester shall be from June to October/ November and Even Semester shall be from November/ December to April. There shall be not less than 90 working days which comprise of 450 teaching clock hours for each Semester (excluding the days for the conduct of end-semester examinations).
- 3.

CBCS System

The main feature of the CBCS is to make education student-centric allowing students to choose inter-disciplinary, intra-disciplinary and skill-oriented courses (even from other disciplines according to their learning needs, interests and attitude) with optimal flexibility for students on par with global standards.

4.

Courses

Part I - Language Courses – Tamil and French General English Major Core Courses, Major Core Practicals,

Part III- Elective Courses, Allied Courses, Allied Practicals and Major Project /Major-Based Elective Courses.

Part IV- **Add on Course – Professional English:** Add on Course” Professional English” is offered to all the students in the I, II, III and IV Semesters (2 hours - 2 credits).

- i. **Professional English for Physical Sciences** is offered to the students of the Departments of Mathematics, Physics, Chemistry, and Computer Science.
- ii. **Professional English for Life Sciences** is offered to the students of the Departments of Botany and Zoology.
- iii. **Professional English for Arts and Social Sciences** is offered to the students of the Departments of History, Economics, English and Tamil.
- iv. **Professional English for Commerce and Management** is offered to the students of the Department of Commerce.



Part IV -Non-Major Elective: Inter disciplinary Course in Semester – I & II (2 hours - 2 credits).

- i) **Basic Tamil:** Those who have not studied Tamil up to XII Standard, but have taken French under Part I shall take Basic Tamil comprising of two courses.
- ii) **Advanced Tamil:** Those who have studied Tamil up to XII Standard but have taken French under Part I shall take Advanced Tamil comprising of two courses.
- iii) **Others:** Those who do not come under categories i) & ii) can choose any non–major elective, comprising of two courses.

Part IV–Skill Enhancement Course (SEC): Mediation and

Exercise/ Computer Literacy: Students are divided into two categories where in Category A have Meditation and Exercise and Category B have Computer Literacy in Semester I and vice-versa in Semester II (2+2 hours - 2+2 credits).

- i) **Category A:** Computer Science, English (Aided & S.F.), Zoology, History, Chemistry, Tamil (S.F.).
- ii) **Category B:** Commerce (Aided & S.F.), Mathematics (Aided & SF), Botany, Physics and Economics.

Part IV- Skill Enhancement Course (SEC): Major-Based Course in VI Semester (2 hours - 2 credits).

Part IV- Ability Enhancement Course (AEC): Environmental Studies is offered in V Semester for all UG students (2 hours -2 credits).

Part V - Foundation Course I: Values for Life is offered in I & II Semester for all UG students (1 credit).

Part V - Foundation Course I: Personality Development is offered in Semester III & IV for all UG students (1 credit).

Part V - Foundation Course III: Human Rights Education (HRE) is offered in V Semester for all UG students (1 credit).

Part V - Foundation Course IV: Gender Equity Studies (GES) is offered in VI Semester for all UG students (1 credit).

Part V - Service Learning Programme (SLP): Community Engagement Course is offered in II & III Semester for all UG students for 30 hours with 50% field

work
Part V - (2 credits).

Service Learning Programme (SLP): Reaching the Unreached Neighbourhood (RUN) programme is offered in the III & IV Semesters (2 credits).

Student Training Programme (STP): Activities of **Clubs & Committees** – NSS/RRC, YRC, Rotaract, Eco Club, Women's Cell, Legal Literacy, Consumer Club

Skill Development Programme (SDP) is the Development Programme for all UG students. It is mandatory and offered as **Certificate Course** (30 hours) apart from the regular class hours. (2 credits) for all the students during the first year.



5. Course Structure			
Study Component	No. of Courses	Credit/Course	Total Credits
Part I -Tamil/French	4	4	16
Part II - English	4	4	16
Part III			
Core Theory, Practicals & Specific Elective Course	16-24	3-6	88
Generic Elective Course (Allied)	4	4-6	
Part IV			
Add on Course-			
Professional English	4	2	8
Non-Major Elective (NME)	2	2	4
Skill Enhancement Course (SEC)	3	2	6
Ability Enhancement Course			2
(AEC)-			
Environmental Studies (EVS)			
Non-Academic Courses	4	1	4
Part V			
Foundation Course I - Values for Life			
Foundation Course II- Personality Development			
Foundation Course III- Human Rights Education	1	2	2
Foundation Course IV - Gender Equity Studies			2
Service Learning Programme (SLP)			
NSS & BRC/VRP/ Rotaract/ Eco Club/ Women's Cell/ Legal literacy / Reaching the Unreached / Consumer Club/ AICUP	1	2	2
	Total		140 + 10

In Part III, the number of courses varies between 16 and 24 for each Department.

Total number of Hours =180

Total number of Compulsory Credits=140+10

Non-academic Courses are mandatory and conducted outside the regular working hours.

Skill Development Programme (Mandatory Certificate Course - 30 hours) is offered to all I year students by Holy Cross Academy.

6. Credits

Credit refers to the weightage given to a course, usually in relation to the instructional hours assigned to it and the quantum of work a student is required to put in for a particular course. The credits of a Course should be less than the hours allotted to it. The total minimum credits required for the award of UG Degree is 150 credits.

Extra Credits (Maximum 10 credits)

Extra credits can be acquired by taking up the following:

- i. **Self-Learning/Online Course** (Maximum 2 courses) –2 Credits per course
- ii. **Sports Representation** (Maximum 5 credits)
 - International level- 5 Credits
 - National level -4 Credits
 - State level -3 Credits
 - University level-2 Credits
 - District level -1 Credit
- iii. **Publication in Journals** (International/ National)- 1 Credit (max. 3 papers)
- iv. **Innovative Prototypes & Business models:** Students shall earn 2 credits (per prototype/model) for working on Innovative proto types/business models.



- v. **Startup Ventures:** Students initiating startups can be exempted from membership in other Clubs and Committees and special credit of 5 shall be awarded to them during the period of pre-incubation, incubation and startup.

7.

Pedagogy

Each Course is designed with Lectures / Tutorials / Laboratory or Field Work / Seminar / Practical Training / Assignments or Report Writing/ Book review / Group Discussion/ Flipped / Blended/Open Book test etc. to meet effective teaching, learning and evaluation requirements.

8.

Examination Pattern

Each paper carries an internal component.

There is a passing minimum for external component.

A minimum of 40% in the external examination and an aggregate of 40% is required.

i)

Part I

a)

Part I - Tamil

Ratio of Internal and External = 30:70

Continuous Internal Assessment (CIA)

Internal Components and Distribution of Marks

Component	Marks
Internal test (2)	15
Quiz (2)	4
Class Test (3)	6
Class assignment/Home assignment/ Field assignment/Article review/ Group discussion/ Problem solving	5
Total	30

Question Pattern

Internal Test	Marks	External-Summative Examination	Marks
Part A	4 x 1 = 4	Part A 10 x 1 (No choice)	10
Part B	3 x 4 = 12	Part B 5 x 4 (Internal choice)	20
Part C	3 x 8 = 24	Part C 5 x 8 (Internal choice)	40
Total	40	Total	70

b) Part I - French

Ratio of Internal and External = 30:70

Continuous Internal Assessment (CIA)

Internal Components and Distribution of Marks

Component	Marks
Internal Test (2)	15
Quiz (2)	4
Class Test (3)	6
Class assignment/Home assignment/ Field assignment/Article review/ Group discussion/ Problem solving	5
Total	30

Question Pattern for I & II Semesters

Internal Test	Marks	External - Summative Examination	Marks
Part A (Translation)		Part A (Translation)	20 x 1 = 20
Part B (Grammar)	5 x 1 = 5	Part B (Grammar)	6 x 5 = 30
Part C (Paragraph Writing)	5 x 5 = 25	Part C (Paragraph Writing)	2 x 5 = 10
	1 x 10 = 10	Part D (Translation, Comprehension)	2 x 5 = 10
Total	40	Total	70



Question Pattern for III & IV Semesters

Internal Test	Marks	External - Summative Examination	Marks
Part A (Translation)	5 x 1 = 5	Part A (Translation)	1 x 10 = 10
Part B (Grammar)	5 x 5 = 25	Part B (Comprehension)	1 x 10 = 10
		(Paragraph Writing)	1 x 15 = 15
Part C (Paragraph Writing)	10 x 1 = 10	Part C (Grammar)	7 x 5 = 35
Total	40	Total	70

ii) Part II - General English

Ratio of Internal and External = 30:70

Continuous Internal Assessment (CIA) Internal Components and Distribution of Marks

Component	Marks
Internal test (2)	15
Quiz (2)	4
Class Test (3)	6
GD/ Open Book Test/ Role Play/ Assignment/ Article Review/ Seminar	5
Total	30

Question Pattern

Internal Test	Marks	External - Summative Examination	Marks
Part A (Objective Type)	4 x 1 = 4	Part A (Objective Type)	10 x 1 = 10
Part B	3 x 4 = 12	Part B	5 x 4 = 20
Part C	3 x 8 = 24	Part C	5 x 8 = 40
Total	40	Total	70

iii) Part III (Major/Elective/Allied)

Ratio of Internal and External = 30:70

Continuous Internal Assessment (CIA) Internal Components and Distribution of Marks

Component	Marks
Internal test (2)	15
Quiz (2)	4
Class Test (3)	6
Class assignment/Home assignment/ Field assignment/Article review/Group discussion/ Problem solving	5
Total	30

Question Pattern

Internal Test	Marks	External - Summative Examination	Marks
Part A 4 x 1	4	Part A 10 x1 (No choice)	10
Part B 3 x 4	12	Part B 5x4 (Internal choice)	20
Part C 3 x 8	24	Part C 5x8 (Internal choice)	40
Total	40	Total	70

Practicals: Major Core & Allied papers

Ratio of Internal and External = 40:60

Total: 100 marks

Internal Components and Distribution of Marks

Component	Marks
Performance of the Experiments	10
Regularity in attending practical and submission of records	10
Record	5
Model exam	15
Total	40



Question Pattern

External Exam	Marks
Major Practical	60
Minor Practical/Spotters/Record	
Total	60

Project: Ratio of Internal and External = 40:60

Total: 100 marks

iv) Part IV

Ratio of Internal and External = **50:50**

a) Add-on Course: Professional English

Internal Components and Distribution of Marks

Component	Marks
Listening and Speaking	25
Reading and Writing	25
Total	50

Question pattern

External - Summative Examination	Marks
Written Test: Open choice –5 out of 7 questions (5 x10)	50
Total	50

b) Non-Major Elective (NME)

Continuous Internal Assessment (CIA)

Internal Components and Distribution of Marks

Component	Marks
Internal test (2)	20
Quiz (2)	15
Class assignment/Home assignment/Project report	15
Total	50

Question Pattern

Internal Test	Marks	External - Summative Examination	Marks
Part A 4 x 1 (No Choice)	4	Part A 5 x 1 (No Choice)	5
Part B 3 x 4 (Internal Choice)	12	Part B 5 x 3 (Internal Choice)	15
Part C 3 x 8 (Internal Choice)	24	Part C 5 x 6 (Internal Choice)	30
Total	40	Total	50

c) Skill Enhancement Course (SEC) - Meditation and Exercise

Internal Components

Component	Marks
Objective type questions (20 x 1)	20
Exercise (2 x 10)	20
Assignment	10
Total	50

External - Summative Examination

Component	Marks
Quiz	20
Written Test: Open choice –10 out of 15 questions (10 x 3)	30 50
Total	

d) Skill Enhancement Course (SEC) - Computer Literacy

Internal Components

Component	Marks
Objective type questions (30 x 1)	30
Exercise (Book) compulsory (2 x 10)	20
Total	50

External - Summative Examination

Component	Marks
Exercise 1	20
Exercise 2	10
Procedures for both Exercises	20
Total	50

e) Ability Enhancement Course (AEC) - Environmental Studies

Internal Components

Component	Marks
Project Report	30
Viva voce	20
Total	50

External - Summative Examination

Component	Marks
Quiz	20
Written Test: Open choice – 10 out of 15 questions (10x3)	30
Total	50

v) Part V

i) Foundation course (Values for life, Personality development, Human rights education and Gender equity studies)

Ratio of Internal and External = 50:50

a) Foundation Course I: Values for Life

Internal Components

Component	Marks
Group Song/Mime/ Skit	20
Book Activities	20
A Kind Action - Report	10
Total	50

External - Summative Examination

Component	Marks
Quiz	20
Written Test: Open choice – 5 out of 7 questions (5 x 30)	
Total	50

b) Foundation Course II: Personality Development

Internal Components

Component	Marks
Exercise from book	20
Skit	10
Group Album	20
Total	50

External- Summative Examination

Component	Marks
Quiz	20
Written Test: Open choice – 5 out of 7 questions (5 x 30)	
Total	50

c) Foundation Course III: Human Rights Education

Internal Components

Component	Marks
Album on current issues	20
Group Song/ Mime/Skit	10
Open book test (Objective type questions)	20
Total	50

External - Summative Examination

Component	Marks
Quiz	20 30
Written Test: Open choice – 5 out of 7 questions	(5306)
Total	

d) Foundation Course IV: Gender Equity Studies

Internal Components

Component	Marks
Album on current issues	20
Group Song/ Mime/Skit	10
Open book Test (Objective type questions)	20
Total	50

External - Summative Examination

Component	Marks
Quiz	20
Written Test: Open choice – 5 out of 7 questions	(5306)
Total	50

ii) SLP- Service Learning Programme

a) Community Engagement Course (CEC)

(Field Work–15 hrs.; Class Hours –15 hrs.)

Internal Components

Component	Marks
Assignment	
Group Discussion	10 10
Attendance (Field work)	30 50
Total	

External Components

Component	Marks
Project Report/Case Study (10-15 pages in print) (Group of 5 students)	50
Total	50

b) Reaching the Unreached Neighbourhood (RUN)

30 Hours mandatory programme included in the curriculum (2 credits).

iii) STP–Student Training Programme

- Compulsory for all I & II year students (2 credits).
- Clubs and Committees – NSS & RRC/ YRC/ Rotaract/ Eco Club/ Women’s Cell/ Legal literacy/ Consumer Club/ AICUF. Each student can opt for one club/committee.

POSTGRADUATE PROGRAM CHOICE BASED CREDIT SYSTEM (CBCS)

Regulations for the PG Programme (For the candidates admitted from the academic year 2020-2021 onwards)

1.

(i) Eligibility

For Admission: A candidate who is a graduate of this college or any other recognized University in the main subject/subjects as given below against each or who has passed an examination accepted as equivalent thereto by the Syndicate of Manonmaniam Sundaranar University, Tirunelveli, is eligible for admission.

ARTS

Sl.No.	Name of the Programme	Eligibility	Medium of Instruction
1.	M.A. English (Aided & Self-Financed)	A pass in B.A. English	English
2.	M.A. History (Self-Financed)	A pass in B.A. History	English
3.	M.A. Economics (Self-Financed) M.Com.	A pass in B.A. Economics	English
4.	(Self-Financed)	A pass in B.Com./ Bank Management/ Computer Applications/ Financial Management/ B.Com. (Applied / Cooperative/B.B.A. and other related Programmes equivalent to B.Com.)	English
5.	Master of Social Work (MSW) (Self-Financed)	A pass in any degree	English

SCIENCE

Sl.No.	Name of the Programme	Eligibility	Medium of Instruction
1.	M.Sc. Mathematics (Aided & Self-Financed)	A pass in B.Sc. Mathematics	English
2.	M.Sc. Physics	A pass in B.Sc. Physics/B.Sc. Electronics/Applied Physics/Four year Physics (Honours)	English
3	M.Sc. Zoology	A pass in B.Sc. Zoology	English
4	M.Sc. Chemistry (Self-Financed)	A pass in B.Sc. Chemistry	English
5.	M.Sc. Botany (Self-Financed)	A pass in B.Sc. Botany	English

2. Degree

The candidates shall have subsequently undergone the prescribed Programme of study in Holy Cross College affiliated to the Manonmaniam Sundaranar University for a period of not less than two academic years comprising four semesters, passed the examinations prescribed and fulfilled such conditions as have been prescribed thereof.

3. Duration

The duration of PG Programme is for a period of two years. Each academic year shall comprise of two semesters, viz. Odd and Even semesters. Odd semester shall be from June to October/November and even semester shall be from November/December to April. There shall not be less than 90 working days which comprise of 450 teaching clock hours for each semester (excluding the days for the conduct of end-semester examinations).

4. Semesters

In each semester, courses are offered in 10-12 teaching weeks and the remaining weeks are to be utilized for the conduct of



examinations and evaluation purposes. Each week shall have 30 working hours spread over 5/6 days a week.

5. CBCS System

The main feature of the CBCS is to make education student-centric allowing students to choose inter-disciplinary, intra-disciplinary courses, skill-oriented courses (even from other disciplines according to their learning needs, interests and attitude) with optimal flexibility for students on par with global standards.

In keeping with the spirit of CBCS based on the norms of UGC, the curriculum has been restructured once in every three years since the college was conferred with the autonomous status in 2007-2008.

A PG student may take up an Internship/ Summer Training Programme relevant to her subject in any reputed institution for a period of minimum 30 hours in order to develop knowledge and skills and equip for career. This programme was included within the curriculum with one credit under curriculum restructuring from 2011-12.

As per the guidelines from UGC, Community Engagement Course is offered to all the PG students with 2 credits for 30 hours with atleast 50% field experience.

6. Courses

The following are the various categories of courses offered in the PG programmes:

Arts and Commerce - Core Courses, Elective Courses & Project

Science - Core Courses, Core Practical, Elective Courses & Project.

The college provides all information to students regarding Elective Courses so as to enable them to choose the relevant ones.

Project - Each candidate shall be required to take up a project (2 members in each group) and submit the project report at the end of the third semester. The Head of the Department shall assign the guide who, in turn, will suggest the Project Work to the student in the beginning of the final year. A copy of the project report will be submitted to the Department before the date fixed

by the Institution. The Project will be evaluated by an internal and an external examiner nominated by the Controller of Examinations. The candidate will have to defend her Project through a Viva-voce.

Life Skill Training I & II – Life Skill Training is offered to the PG students to mould them to responsible individuals. External Examination is conducted at the end of the II & IV Semesters (1 credit each).

Service-Learning Programme (SLP) - Community Engagement

Course with two credits for 30 hours with at least 50% in the field, is compulsory for all PG students (2 credits).

Internship / Summer Training Programme - Minimum 30 hours Programme with one credit is mandatory for all PG students to undertake at the end of semester II (vacation).

7. Course Structure

Distribution of Hours and Credits

Course	Sem. I	Sem. II	Vacation	Sem. III	Sem. IV	Total	
						Hours	Credits
Core–Theory & Practical						90 - 96	5 - 74
Elective						16 - 21	2 - 20
Project						5 - 6	4 - 5
Total						120	90
Non-academic Courses							
Life Skill Training– I		(1)	-	-	-	-	1
Service-Learning Programme (SLP) Community Engagement Course		(1)		(1)			2
Life Skill Training–II		-	-		(1)	-	1
Summer Training Programme / Internship		-	(1)		-	-	1
Total		(2)	(1)	(1)	(1)	-	5

Total Number of Hours= 120 Total Number of Credits = 90+5



Non-academic courses are mandatory and conducted outside the regular working hours.

8. Credits

Credit refers to the weightage given to a course, usually in relation to the instructional hours assigned to it and a quantum of work a student is required to put in for a particular course. The credits of a Course should be lesser than the hours allotted to it. The total minimum credits, required for awarding PG Degree is 95.

Extra Credits (Maximum 10 credits)

Extra credits can be acquired by taking up the following:

i. Self-Learning / Online Course (Maximum 2 courses) - 2 credits per course.

ii. Sports Representation (Maximum 5 credits)

International level - 5 Credits

National level - 4 Credits

State level - 3 Credits

University level - 2 Credits

District level - 1 Credit

iii. Publication in Journals (International/National)-1 Credit (max. 3 papers)

iv. Innovative Prototypes & Business Models: Students shall earn 2 credits (per prototype /model) for working on Innovative prototypes/business models.

Startup Ventures: Students initiating startups can be awarded special credit of 5 during the period of pre-incubation, incubation and startup.

CBCS for PG Programme

Components	No.of Courses	Credit/Course	Total
Core Courses/ Practicals/Projects	13-18	4-5	7
Elective	4	5	0
Life Skill Training	2 1	1 1	2
Summer Training Programme (STP)			0 2
Service Learning Programme (SLP) – Community Engagement Course			1
Total	1	2	2
			95

9. Pedagogy

Each Course is designed with Lectures / Tutorials / Laboratory or Field Work / Seminar /Practical Training / Assignments or Report Writing/ Book review/Group Discussion/Flipped/Blended/Open book test etc. to meet effective teaching, learning and evaluation requirements.

10. Examination Pattern

Major Core/Elective

Internal: External–40:60

Allotment of Marks for PG Programme

Component	Marks	
	Internal	External
Core & Elective - Theory	40	60
Practicals	40	60
Project	40	60
Life Skill Training (I & II)	60	40
STP - Summer Training Program	60	40
SLP - Community Engagement Course	50	50



- Each paper carries an internal component.
- There is a passing minimum for external component.

A minimum of 50% in the external examination and an aggregate of 50% is required.

Continuous Internal Assessment (CIA)

Internal Components

Component	Marks
Internal Test (2)	20
Quiz (2)	4
Class Test (2)	4
Seminar	4
GD/ Open Book Test/Article Review/Book Review	4
Online Home Assignment	4
Total	40

External - Summative Examination

Component	Marks
Part A: 10 x 1 (Two objective type questions from each unit without any choice).	10
Part B: 5 x 3 (One question from each unit with internal choice. Among the five questions one question should be of application type and another will be of analysis type).	15
Part C: 5 x 7 (One question from each unit with internal choice. Question should cover all cognitive levels as per the Course Outcomes).	35
Total	60

Project

Ratio of Internal : External is 40:60

Total – 100 marks

Life Skill Training Internal Components

Component		Marks
Life Skill Training-I	Album (20 pages)	4
	Group Song/ Mime/ Skit (Group of 5 students)	0 2
	Total	0
Life Skill Training-II	Case Study (30 page) (Group of 5 students)	6 60
	Total	60

External- Summative Examination

Written Test	Five out of Seven (5x8)	40
	Total	40

STP - Summer Training Programme

Ratio of Internal : External is 60:40

Internal Components

Component	Marks
Training with report	60
Total	60

External Component

Component	Marks
Viva Voce	40
Total	40

SLP- Community Engagement Course (CEC)

(Field Work–15 hrs.; Class Hours – 15 hrs.)

Ratio of Internal : External is 50:50

Internal Components

Component	Assignment	Marks
Group	Discussion	1
Attendance (Field Work)		0
Total		1
		0

External Components

Component	Marks
Project Report/Case Study (10-15 pages in print) (Group of 5 students)	5 50 0
Total	50

M. PHIL PROGRAMME CBCS for the Pre-Doctoral Programme (M. Phil.)

1. Course Structure

SEMESTER I			SEMESTER II		
Course	Title	Credit	Course	Title	Credit
C1	Professional Skills for Teaching - Learning	4	C5	Dissertation (Topic selected should be relevant to the topic of the In-depth paper)	12
C2	Research methodology	4			
C3	Core Course	5			
C4	In-depth paper	5			
	Total	18		Total	12

2. Course detail and Examination pattern

Marks for Internal and External are in the ratio 40:60

a)C1-Professional skills for Teaching–Learning

I to III units are common for all departments

$\frac{3}{4}$ I Unit-Soft Skills

$\frac{3}{4}$ II Unit – Blooms Taxonomy on Teaching, Learning and Evaluation

$\frac{3}{4}$ III Unit – Guidance and Counselling

$\frac{3}{4}$ IV & V Units – Department specific to make use of Skills and Techniques to teach the core course.

The C1 Course is (to be) designed to exploit the various Teaching – Learning, Research Skills to be imbibed/cultivated to make the research scholars to be fit for the profession they are likely to acquire in the Education Industry.

Evaluation pattern for C1 - Professional Skills for Teaching -Learning

I to III units common for all departments

i) Internal Test - 2

ii)Peer teaching – Unit IV

iii)Micro teaching- Unit IV/V

iv)Assignment



Continuous Internal Assessment (CIA)
Internal Components and Distribution of Marks

Internal Component	Marks	Converted to
Internal test I and II – Question pattern (Part A: 7 x 2 = 14; Part B: 3 x 7 = 21)	Test I–35 Test II- 35	20
Practical		
Peer Teaching- Unit IV	5	5
Micro-teaching (1) (subject related) Unit IV/V	10	5
Teaching 2 hours & Practical demonstration 2 sessions (for UG/ PG depends on the guide -Science) Teaching 5 hours (Arts & Commerce) (Classroom Environment; Observed by the respective guide) Assignment based on	10	5
Bloom's Taxonomy (Formulate Vision, Mission, PEO, PO, PSO and CO and prepare a teaching plan with pedagogy, learning outcomes and assessment. Frame a question paper based on the cognitive levels) Total	10	5
		40

External Component for C1

Theory	Marks
End Semester Examination – Question pattern (Part A: $3 \times 2 = 6$; Part B: $4 \times 5 = 20$; Part C: $3 \times 8 = 24$) Duration - 2 Hours test	50
Practical	
Submission of Observation record (10 observation of faculty teaching) based on the first three units	1
TOTAL	0

b) Course C2,C3,C4

6

Continuous Internal Assessment (CIA) 0

Internal Components and Distribution of Marks

Component	Marks	Converted to
Internal test-I	35	20
Internal Test-II	35	
Seminar	15	15
Assignment	15	5
TOTAL		40

Internal test question pattern – Arts

Course	Question pattern	No.of ques.	Marks
C2	Open Choice: Comprehensive Type	5 out of 8	$5 \times 7 = 35$
C3	Open Choice: Comprehensive Type	5 out of 8	$5 \times 7 = 35$
C4	Open Choice: Comprehensive Type	5 out of 8	$5 \times 7 = 35$

Internal question pattern – Science

Course	Question pattern	No.of ques.	Marks (35)
C2	PartA: Short Answers	5	5 x 2= 10
	Part B: Essay type (Internal Choice)	5	5 x 5= 25
C3	PartA: Short Answers	5	5 x 2= 10
	Part B: Essay type (Internal Choice)	5	5 x 5= 25
C4	Open Choice: Comprehensive	5 out of 8	5 x 7= 35

End Semester Examination question pattern - ARTS

Course	Question pattern	No. of ques.	Marks
C2	Open Choice: Comprehensive Type	5 out of 8	5x 12 = 60
C3	Open Choice: Comprehensive Type	5 out of 8	5x 12 = 60
C4	Open Choice: Comprehensive Type	5 out of 8	5x 12 = 60

End Semester Examination question pattern - SCIENCE

Course	Question pattern	No.of ques.	Marks
C2	Part A: Short Answers	10	10x 2 = 20
	Part B: Essay type (Internal Choice)	5	5x 8 = 40
C3	Part A: Short Answers	10	10x 2 = 20
	Part B: Essay type (Internal Choice)	5	5x 8 = 40
C4	Open Choice: Comprehensive	5 out of 8	5x 12 = 60

Semester II – Dissertation

Internal		External		Marks converted to
Components	Mark	Components	Mark	
Presentation I Review of Literature	10	Dissertation	75	75
Presentation II - Mock viva	15			
Dissertation	50			
Total	75			
Viva-Voce	25	Viva-Voce	25	25
Total	100	Total	100	100

Publication of one paper is mandatory.

Extra Credits (Maximum of 6 Credits)

Presentation of papers (Maximum 2 credits)

~~10 National~~ seminars

~~10 International~~ seminars

Online Course (MOOC/SWAYAM/NPTEL)-2 credits

Publications in Journals (Maximum 4 credits)

International Journal with Impact Factor
(Science Direct/Scopus/Thomson Reuters) - 4 Credits

National/International
(Asian Impact Factor) - 3 Credits

Journals (International/National)
without Impact Factor with ISSN-2 Credits (Upto 2 papers)

Journals (State/District/College)
without Impact Factor with ISSN- 1 Credit (Upto 2 papers)

Tutoring - 1 Credit (Tutoring/conducting Spoken English
Classes for juniors (30 hours)



Attendance should be recorded and monitored by the respective departments.

EXTERNAL EXAMINATION AND VALUATION

Students those who have completed at least one internal test and other internal components are permitted to write the external examination.

Students can apply through online for semester examination.

Hall tickets can be downloaded from College website prior to the examination.

Semester examination will be for 3 hours, conducted at the end of the semester, by the Controller of Examination. Double valuation system is followed for PG and M.Phil. courses. If the difference between the two valuations exceeds 15 marks, the Controller of Examinations may recommend for a third valuation by another external examiner.

The Controller of Examination will issue the notification announcing the commencement of examination, submission of filled in application form and the examination fee to be paid.

The timetable for semester examination will be published by the Controller of Examination two weeks prior to the date of commencement of examinations.

Results, Revaluation, Reappearance and Supplementary Examinations - Minimum Pass Percentage

Evaluation

- i. The performance of a student in each Course is evaluated in terms of percentage of marks with a provision for conversion to grade points.
- ii. Evaluation for each course shall be done by Continuous Internal Assessment (CIA) by the Course teacher as well as by an end semester examination and will be consolidated at the end of the semester.
- iii. There shall be examinations at the end of each semester, for odd semesters in October/November and for even semesters in April/May.

- iv. A candidate who does not pass the examination in any course(s) shall be permitted to re-appear in such failed course(s) in the subsequent examinations to be held in October/November or April/May. However, candidates who have arrears in Practical Examination(s) shall be permitted to re-appear for their arrears only along with Regular Practical examinations in the respective semester.
- iv. Viva-voce: Each candidate shall be required to appear for Viva-voce Examination in defence of the Project.
- vii. The results of all the examinations will be published in the College website.
- viii. For UG students, a minimum of 40% in the external examination and an aggregate of 40% is required. For PG students and M.Phil. Scholars a minimum of 50% in the external examination and aggregate of 50% is required. There is no minimum pass percentage for the CIA.

Results

After the valuation of papers, the results will be scrutinized by the Award Committee and then published.

Students will receive the results on their mobile through SMS.

They can also view them online -erp.holycrossngl.edu.in. Students will be given a mark sheet for every semester examination. At the end of the course, a consolidated mark sheet of the final results based on Grade Point Average is awarded to each student.

Revaluation

Revaluation is permitted only for regular examinations of the UG courses and not for arrears and Part IV Courses and this is done only after payment of the prescribed fee at the stipulated time. Fee prescribed according to the rules currently in force in the college will have to be paid. Concerning the results of the revaluation, if the revalued mark is higher than the original mark, then it will be recorded as the final mark. If not the original mark will be retained. Photocopies of the exam papers can be obtained



from COE and verified. Revaluation is not applicable for PG & M.Phil.

Reappearance for Arrear Course

Students can take up arrear examinations along with the subsequent regular end semester examinations. The candidates with arrears will be permitted to appear for the arrear examinations in the same syllabus for a period of 3 years from the year of normal completion of the same course (for UG 3+3 years and for PG 2+3 years) failing which they have to appear for the courses in the latest syllabus prescribed for the course. If no course is available in the same title, then the candidates shall appear for the arrear courses that are prescribed to be equivalent by the Chairperson / Board of Studies /Controller of Examination and HOD concerned.

Reappearance for Theory Papers Students are permitted to write their arrear papers in all the subsequent semesters.

Supplementary Examination for Final Semester

For the outgoing students a supplementary examination will be conducted within ten days after the semester examination results, to help them to get their degrees without delay. **UG students who have no arrears upto if the semester and PG students who have no arrears up to fifth semester are allowed to write the supplementary examination.** UG and PG students can appear for only two arrears in the supplementary examination. The question paper pattern for supplementary examination will be the same as the regular examination for each subject. Candidates, who are writing the supplementary examination are required to submit the filled in application form and pay the examination fee as specified.

Addressing Grievances

In case of grievance of any nature, including those concerning the CIA, students can appeal to the Grievance Appeal Committee. Principal is the Chairperson of the committee.

A student, if dissatisfied with her marks, has the right to appeal for a review of her marks in the CIA test (formative assessment) as per the procedure detailed below:

- a. Such appeals should be made to the course teacher(s) immediately after receiving the valued scripts.
- b. If additional clarification is necessary, the student should approach the Head of the Department concerned. The HOD will try to sort out the problem and initiate all efforts to settle the matter amicably.
- c. If not satisfied with (a) and (b) the student shall, within 3 days, make a written appeal to the Principal through the HOD/ Controller of Examination who will forward the same to the Grievance Appeal Committee for further review. The decision of the Grievance Appeal Committee shall be the final.

Semester Examination Question Papers

Any complaint with respect to the semester examination question paper must be brought to the notice of the Controller of Examinations on the day of examination within an hour after the commencement of the examination by the course-in-charge or by the HOD concerned. In the absence of HOD, the next senior teacher would take up this responsibility.

Condonation

A candidate must earn 75% of attendance per semester to take the semester examination. Candidates who have less than 75% of attendance but above 62% shall make a written request for condonation of attendance to the Principal one week prior to the last working day of the semester. Request for condonation of attendance will be considered by the Principal in consultation with the Head of the Department. In case of prolonged illness, request for condonation of attendance should be supported by a valid medical report from a Registered Medical Practitioner. If granted condonation, the students have to remit a condonation fee to take the semester examinations. Students having attendance of less than 62% should repeat the missed semester and then continue the remaining semesters.

No Dues

Clearance of fee dues is a pre-requisite for

- 1 Issue of Hall ticket for the semester examination.
- . Getting Transfer Certificate from the college.

Conferment of the Degree

A candidate shall be eligible for the conferment of the Degree only if the minimum required credits for the programme thereof is earned.

Grading System

For semester examination:

Calculation of Grade Point Average for End Semester Examination:

$$\begin{aligned} &\text{Sum of the multiplication of grade points by the credits of the} \\ &\text{course GPA} \\ &= \frac{\text{Sum of the credits of the courses (passed) in a semester}}{\text{Sum of the credits of the courses (passed) in a semester}} \end{aligned}$$

For the entire programme:

$$\text{Cumulative Grade Point Average (CGPA)} = \frac{\sum_{i=1}^n C_i G_i}{\sum_{i=1}^n C_i}$$

Sum of the multiplication of grade points by the credits of the entire programme CGPA

Sum of the credits of the courses of the entire programme

Where

C_i-Credits earned for course i in any semester

G_i-Grade point obtained for course i in any semester n-semester in which such courses were credited

Final Result

Conversion of Marks to Grade Points and Letter Grade

Range of Marks	Grade Points	Letter Grade	Description
90-100	9.0-10.0	O	Outstanding
80-89	8.0-8.9	D+	Excellent
75-79	7.5-7.9	D	Distinction
70-74	7.0-7.4	A+	Very Good
60-69	6.0-6.9	A	Good
50-59	5.0-5.9	B	Average
40-49 (UG)	4.0-4.9	C	Satisfactory
00-39 (UG)/ 00-49 (PG & M.Phil.)	0.0	U	Re-Appear
ABSENT	0.0	AA	ABSENT

Overall Performance

CGPA	Grade	Classification of Final Results
9.5-10.0	O+	First Class–Exemplary*
9.0 and above but below 9.5	O	First Class with Distinction*
8.5 and above but below 9.0	D++	
8.0 and above but below 8.5	D+	
7.5 and above but below 8.0	D	
7.0 and above but below 7.5	A++	
6.5 and above but below 7.0	A+	First Class
6.0 and above but below 6.5	A	
5.5 and above but below 6.0	B+	
5.0 and above but below 5.5	B	
4.0 and above but below 5.0 (UG)	C	Third Class
0.0 and above but below 4.0 (UG)	U	Re-appear
0.0 and above but below 5.0 (PG & M.Phil.)		

*The candidates who have passed in the first appearance and within the prescribed semester are eligible.

CO-CURRICULAR, EXTRA-CURRICULAR ACTIVITIES AND FACILITIES

Learning Enhancement Measures

I UG students are initially given Bridge course in English, named as **Take off with Spoken English**. It is designed and conducted by the Department of English along with volunteers from each department.

Professional English classes are conducted by the respective course teachers for all the UG students two hours per week. The course includes Reading, Writing, Listening and Speaking skills along with interview techniques.

Remedial programme is offered to the low achievers twice a week. Peer teaching, tutorials, group work and demonstration of practical are some of the means of conducting the remedial programme.

Mentor-ward system

To be of support to the students towards their academic excellence, social responsibility, to guide them to achieve their goal and to help them choose a relevant subject for their project and future career, the mentor-ward system has been implemented in the institution.

Internet E-mail services

Website Holy Cross College has an official www.holycrossngl.edu.in. The research centres and library are provided with internet. A computer centre, with 50 computers and internet facilities, serves staff and students. Wi-Fi campus.

Language Laboratory

Language laboratory is provided with 40 computers. Language Lab is used for the conduct of the course 'English Communication / Professional English'.

Instrumentation Centre (DST-FIST)

Common Instrumentation centre came to existence with the support of DST in 2013. So in addition to the research equipments

available in Zoology, Physics, Chemistry and Botany Research laboratories, additional equipments such as FTIR, Lyophilizer, Auto Analyser, UV-Vis Spectro photometer, GM Counter etc. are available in the Instrumentation centre. Research scholars from Holy Cross College and other institutions make use of the facilities.

Central Bank of India, Roch Nager Branch

The Central Bank of India is operating a branch within the campus for the benefit of the staff and students. The working time is 10.00 am to 4.00 pm. Students can open an account in their names and learn to make use of the banking facilities.

Sports and Games

Infrastructure facilities are provided to sports students. The national and state level players are given freeships by the institution to stay in the college hostel. Regular practice is given by inviting the coaches for activities like football, basketball, volleyball, ball badminton, chess etc. Indoor stadium and gym are available for the physical fitness of the students.

Hostel

Hostel is a home away from home. The hostellers are given spiritual animation, personality development classes, social awareness programmes. Recreational facilities, TV and Audio visual aids and Daily Newspapers are provided. STD and Internet facilities are available in the hostel. Welcome day, Christmas, Farewell day are celebrated with great vigour and enthusiasm.

Counseling Services

Trained counselors are available to help students with academic issues, family problems and also offer guidance for building up of self-esteem and dignity.

Campus Ministry

Campus animation team organizes retreats, inspirational talks and paraliturgical services. Holy Mass is organized at the beginning and end of the academic year besides Ash Wednesday for the



catholic staff and students. Value Education Books for UG and PG students are prepared by this team.

College Choir

Interested students join the college choir and they are trained to sing for all church services.

Student Information Cell

Information related to the facilities and services available in the college such as counseling, scholarships, mark statements, arrear exam details, attendance/absence, leave forms and certificates are provided by the Student information cell. Teaching and non-teaching staff are the members of the cell.

SC/ST Cell

The cell was launched to empower the students to live a dignified life. Seminars and motivation talks are arranged to enhance their leadership skills, life-managing skills and communicative skills. They are also guided by the faculty to avail scholarships.

College Student Council and Quality Circle

College student Council consists of the President, Vice President, Secretary and the Joint Secretary who are elected annually by a secret ballot in a very democratic way at the beginning of every academic year. The student council and the class representatives constitute the Quality circle. The Students council members act as the link between the students and the Management of the College. Relevant and important problems and suggestions of the students are passed on to the Principal through the Quality circle. Teacher's Day, Feast of the Exaltation of the Holy Cross, Christmas, Pongal are organized by the Students in collaboration with the Deans of Student Affairs.

Alumnae Association

All the students who have studied in Holy Cross College, Nagercoil are encouraged to be the members of this Association. The annual alumnae meet is held on the second Saturday of August every year. Alumnae have contributed for the construction of the

Multipurpose Hall and also for the Golden Jubilee Block. Every year they give the feedback and suggestions related to the academic and administrative affairs of the institution.

Parent Teachers Association

The Forum meets twice a semester and suggests measures to improve the quality of Education and Infrastructure facilities of the institution. The members support and involve in the integral development of the students.

Honouring the Retirees

In order to recognize the service put in by the retired teachers, a committee has been formed in 2006-'07. The activities of the committee are:

- i. To invite the retirees for Christmas celebration, Retirement function, Ph.D. Viva-voce examinations and other special occasions.
- ii. To form a whatsapp group and inform them about the events (marriage, death, celebrations and functions) related to the college.
- iii. To send Christmas / New Year greeting for greater bonding.

Divyanjan Cell

To encourage and empower the differently abled students of the institution, this cell has been formed in 2018-2019. The activities of the cell are:

- i. To get the disability identity card for the students.
- ii. To make them aware of the welfare schemes through the officials of the Social Welfare Department of the district.
- iii. To motivate them to register in the employment office in Chennai.
- iv. To arrange for need based counselling.
- v. To organize programmes to empower them.

Crossian Centre for Research and Development

The Crossian Centre for Research and Development boosts the quality research in the institution. The Crossian Research

Forum which includes all the faculty members co-ordinates all the research activities of this forum.

Research Committee

The Research committee is constituted of one member from each department. The members release the multidisciplinary biannual journal “Crossian Resonance” twice a year. They organize seminars/workshops relevant to the current trends in research and encourage the members of the faculty to involve actively in research activities. Research database containing details of research projects, publications, participation in seminars, awards and major and minor projects availed by the departments is collected from each department and submit to the IQAC of the college every year.

Intellectual Property Right (IPR) Cell

The cell is responsible for the implementation of the policy on research and consultancy. The cell plan and take necessary steps to get copyright for innovative original work and patent right for the novel finding. The cell gives the guidelines to publish research articles in journals with high impact factor that are well recognized by global researchers. They workout MoUs, linkages and collaboration with other prominent research institutes/industries within the country and also outside. The cell administers the activities of the Instrumentation Centre and work out the possibilities of having consultancy through the centre.

Institutional Innovation Cell

The purpose of this forum is to create research aptitude in young researchers and organize motivation programmes to the interested students. The students construct / bring out innovative products and exhibit their potentials through exhibits.

Skill Development Committee

Skill development programme is mandatory for all the I UG students and is conducted by experts. Skill based Certificate

courses such as Clinical Chemistry, Journalism, Tailoring, Embroidery, Drawing, Painting, Handicraft, Beautician course, Jewel making using clay, paper and pearls etc. are taught to the interested students.

Innovation and Startups

The centre has been established in the institution in 2017-'18. The objective of the Centre is to groom students towards entrepreneurship, Research career and startups. It offers a new ecosystem for the young entrepreneur.

Crossian Centre for Entrepreneur Development and Career Guidance

In order to motivate the students towards various career opportunities and mould them into effective entrepreneurs the Crossian Centre for Entrepreneur Development has been started.

Entrepreneur Development Cell

The students who are interested to become entrepreneurs are motivated and trained through the Entrepreneur development cell. Creative work on handicrafts, artificial jewel making, painting, tailoring & embroidery works are exhibited. The institution gives provision to those who want to market their art and skill, so that they may earn while they learn. It acts as an incubation centre for students with entrepreneur skills.

Placement and Career Guidance Cell

Placement and Career Guidance Cell gives information to the students on various employment opportunities through Public Announcing System and also leaflets. They organize meetings, awareness programmes on employment and also career opportunities. Resource persons from various training agencies such as IAS Academy, Bank coaching centres and centres of CA are invited to motivate the students. Executive officers from IT companies, School Administration and Finance centres are invited for campus drive for Placement. Career counseling is provided through this cell.



Entry Level Services

Aspiring students from among the I UG are given motivation on becoming IAS officers, Bank employees and Executives in Insurance companies. Periodical trainings, materials such as books and journals and computer with internet facilities are provided for them during working days and holidays. Students are also prepared to appear for the entrance exams related to Banks, civil services and other Government jobs. **Crossian Centre for**

Women's Studies

Being the first women's college in Kanyakumari District, this centre is concerned with the women's issues in the community; Women's studies is made mandatory for all the III UG students. Workshops and seminars related to health, women's rights, exhibitions etc. are conducted. Competitions on women's day are organized in collaboration with district women welfare Self Help Groups. Books, videos and journals pertaining to gender equity and women empowerment are available in a separate section of the Central Library and also in the centre.

Crossian Centre for Environmental Studies

Centre for Environmental Studies is a legacy of the eco-conscious principles. Long before setting up of the centre the college has maintained a green campus which emerges as the strength of the institution in every SWOC analysis. Besides coordinating the activities of the Eco Club, the centre monitors the Environmental Studies which is mandatory to all students. It also take care of Green audit.

Crossian Centre for Outreach Programmes

The college is keen on developing individuals who are socially committed. A number of outreach programmes are organized towards this purpose.

National Service Scheme develops National consciousness among students. The two units conduct annual camp which teaches the dignity of labour and challenges of life, rallies, awareness programmes etc.

Red Ribbon Club is involved in the service of those affected by AIDS.

Youth Red Cross organizes blood donation camp, free medical camp, awareness programmes etc.

Rotaract proactively involves in socially beneficiary programmes and instill leadership skill.

Eco Club creates a clean and green consciousness among students through various innovative methods. It plays an important role in creating environmental awareness and inculcates the importance of environment to students.

Women's cell creates social awareness about the problems of women, gender equity and prevention of sexual harassment. It also educate girl students on women specific health issues and measures to be taken.

Human Rights Unit / Legal Literacy Committee inculcate a sense of human rights for benefitting the individual and the society. The unit has made compulsory the 'Human Rights course' for all third year students besides organising seminars and observation visits to the district court.

Consumer Club educates students on the Consumer Protection Act of 1986. In turn students educate the public along with the District Consumer Forum.

All India Catholic University Federation (AICUF) aims at empowering the youth. Community outreach programme during Christmas and leadership training are arranged.

Reaching the Unreached Neighbourhood (RUN)

RUN Programme started in 2007 is a compulsory programme for all second year undergraduates. Visits are undertaken to villages, schools, home for the aged and so on as part of the 30 hour activity that instills socially committed approach to life.

UBA Cell

Unnat Bharat Abhiyan, a flagship program of Government of India envisions higher educational institutions to work with the people of rural India in identifying development challenges and



evolving appropriate solutions for accelerating sustainable growth. The UBA cell of Holy Cross College was started in the year 2019. It involves in community engagement programs by training the stakeholders and contributing to rural development in all sectors. Five villages have been adopted and the students are given opportunity to research on the requirements of the village for sustainable development. Government schemes are utilized for the upliftment of the rural society.

Childline

Since 2011, the institution serves as a nodal centre for Childline, India. It spearheads the awareness programmes with the help of professionals and students. The campaign seeks to be active in the neighbouring areas.

Crossian centre for Documentation

The various activities of the clubs, committees and the departments are uploaded through hccdoc18@gmail.com. The centre collects and records enormous data regarding the daily activities of the various departments, clubs and committees including PTA and Alumni. This staggering data is classified and verified.

CLUBS AND COMMITTEES

The college has the following committees to ensure effective management of academic, financial and general administrative affairs.

I Academic and Administrative Affairs

Board of College Management

- 1 Sr. Fatima Kattar :President
- 2 Dr. Sr. M. Mary Hilda :Mother Superior & Secretary
- 3 Dr. Sr. S. Sahayaselvi : Principal
- 4 Dr. Sr. P. Leema Rose :Vice Principal 1
- 5 Sr. A. Asha : Office Superintendent
- 6 Dr. Sr. A. Mary Johnsy :Member
- 7 Sr. A. Shanthi Alphonse :Member
- 8 Sr. S. Antin Mary :Member
- 9 Sr. K. Francy :Member
- 10Dr. Sr. S. Sebastiammal :Member

College Management Committee

- 1 Sr. Fatima Kattar :President
- 2 Dr. Sr. M. Mary Hilda :Mother Superior & Secretary
- 3 Dr. Sr. S. Sahayaselvi : Principal
- 4 Dr. Sr. P. Leema Rose :Vice Principal 1
- 5 Sr. A. Asha : Office Superintendent
- 6 Dr. S. Mary Mettilda Bai :Staff Representative

Administrative Team

- 1 Sr. Fatima Kattar :President
- 2 Dr. Sr. M. Mary Hilda :Mother Superior & Secretary
- 3 Dr. Sr. S. Sahayaselvi : Principal
- 4 Dr. Sr. P. Leema Rose :Vice Principal 1
- 5 Dr. P. Sathya : Vice Principal 2
- 6 Dr. J. Vinoliya Josephine Mary :Controller of Examinations
- 7 Dr. S. Regi : Assistant Controller of Examinations



8 Dr. Jimsy Asha :Director of IQAC :Dean of
 9 Dr. Vinoliya Josephine Mary :Dean of
 10 Dr. Jeni Chandar Padua :Dean of
 11 Ms. Academic affairs :Dean of
 12 A. Judes Jalaja :Dean of
 13 Dr. Bojaja A. Academic affairs :Dean of
 14 Rosy :Dean of Student
 15 Dr. V. Antony Prakash Research :Dean of Student
 16 Dr. R. Abilasha :Dean of Student
 17 : Dean of Student affairs
 18 : Dean of Extension
 19 : Dean of External affairs

Governing Body

1 Sr. Fatima Kattar :President
 2 Sr. M. Mary Hilda :Mother Superior & Secretary
 3 Sr. S. Sahayaselvi : Principal
 4 Sr. P. Leema Rose :Vice Principal 1
 5 Dr. J. Vinoliya Josephine Mary:Controller of Examinations
 6 Sr. A. Asha :Management
 7 Dr. H. Jimsy Asha Representative
 8 Dr. Jeni Chandar Padua :Director of IQAC :Dean of
 9 Dr. V. Virgin Nithya Veena Academic affairs :Dean of
 10 :UGC Nominee
 11 :State Government Nominee

Education, Tirunelveli

12 Dr. RM. Murugappan,
 Thiagarajar College, Madurai:Educationist
 13 Dr. S. Uma Maheswari :University Nominee

Standing Committee of the Governing Body

1 Sr. Fatima Kattar :President
 2 Dr. Sr. M. Mary Hilda :Mother Superior & Secretary
 3 Dr. Sr. S. Sahayaselvi : Principal
 4 Dr. Sr. P. Leema Rose :Vice Principal 1
 5 Dr. J. Vinoliya Josephine Mary:Controller of Examinations
 6 Dr. C. Nirmala Louis :Senior Faculty
 7 Dr. Jeni Chandar Padua :Dean of Academic affairs

Planning, Review and Evaluation Committee

- 1 Dr. Sr. S. Sahayaselvi : Principal
- 2 Dr. Sr. M. Mary Hilda :Secretary
- 3 Dr. Sr. P. Leema Rose :Vice Principal 1
- 4 Dr. J. Vinoliya Josephine Mary:Controller of Examinations
- 5 Dr. H. Jimsy Asha :Director of IQAC
- 6 Dr. Jeni Chandar Padua :Dean of Academic affairs
- 7 Dr. S. Mary Mettilda Bai :Dean of Research
- 8 Ms. A. Judes Jalaja :Dean of Student affairs
- 9 Dr. V. Antony Prakash Babila : Dean of Extension
- 10Dr. R. Abilasha : Dean of External affairs
- 11Dr. F. Brisca Renuga : Senior Faculty
- 12Dr. S.J. Jenepha Mary :Coordinator of RUN
- 13Dr. A. Jancy Vini : Assistant Coordinator of UBA
- 14Ms. P.T. Anbu Hannah Dora :Coordinator of Clubs and
- 15Dr. V. Sujin Flower Committees
- 16Dr. S. Jeni Sanjana :Coordinator of Placement
- 17Dr. J. Christy Celin Mary and Career Guidance Cell
- 18Mr. M. Wilson : Research Coordinator
- 19Ms. Ridhi F. Dayal :Physical Education
Directress
:Non-teaching Staff
representative
:Student Representative

Selection Committee for Admission

- 1 Dr. Sr. S. Sahayaselvi : Principal
- 2 Dr. Sr. P. Leema Rose :Vice Principal 1
- 3 Dr. P. Sathya : Vice Principal 2
- 4 Dr. Sr. M. Mary Hilda :Secretary
- 5 All HoDs and Ist year class teachers of the respective
Departments

Examination Committee

- 1 Dr. Sr. S. Sahayaselvi : Principal & Chairperson
- 2 Dr. J. Vinoliya Josephine Mary:Controller of Examinations



- | | | |
|----|------------------------|---|
| 3 | Dr. S. Regi | :Assistant Controller of Examinations |
| 4 | Dr. H. Jimsy Asha | :Director of IQAC |
| 5 | Dr. Jeni Chandar Padua | :Dean of Academic affairs |
| 6 | Dr. V. Shally | : Physical Sciences |
| 7 | Dr. P.T. Arokya Glory | : Representative |
| 8 | Dr. S. Thenmozhi | Life Sciences Representative |
| 9 | Dr. K. Jeya Daisy | :Language Representative |
| | | :Skill Enhancement and
Certificate Courses
Representative |
| 10 | Ms. A. Mary Usha | :CoE Section Representative |

Award Committee

- | | | |
|---|--------------------------------|---------------------------------------|
| 1 | Dr. Sr. S. Sahayaselvi | : Principal & Chairperson |
| 2 | Dr. Sr. M. Mary Hilda | :Secretary |
| 3 | Dr. J. Vinoliya Josephine Mary | :Controller of Examinations |
| 4 | Dr. S. Regi | :Assistant Controller of Examinations |
| 5 | Dr. S. Prabahar | :M.S. University Nominee |
| 6 | Dr. S. Uma Maheswari | :M.S. University Nominee |
| 7 | Dr. C. Nirmala Louis | :Physical Sciences Representative |
| 8 | Dr. S. Mary Mettilda Bai | :Life Sciences Representative |
| 9 | Dr. S. Jeni Sanjana | : Social Sciences Representative |

Grievance Appeal Committee

- | | | |
|---|--------------------------------|---------------------------------------|
| 1 | Dr. Sr. S. Sahayaselvi | : Principal & Chairperson |
| 2 | Dr. J. Vinoliya Josephine Mary | :Controller of Examinations |
| 3 | Dr. S. Regi | :Assistant Controller of Examinations |
| 4 | Head of the Departments | |
| 5 | Respective Course instructors | |

Finance Committee

- | | | |
|---|------------------------|---------------------------|
| 1 | Dr. Sr. S. Sahayaselvi | : Principal & Chairperson |
| 2 | Dr. Sr. M. Mary Hilda | :Secretary |
| 3 | Dr. Sr. P. Leema Rose | :Vice Principal 1 |
| 4 | Sr. A. Asha | : Office Superintendent |

- 5 Sr. Shanthi Michael :Provincial Bursar
 6 Sr. A. Shanthi Alponse : College Bursar
 7 Mr. Bhaskaran :Finance Advisor
 8 Sr. S. Antin Mary
 9 Dr. M. Mary Helen Stella
 10Dr. J. Divya Merry Malar

Student Welfare Fund

- 1 Dr. J. Bhavani : Coordinator
 2 Dr. C. Anitha

Hostel

- Dr. Sr. S. Sahayaselvi :Principal & Chief Warden
 Sr. K. Francy :Warden :Warden :Assistant
 Sr. A. Shanthi Alponse Warden
 Ms. George Mary

College Staff Council

- 1 2 Dr. S. M. Mary Hilda :Secretary
 3 Dr. Sr. S. Sahayaselvi : Principal
 4 Dr. Sr. P. Leema :Vice Principal 1
 5 Rose Dr. P. Sathya : Vice Principal 2
 6 Dr. C. K. S. Nithya Josephine Mary:Controller of Examinations
 7 Mr. S. Rajis Jalaja : Assistant Controller of
 8 Dr. S. Mary Mettilda Bai Examinations
 9 Dr. H. James Disha
 10 Dr. V. Anitha Prakash Babila:
 11 Dr. V. Anitha Prakash Babila:
 :Dean of Academic affairs
 Dr. V. Virgin Nithya Veena:Dean of Academic affairs
 :Dean of Academic affairs
 :Deans of Student affairs
 :Dean of Research
 Dean of Extension
 14Dr. R. Abilasha : Dean of External affairs
 15Head of all the Departments
 16Ms. P.T. Anbu Hannah Dora:Senate Member



- 17Dr. Sheeba Daniel : IIC Convener
 18Dr. R. Gladis Latha : Teaching Staff Club Secretary
 19Ms. R. Virgin Suvees :Non-Teaching Staff Club
 Secretary

II Crossian Centre for Academic Affairs

Academic Council

- 1 Dr. Sr. M. Mary Hilda :Secretary
 2 Dr. Sr. S. Sahayaselvi : Principal
 3 Dr. Sr. P. Leema Rose :Vice Principal 1
 4 Dr. P. Sathya : Vice Principal 2
 5 Dr. J. Vinoliya Josephine Mary:Controller of Examinations
 6 Director of IQAC
 7 Dean of Academic Affairs
 8 Dr. V. Virgin Nithya Veena:Dean of Academic affairs
 9 Dr. C.K. Sunitha :Dean of Academic affairs
 10Head of all the Departments:Chairpersons of the Board of
 Studies
 11Dr. Sheeba Daniel : IIC Convener
 12Er. R. Edwin Jose :Industrialist
 13Dr. Joseph Sen : Physician
 14 Adv. Joseph Benedict : Advocate
 15Ms. M.S. Parimala Kumari:Entrepreneur 16Prof. V.S.
 Vasantha (M.K University):University Nominee 17Dr. G.
 Anna Durai (M.S University):University Nominee 18Dr. P.
 Arockia Jansi Rani (M.S Uni):University Nominee
 19Ms. Mistika S. Moni :Student Representative (UG)
 20Ms. S. Ashwathi Gopika :Student Representative (PG)

Board of Studies

The entire faculty of each discipline, subject experts from outside, University nominee, an alumna, one representative from industry/Corporate sector/allied and experts from outside the college where special courses of studies are introduced.

Curriculum Steering Committee

- 1 Dr. Sr. S. Sahayaselvi : Principal
- 2 Dr. J. Vinoliya Josephine Mary : Controller of Examinations
- 3 Dr. S. Regi : Assistant Controller of Examinations
- 4 Dr. Jeni Chandar Padua : Dean of Academic affairs
- 5 Dr. V. Virgin Nithya Veena : Dean of Academic affairs
- 6 Dr. C.K. Sunitha : Dean of Academic affairs
- 7 Head of all the Departments : Dean of Academic affairs

Crossian Center for Skill Development (Certificate Course)

- 1 Dr. V. Virgin Nithya Veena : Coordinator
- 2 Dr. Jeni Chandar Padua : Dean of Academic affairs
- 3 Dr. C.K. Sunitha : Dean of Academic affairs
- 4 Dr. K. Jeya Daisy
- 5 Dr. J. Albino Wins
- 6 Dr. A. Sameema
- 7 Dr. G. Hesil Jerda

Crossian Centre for Women Empowerment (Women studies & Women's Cell)

- 1 Dr. V. Virgin Nithya Veena : Women Studies coordinator (Academic Dean)
- 2 Dr. R. Abilasha : Women's cell Coordinator
- 3 Dr. S. Prakash Shoba
- 4 Dr. L. Deva Vijila
- 5 Ms. K. Mihi Nancy

Crossian Centre for Environmental Studies (EVS, Eco-club & Green audit)

- 1 Dr. Jeni Chandar Padua : EVS coordinator (Academic Dean)
- 2 Dr. J. Albino Wins : Dean
- 3 Dr. A. Punitha : Coordinator of Green audit
- 4 Mrs. B.T. Delma : Eco-club Coordinator
- 5 Ms. C. Christal Jani
- 6 Dr. A. Anat Jaslin Jini



Crossian Centre for Human Rights Education (HRE & Legal literacy committee)

- 1 Dr. C.K. Sunitha :HRE coordinator (Academic Dean)
- 2 Dr. S. Mary Pearly Sumathi :Coordinator of Legal literacy committee
- 3 Dr. J. Celin Pappa Rani
- 4 Ms. J. Jenifer
- 5 Dr. A. Sameema

Remedial Programme Committee

- 1 Deans of academic affairs
- 2 Sr. K. Francy : Coordinator
- 3 Ms. A.R. Jemi
- 4 Dr. C. Jenila
- 5 Dr. G. Hesil Jerda
- 6 Department Representatives

Library Committee

- 1 Dr. Sr. A. Mary Johnsy :Librarian
- 2 Dr. Sr. S. Sahayaselvi : Principal
- 3 Dr. Sr. P. Leema Rose :Vice Principal 1
- 4 Dr. P. Sathya : Vice Principal 2
- 5 Head of all the Departments

Readers Forum

- 1 Dr. Sr. A. Mary Johnsy :Librarian
- 2 Head of all the Departments

III Internal Quality Assurance Cell (IQAC)

- 1 Dr. Sr. S. Sahayaselvi : Principal & Chairperson
- 2 Dr. H. Jimsy Asha :Director of IQAC

Administrative Officers :

- 3 Dr. Sr. M. Mary Hilda :Secretary
- 4 Dr. Sr. S. Sebastiammal :Management Representative
- 5 Dr. J. Vinoliya Josephine Mary:Controller of Examinations

6	Dr. Sr. A. Mary Johnsy	: Librarian
7	Sr. A. Shanthi	: Junior Assistant
8	Dr. Jeni Chandar Padua	:Dean of Academic affairs
9	Dr. V. Virgin Nithya Veena	:Dean of Academic affairs
10	Dr. S. Mary Mettilda Bai	: Dean of Research
11	Dr. S. Jeni Sanjana	: Research Coordinator
12	Ms. A. Judes Jalaja	: Dean of Student affairs
13	Ms. P.T. Anbu Hannah Dora	:Clubs and Committee Coordinator
14	Dr. V. Sujin Flower	:Placement Officer
15	Dr. Sheeba Daniel	: IIC Convener
16	Ms. D.S. Dhamini	: IQAC Student Representative
17	Ms. J. Mary Asha	: IIC Student Representative
18	Ms. Ridhi F. Dayal	:Clubs and Committee Student Representative

External Members

19	Dr. A. Lourdhamsamy, St. Xavier's College	: External Expert
20	Dr. A. Rose Venis, St. Joseph's College	: External Expert
21	Mr. W. Arul Jerald Prakash	: Industrialist
22	Dr. S. Mary Jelastin Kala, St. Xavier's College	: Alumni

Members

23	Dr. S. Sujitha	: Assistant Director of IQAC
24	Dr. Sr. P. Leema Rose	: Dept. of Botany
25	Dr. M. Justin Buela	:Dept. of Tamil
26	Dr. P.T. Arokya Glory	: Dept. of Zoology
27	Dr. I. Jalaja Kumari	: Dept. of History
28	Dr. M. Priya Dharshini	: Dept. of Physics
29	Dr. S. Vimal Dolli	:Dept. of Economics
30	Dr. S. Ajith Sinthuja	:Dept. of Chemistry



31Ms. A.R. Jemi	: Dept. of English
32Dr. M. Charles Dayana	:Dept. of Commerce
33Ms. V. Princy Kala	:Dept. of Mathematics
34Dr. A. Delphin	:Dept. of Tamil
35Ms. J. Mary Deeba	:Dept. of Social Work
36Ms. J. Alisha Josephine	: Dept. of English
37Ms. G. Brillya	: Dept. of English
38Ms. M. Nithila	:Dept. of Computer Science
39Dr. G. Hesil Jerda	:Dept. of Commerce
40Ms. V. Abisha	:ERP Admin

IV Holy Cross Innovation and Incubation Centre Society (HCIIC - Society)

1 2 3 4 5 6	M. Mary Hilda Dr. Sr.	: President
7 8 9 10	S. Sahayaselvi Dr. Sr. S. Sebastiammal Dr. A. Shyla	: Vice President : Treasurer :
Arul	Suganthi Sr. K. Francy Dr. Sr. P. Leema Rose	Secretary : Joint Secretary
	Dr. Sr. M.S. Ruba Dr. Sr. S.	:Executive committee member
	Anne Perpet Sophy Sr. S.	:Executive committee member
	Antin Mary	:Executive committee member
		:Executive committee member
		:Executive committee member
1	Sr. A. Shanthi	:Executive committee member
2	Sr. A. Asha	:Executive committee member
1		

Incubation Centre

- 1 Dr. Sr. S. Sahayaselvi : Director 1
- 2 Dr. Sr. M. Mary Hilda :Director 2
- 3 Dr. Sr. S. Sebastiammal :Treasurer
- 4 Dr. L. Jesmalar :Coordinator of Science
- 5 Dr. S. Thenmozhi :Coordinator of Arts
- 6 Dr. C. Braba :Coordinator of Commerce

V Institution Innovation Council (IIC)

- 1 Dr. Sr. S. Sahayaselvi : Principal & President
- 2 Dr. A. Shyla Suganthi : Vice President
- 3 Dr. A. Anami Augustus Arul : and Internship Coordinator
- 4 Dr. Sheeba Daniel :NISP Coordinator
- 5 Dr. Jeni Chandar Padua : Convener
- 6 Dr. R. Krishna Priya : Startup Coordinator
- 7 Dr. A. Lesly Fathima : Innovation Coordinator
- 8 Dr. P. Aji Udhaya :IPR Coordinator
:Social Media Co-ordinator

Expert Committee

- 1 Ms. R. Hemalatha :Patent Expert
- 2 Mr. Gigin Durai :Patent Expert
- 3 Mr. N. Rahul :Startup Founder
- 4 Mr. S. Ajith Kumar :Startup Founder
- 5 Mr. G. Christ Jose :Startup Founder
- 6 Mr. Goutham Palaniswamy :Incubator
- 7 Mr. M. Dhilip Kumar :Incubator
- 8 Ms. Bhagyalekshmi (Alumni):Entrepreneur

Monitoring Committee

- 1 Dr. Sr. S. Sahayaselvi : President
- 2 Dr. A. Shyla Suganthi : Vice President and Internship
- 3 Dr. Sheeba Daniel : Coordinator
Convener



- 4 Dr. Jeni Chandar Padua : Startup Coordinator
- 5 The Head of the Department of Respective Startup

Sub Committees

i Internship Cell

- 1 Dr. A. Shyla Suganthi : Coordinator
- 2 Dr. P. Sathya : Assistant Coordinator
- 3 Dr. R. Sree Devi
- 4 Dr. C.R. Siva Kala

ii Startup Cell

- 1 Dr. Jeni Chandar Padua : Coordinator
- 2 Dr. K. Baby : Assistant Coordinator
- 3 Dr. P.M. Sirumalar Rajam
- 4 Ms. B. Angelin Majila

iii Innovation Cell

- 1 Dr. R. Krishna Priya : Coordinator
- 2 Dr. X. Venci Candida : Assistant Coordinator
- 3 Dr. S. Lizy Roselet
- 4 Dr. Snow J. Sharmilla

iv Intellectual Property Rights Cell (IPR)

- 1 Dr. A. Lesly Fathima :Coordinator
- 2 Ms. A. Franklin Ragila :Assistant Coordinator
- 3 Dr. C. Anitha
- 4 Ms. S. Fransta Darshana

v Social media Cell & ICT

- 1 Dr. P. Aji Udhaya : Coordinator
- 2 Sr. S. Antin Mary :Assistant Coordinator
- 3 Ms. M. Maria Helen Jenoba
- 4 Dr. S. Mary Pearly Sumathi
- 5 Dr. S. Daisy Bai
- 6 Dr. X. Maria Muthu Shanthini

v Student

i Representatives Ms.

- 1 Ridhi F. Dayal
- 2 Ms. Karishma Lini
- 3 Ms. M. Ashmin
- 4 Ms. E. Sherin Jeeva
- 5 Ms. Nehisha Mel

vii Resource Mobilization Committee

- 1 Dr. S. Sonia : Coordinator
- 2 Dr. A. Jancy Vini : Assistant Coordinator of UBA
- 3 Dr. R. Abilasha : Dean of External Affairs

viii Student IIC

- 1 Dr. A. Shyla Suganthi : Vice President and Internship Coordinator
- 2 Dr. A. Anami Augustus Arul : NISP Coordinator
- 3 Dr. Sheeba Daniel : IIC Convener
- 4 Dr. Jeni Chandar Padua : Startup Coordinator

ix Entrepreneur Development Innovation Institution (EDII)

- 1 Ms. S. Jameela : Coordinator
- 2 Dr. J. Jani Mercybai
- 3 Ms. S. Virgin Jeba
- 4 Dr. A. Sameema
- 5 Dr. S. Sonia

x Innovation Entrepreneur Development Centre (IEDC)

- 1 Dr. R. Krishna Priya : Coordinator
- 2 Dr. J. Befija Minnie
- 3 Dr. X. Venci Candida

VI Crossian Centre for Research & Development

- 1 Dr. Sr. S. Sahayaselvi : Principal & Chairperson
- 2 Dr. S. Mary Mettilda Bai : Dean of Research
- 3 Dr. S. Jeni Sanjana : Research Coordinator
- 4 Dr. S. Thenmozhi : Dept. of Tamil (I Language)



5	Dr. C. B. Prasad	Dept. of Commerce
6	Dr. A. B. Anil Kumar	Dept. of English
7	Dr. M. B. Anil Kumar	Dept. of English
8	Dr. P. Ananth	Dept. of Zoology
9	Dr. P. Ananth	Dept. of Zoology
10	Dr. M. B. Anil Kumar	Dept. of Botany
11	Dr. M. B. Anil Kumar	Dept. of Botany
12	Dr. K. :	Dept. of English
13	Dr. R. Krishna Priya	Dept. of Physics
14	Dr. E. Jebamalar	Dept. of Chemistry
15	Dr. G. Sahaya Shiny	Dept. of Economics
16	Dr. X. Maria Muthu Shanthini	Dept. of History
17	Dr. F. Fanax Femy	Dept. of Mathematics
18	Dr. E. Sathia Raj	Dept. of Tamil (S.F.)
19	Ms. W. Fairly Jenifer	Dept. of Mathematics (S.F.)
20	Ms. B. Jone Magadelin	Dept. of English (S.F.)
	Research Ethics Committee	Dept. of Commerce (S.F.1)
	All Research Guides	Dept. of Commerce (S.F. 2)
	Approved Research Guides	Dept. of Computer Science
		Dept. of Social Works
		Research Scholar (Arts)
		Research Scholar (Science)

Commerce

- 1 Dr. Sr. Sahayaselvi
- 2 Dr. M. Mary Helen Stella
- 3 Dr. S. Mary Pearly Sumathi
- 4 Dr. C. Braba
- 5 Dr. C.K. Sunitha
- 6 Dr. J. Divya Merry Malar
- 7 Dr. M. Gnana Muhila

Economics

- 8 Dr. Sr. Anne Perpet Sophy*
- 9 Dr. S. Jeni Sanjana
- 10Dr. S. Vimal Dollu

English

- 11Dr. Alby Grace
- 12Dr. H. Jimsy Asha
- 13Dr. V. Virgin Nithya Veena
- 14Dr. M.F. Anne Feril
- 15Dr. Selva Mary Gokila S. George
- 16Dr. P. Sathya

History

- 17Dr. S. Regi
- 18Dr. I. Jalaja Kumari
- 19Dr. K.S. Soumya

Tamil

- 20Dr. V. Antony Prakash Babila
- 21Dr. S. Sunitha
- 22Dr. M. Mabel Edel Queen

Mathematics

- 23Dr. V.M. Arul Flower Mary*
- 24Dr. M.K. Angel Jebitha
- 25Dr. S. Sujitha
- 26Dr. V. Sujin Flower
- 27Dr. J. Befija Minnie

Physics

- 28Dr. S. Mary Delphine*
- 29Dr. C. Nirmala Louis
- 30Dr. V. Shally
- 31Dr. A. Lesly Fathima
- 32Dr. M. Priya Dharshini
- 33Dr. R. Krishna Priya
- 34Dr. S. Sonia



Chemistry

- 35Dr. G. Leema Rose*
- 36Dr. M. Anitha Malbi
- 37Dr. R. Gladis Latha
- 38Dr. S. Ajith Sinthuja
- 39Dr. Sheeba Daniel
- 40Dr. Y. Christabel Shaji

Botany

- 41Dr. A. Anami Augustus Arul
- 42Dr. Bojaxa A. Rosy

Zoology

- 43Dr. S. Mary Mettilda Bai
- 44Dr. F. Brisca Renuga
- 45Dr. J. Vinoliya Josephine Mary
- 46Dr. A. Shyla Suganthi
- 47Dr. Jeni Chandar Padua

***Retired Faculty**

Research Advisory Committee

- 1 Dr. Sr. S. Sahayaselvi : Principal
- 2 Dr. Sr. P. Leema Rose :Vice Principal 1
- 3 Dr. A. Shyla Suganthi : Coordinator
- 4 Dr. S. Regi
- 5 Dr. A. Lesly Fathima
- 6 Dr. Sheeba Daniel
- 7 Dr. Alby Grace
- 8 Dr. S. Jeni Sanjana : Research Coordinator
- 9 Dr. S. Mary Mettilda Bai :Dean of Research

VII Crossian Centre for Human Resource Development

- 1 Dr. Sr. S. : Principal
- 2 Sahayaselvi Dr. Sr. : Secretary
- M. Mary Hilda

- 3 Dr. Sr. P. Leema Rose :Vice Principal 1
- 4 Dr. P. Sathya : Vice Principal 2
- 5 Dr. V. Shally : Coordinator
- 6 Dr. S. Sunitha
- 7 Dr. Selva Mary Gokila S. George
- 8 Dr. J. Divya Merry Malar
- 9 Mr. G. Maria Antony Michael:Non-teaching Staff

Campus Animation Team

- 1 Dr. Sr. S. Sebastiammal Dr. :Coordinator
- 2 J.M. Vinitha Charles Dr. Y.
- 3 Christabel Shaji Dr. M. F.
- 4 Anne Feril Dr. M.D. Arun
- 5 Mozhi Nangai Mr. M. Julibar
- 6 Euprin Xavier

VIII Crossian Centre for Student Affairs

Quality Circle

- 1 2 3 4 5 6 7 8 Bahayaselvi : Principal
- 9 Dr. Sr. P. Leema Rose :Vice Principal 1
- 10 Dr. P. Sathya : Vice Principal 2
- Ms. A. Judes Jalaja :Dean of Student Affairs
- Dr. Bojasa A. Rosy Dean of Student Affairs
- Dr. M. Mabel Edel Queen :Dean of Student Affairs
- Ms. Thasneem Zeenath :Student Council President
- Ms. I.S. Angelin Dani :Student Council Vice
- Ms. F. Shimarna President
- :Student Council Secretary
- :Non-teaching Staff
- Representative

Code of Ethics Monitoring Committee (Disciple Committee)

- 1 Dr. Sr. P. Leema Rose :Vice Principal 1
- 2 Dr. P. Sathya : Vice Principal 2



- 3 Dr. M. Mary Helen Stella :Coordinator
- 4 Dr. S. Regi
- 5 Dr. J. Christy Celine Mary
- 6 Sr. K. Francy
- 7 Sr. S. Antin Mary
- 8 Ms. S. Virgin Jeba
- 9 Dr. C. Josephine Priyatharshini
- 10Dr. J. Bhavani
- 11Dr. J. Divya Merry Malar
- 12Ms. J. Anne Mary Leema
- 13Dr. M. Jasmine Vinoja
- 14Ms. K. Mihi Nancy
- 15Ms. J. Josephine Shiny
- 16Ms. M. Nithila
- 17Ms. S. Merlin Vista
- 18Deans of student affairs
- 19Mr. E. Melgias
Non-teaching Staff
- 20Ms. S. Josephine Panimaya
Rushia:Non-teaching Staff

Guidance and Counselling Committee

- 1 Dr. C. Josephine Priyatharshini
- 2 Dr. J.M. Vinitha Charles
- 3 Dr. A. Lesly Fathima
- 4 Head of all the Departments
- 5 Dr. Fr. Francis Xavier Nelson and
Experts from KDCM (Kottar Diocese of Counselling Ministry)

Student Grievance Cell

- 1 Dr. Sr. S. Sahayaselvi : Principal
- 2 Dr. Sr. M. Mary Hilda :Secretary
- 3 Dr. Sr. P. Leema Rose :Vice Principal 1
- 4 Dr. P. Sathya : Vice Principal 2
- 5 Dr. J. Vinoliya Josephine Mary:Controller of Examinations
- 6 Dr. M. Mary Helen Stella :Coordinator

- 7 Dr. M. Anitha Malbi :Member
 8 Dr. C. Nirmala Louis :Member
 9 Dr. Bojaxa A. Rosy : Dean of Student affairs

Internal Complaint Committee

- 1 Dr. Sr. M. Mary Hilma Ms. S. :Secretary
 2 Dr. Sr. S. Sabina V. Ms. : Principal
 3 Dr. Sr. P. Leema Rose Ms. F. :Vice Principal 1
 4 Dr. D. Vinoliya Josephine Mary:Controller of Examinations
 5 Dr. C. Nirmala Louis :Member
 6 Adv. Joseph : Advocate
 7 Dr. C. Clement Winsly :Nuthana Trust
 8 Ms. D. Cathelin Mary :Childline Nodal Coordinator
 9 Mr. M. Johnson Paulraj :Non-teaching Staff
 :College Office Staff
 :Student Council President
 :Student Council Secretary

Anti-Eve Teasing Committee/Anti-Sexual Harassment Committee

- 1 Dr. Sr. P. Leema Rose :Vice Principal 1 (Coordinator)
 2 Ms. P.T. Anbu Hannah Dora
 3 Deans of Student affairs
 4 Head of all the Departments
 5 Student Council Secretary

SC/ST Cell

- 1 Dr. L. Jesmalar :Coordinator
 2 Dr. J.C. Evelin
 3 Dr. C. Anitha

Divyangjan Cell

- 1 Dr. Subha Ganapathy : Coordinator
 2 Dr. K.S. Soumya
 3 Dr. Jeni Chandar Padua
 4 Dr. A. Anami Augustus Arul
 5 Dr. J. Bhavani



Health and Hygiene Committee

- 1 Ms. L. Deva Vijila :Coordinator
- 2 Dr. J. Christy Celin Mary
- 3 Ms. C. Nesavathy
- 4 Dr. G. Sahaya Shiny
- 5 Ms. A. Nimesha
- 6 Ms. J.M. Gracelin Lydia

Fine Arts Committee

- 1 Dr. Selva Mary Gokila S. George: Coordinator
- 2 Dr. Y. Christabel Shaji
- 3 Dr. S. Ancy Mole
- 4 Dr. S.J. Jenepha Mary
- 5 Dr. R. Suji
- 6 Dr. K. Jeya Daisy
- 7 Dr. S. Mary Pearly Sumathi
- 8 Dr. A. Punitha
- 9 Dr. J. Jani Mercybai

- 10Dr. J. Celin Pappa Rani
- 11Ms. M. Maria Helen Janoba
- 12Ms. S. Jameela
- 13Ms. V.R. Bithiah Blessie
- 14Ms. B.T. Delma
- 15Ms. M. Sahaya Vennila
- 16Ms. K. Mihi Nancy
- 17Ms. C. Nesavathy
- 18Dr. J. Nesa Golden Flower

Monitoring Committee for Fine Arts

- 19Dr. M. Mary Helen Stella
- 20Dr. S. Regi

IX Crossian Centre for Outreach Programmes/ Extension Activities

Dr. Sr. S. Sahayaselvi : Principal
Dr. P. Sathya : Vice Principal 2
Dr. V. Antony Prakash Babila : Dean of Extension

i NSS

1 Dr. V. Pradeepa : Programme Officer Unit 77
2 Dr. M. Abila Jeba Queen : Programme Officer Unit 76

ii Red Ribbon Club : Coordinator

1 Ms. K. B. Steffi
2 Ms. M. Sahaya Venila
3 Ms. J.C. Mahizha
4 Dr. G. Jovit Vinish Melma

iii AICUF, Xavier Board and AIACHE

1 Dr. K. Jeya Daisy Ms. A. : Coordinator
2 Nimisha Dr. M. Shirley
3 Treasa Dr. R. Suji
4

Rotaract Club

iv

1 Dr. K. Baby Ms. A.R.
1 Jemi Ms. Anne Mary : Coordinator
2 Leema Dr. G. Sahaya
3 Shiny
4

Youth Red Cross

v

1 Dr. J. Befija Minnie Ms.
1 S. Merlin Vista Ms. V. : Coordinator
2 Princy Kala Ms. J.M.
3 Gracelin Lydia
4

Eco-club

vi

1 Dr. A. Punitha Dr. J.
1 Albino Wins : Coordinator
2

- 3 Ms. B. T. Delma
- 4 Ms. C. Christal Jani

viiLegal Literacy Committee

- 1 Dr. S. Mary Pearly Sumathi : Coordinator
- 2 Dr. J. Celin Pappa Rani
- 3 Ms. J. Jenifer
- 4 Dr. A. Sameema
- 5 Dr. A. Anat Jaslin Jini

viiiConsumer Club

- 1 Dr. M.K. Angel Jebitha : Coordinator
- 2 Ms. A. Franklin Ragila
- 3 Ms. J. Josephine Shiny
- 4 Dr. K.S. Soumya

ixWomen's Cell

- 1 Dr. R. Abilasha : Coordinator
- 2 Dr. S. Prakash Shoba
- 3 Ms. L. Deva Vijila
- 4 Ms. K. Mihi Nancy

RUN Programme

- 1 Dr. S.J. Jenepha Mary : Coordinator
- 2 Ms. J.C. Mahizha
- 3 Ms. J. Jenifer
- 4 Ms. K.B. Steffi

UBA Cell

- 1 Dr. S. Panimaya Mercy : Coordinator
- 2 Dr. A. Jancy Vini : Assistant Coordinator
- 3 Dr. A. Punitha : CEC Coordinator (PG)
- 4 Dr. P.M. Sirumalar Rajam : CEC Coordinator (UG)
- 5 Ms. J. Maria Prabina Sackaria
- 6 Dr. J. Bhavani
- 7 Ms. L. Deva Vijila
- 8 Dr. S. Prakash Shoba

- 9 Dr. M. Charles Dayana
- 10Dr. K. Baby
- 11Dr. M. Jasmine Vinoja
- 12Dr. A.R. Florence
- 13Ms. S. Virgin Jeba
- 14Dr. C. Jenila
- 15Ms. V.R. Bithiah Blessie

Childline

- 1 Dr. Sr. S. Sahayaselvi : Principal & Nodal Director
- 2 Ms. D. Cathelin Mary :Nodal Coordinator

Monitoring Committee for Clubs and Committee

- 1 Ms. P.T. Anbu Hannah Dora :Coordinator
- 2 Dr. M. D. Arun Mozhi Nangai
- 3 Dr. J. Jani Mercybai

XCrossian Centre for External Affairs

- 1 Dr. Sr. M. Mary Hilda :Secretary
- 2 Dr. Sr. S. Sahayaselvi : Principal
- 3 Dr. Sr. P. Leema Rose :Vice Principal 1
- 4 Dr. J. Vinoliya Josephine Mary:Controller of Examinations
- 5 Dr. R. Abilasha : Dean of External Affairs

Parent Teacher Association (PTA)

- 1 Dr. Sr. S. Sahayaselvi : Principal
- 2 Dr. Sr. P. Leema Rose :Vice Principal 1
- 3 Dr. P. Sathya : Vice Principal 2
- 4 Sr. A. Asha : Superintendent
- 5 Dr. V. Antony Prakash Babila : Coordinator
- 6 Dr. Snow J. Sharmilla
- 7 Dr. A.R. Florence
- 8 Mr. G. Maria Antony Michael:Non-teaching Staff



Alumnae Association

- 1 Dr. Sr. S. Sahayaselvi : Principal
- 2 Dr. S. Ajith Sinthuja : Coordinator
- 3 Dr. M. Priya Dharshini
- 4 Dr. I. Jalaja Kumari
- 5 Dr. S. Vimal Dolly
- 6 Dr. L. Jesmalar
- 7 Ms. L. Deva Vijila
- 8 Dr. S. Prakash Shoba
- 9 Dr. C. Braba
- 10 Ms. K.B. Steffi
- 11 Ms. M. Anto Susi : Non-teaching Staff

Quiz Club

- 1 Dr. S. Sonia : Coordinator
- 2 Sr. S. Antin Mary
- 3 Dr. M. Antilin Princela
- 4 Dr. S. Mary Judit

Inter Collegiate Competitions

- 1 Dr. S. Thenmozhi : Coordinator
- 2 Ms. J. Maria Prabina Sackaria
- 3 Dr. A. Anat Jaslin Jini

Games /Sports Committee

- 1 Dr. Sr. S. Sahayaselvi : Principal
- 2 Dr. Sr. P. Leema Rose : Vice Principal
- 3 Dr. J. Christy Celin Mary : Coordinator
- 4 Dr. A. Lesly Fathima
- 5 Ms. C. Christal Jani

Placement and Career Guidance Cell

- 1 Dr. V. Sujin Flower : Coordinator
- 2 Dr. R. Sree Devi : Assistant Coordinator
- 3 Dr. S. Mary Pearly Sumathi

- 4 Ms. S. Fransta Dharshana
- 5 Dr. Snow J. Sharmilla
- 6 Dr. P. Aji Udhaya
- 7 Dr. A. Delphin
- 8 Dr. J.C. Evelin
- 9 Ms. B. Angelin Majila
- 10Dr. J. Nesa Golden Flower

Magazine Committee

- 1 Dr. P. Sathya : Vice Principal 2
- 2 Dr. Subha Ganapathy : Coordinator
- 3 Dr. P.T. Arokya Glory
- 4 Dr. A. Delphin
- 5 Ms. J. Maria Prabina Sackaria
- 6 Ms. J. Anusha Snowly
- 7 Mr. J. Antony Merlin : Technical Assistant

Handbook Designing Committee

- 1 Dr. Sr. M. Mary Hilda : Secretary
- 2 Dr. Sr. S. Sahayaselvi : Principal
- 3 Dr. Sr. P. Leema Rose : Vice Principal
- 4 Dr. S. Mary Mettilda Bai
- 5 Dr. J. Divya Merry Malar
- 6 Mr. J. Antony Merlin : Technical Assistant

Staff Club Secretaries

Teaching Staff

- 1 Dr. R. Gladis Latha
- 2 Ms. A. Anishya Dani
- 3 Dr. S. Daisy Bai
- 4 Dr. S. Kavitha

Non-Teaching Staff

- 1 Ms. R. Virgin Suvees
- 2 Ms. S. Selva Lakshmi
- 3 Mr. P. Valan Peter

Honouring the Retirees

- 1 Dr. A. Jancy Vini : Coordinator
- 2 Sr. K. Francy
- 3 Dr. S. Mary Mettilda Bai
- 4 Dr. R. Sree Devi
- 5 Ms. S. Fransta Dharshana

XI Crossian Center for Documentation

- 1 Dr. X. Venci Candida : Coordinator
- 2 Dr. M.K. Angel Jebitha
- 3 Ms. Pillai Archana Babuajendranath
- 4 Ms. J. Alisha Josephine
- 5 Dr. J. Nesa Golden Flower

XII College Website Committee

- 1 Dr. S. Ajith Sinthuja Coordinator
- 2 Dr. V. Antony Prakash Babila
- 3 Ms. A. Anishya Dani
- 4 Dr. S. Kala Vetha Kumari
- 5 Ms. V. Abisha ERP Admin

LIST OF ENDOWMENT PRIZES AND SCHOLARSHIP

S.No.	Name of the Endowment	Instituted by	Amount
1.	Sr. Scholastica	Management	500
2.	Sr. Scholastica	Rotaract Club of	0
3.	Sr. Eusebius	Holy Cross College	
4.	Sr. Zita	Management	100
5.	Mother Yovenne Lavosel	Management	
6.	Sr. Lucy	Management	0
7.	Sr. Regina	Management	100
8.	Sr. Helen	Management	150
9.	Sr. Benedicta	Management	
10.	Sr. Cecile	Management	0
11.	Sr. Martina	Management	300
12.	Sr. Casilda	Management	500
13.	Sr. Geraldine	Management	300
14.	Sr. Caritas	Management	140
15.	Sr. Yovenne	Management	
16.	Mother Cecile Vionnet	Management	0
17.	[Foundress] Mother Cecile Vionnet	Management Management	500
18.	[Foundress]	Management	300
19.	Sr. Emilie	Sr. Edith	0
20.	Ms. Francis Vidayathil		500
21.	Mrs. Hepzibai Fenn George	Mr. Fenn George	150
22.			0
23.			
24.	Mr. Ramalingam Pillai	Mr. Chockalingam Pillai	100
25.	Bishop Agniswamy [Founder]	Management	100
26.	Bishop Agniswamy [Founder]	Management	
27.	Mrs. Banumathy	Mrs. Banumathy	0
28.	Mrs. Jeyam	Mrs. Jeyam	400
29.	Value Education	Management	250
30.	Mr. Daniel	Mrs. Teresa M. Rajasingh	0
	Dr. M. Vasantha Rajam	Dr. M. Vasantha Rajam	
	Selvi Sathi	Selvi Sathi	500
	Mrs. Nirmala Thambi	Mrs. Nirmala Thambi	100

Individually, we are one drop. Together, we are an ocean. – Ryunosuke Satoro



31	Mrs. Alexandria John Sahaya	Mrs. Alexandria John Sahaya	500
.	Mrs. Alexandria John Sahaya	Sahayam Mrs. Alexandria	2500
32	Mrs. Maria Victoria	John Sahayam Staff	1000
.	Mrs. Maria Victoria	members Dept. of	2000
33	Scientific Company	Commerce Husband Staff	500
.	Mrs. Constance Devadoss	Dept. of English Staff members	100
34	Sr. Fabiana	Chemistry	1000
.	Mrs. Ashitha Prem Kumar	Mrs. Ashitha Prem Kumar	2000
35	Tmt. P. Sundarabai	Tmt. P. Sundarabai	3000
.	Tmt. Rita S. Muthu	Mr. Sundaram	2000
36	Mrs. Ponnu Rukmani	Mrs. Leela Mrs. S. Meenakshi	3000
.	Suseela Mary	Mrs. Suseela Mrs. Leela Judnis Mrs.	3000
37	Mrs. Banumathy	Suseela Mary Staff	3000
.	Mr. Devasahayam	members,	3000
38	Mr. Varuvel	Dept of Botany	
.	Mrs. Annamma Joseph	Mrs. Banumathy	1000
39	Mrs. Teresa M. Rajasingh	Mr. Devasahayam	2000
.	Sr. Lucy Charlotte	Mr. Varuvel	5000
40	Kalluveethil Helenammal	Sr. Rosamma	3000
.	Francis	Mrs. Arul Ponniah	2000
41	Sr. Felicia	Mrs. Pearl Mr. Kingsly	5000
.	R. Reechan	Kalluveethil	5000
42	Mr. & Mrs. Vincent Fernandez	English dept staff	
.		Mrs. Lucy Zephine	2500
43		P. Maria Latital	0
.			4000
44			5000
.			3000
45	Sr. Doris	Management	2000
.	Mr. M. Devasahayam	Mrs. D.G.M. Victoria	5000
46	Mrs. Annamma Joseph	Sr. Rosamma	1000
.	Sr. Elsy George	Sr. Elsy George	3000
47	Miss. A. Amalorpavam	Miss. A. Amalorpavam	5000
.	Tmt. Y. Premalatha	Department of Zoology	5000
48	Tmt. Y. Premalatha	Mr. Asir Celine Kumar	1000

0

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50

51

63	Mr. Joseph George	Mrs. Beenamma Joseph George	5000
.	Mr. & Mrs. Selva Muthu	Mr. & Mrs. Selva Muthu	10000
64	Tmt. Rajam Godwin	Tmt. Rajam Godwin	10000
.	Mr. Irudaya Raj	Mr. Irudaya Raj	3000
65	Best outgone student of	M. Com. students	4050
.	M.Com.	2007-2009	
66	Best Performance –	M.Com Students	4000
.	M.Com Students	2007-2009	
67	Fr. Pascal's silver jubilee	Fr. Pascal	6000
.	endowment	Mrs. C. Saroja	20000
68	Sri. E. Chelliah Nadar-	Mrs. A. Alankara Vasanthi	10000
.	Seetha Lakshmi Ammal	Mr. Francis	50000
69	Mr. M. C. Arockia Swamy	Mr. V. Samuel Antony	5000
.	Mrs. Suseela Mary	Mrs. Tamarasi	10000
70	Mrs. Dharmamony Victor	Mrs. Mary Josheela	10000
.	& Sr. Scholastica	Commerce students,	10000
71	Mrs. Tamarasi	2011-2014	
.	Mrs. Genoby M. George	Alumnae of Botany	7500
72	Best U.G. outgone student	Crispin Kavitha and	20000
.	Mother Emily	Christo Kavin	50000
73	Dr. Thadues Maria	Dr. A. Benedictal	10000
.	Ignatiammal	Dr. Mercy Leelavathy	5000
74	Dr. A. Benedictal	P. Mary Helen	20000
.	Mother Emily	T.R. Nirmala Vasantha	10000
75	P. Mary Helen	Safi traders	10000
.	T.R. Nirmala Vasantha	Nirmala Thangavelu	10000
76	Self finance B.Com.	Mrs. Jayasurya	10000
.	Nirmala Thangavelu	Mrs. Saroja Melota	10000
77	Mrs. Jayasurya	Mr. Amal Raj	10000
.	Mrs. Saroja Melota	Mrs. K. Surthi	10000
78	Mr. S. Devasahayam &	Mr. Mathew Koola	3000
.	Mrs. Martin Mary		
79	Ms. Shanthi		
.	Koola foundation		
80			

81

. Innovation is the calling card of the future – Anna Es

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90.	Sports endowment	Dr. Sr. Gerardin Jeyam	40000
91.	Mrs. Beaula Dason	Mrs. Beaula Dason	5000
92.	Tamil Grammar	Mrs. V. Hermana Gilt Arachi	10000
93.	Dr. K. Navaneetha Krishnan	Dr. Sr. Gerardin Jeyam	10000
94.	Mrs. Beaula Dason	Mrs. Beaula Dason	5000
95.	Mrs. A. Jothy Arokiaswamy	Mrs. A. Alankara Vasanthi	20000
96.	Lion Dr. S. A. P. Varghese	Lion Dr. S. A. P. Varghese	70000
97.	Maximum credit in M. Phil.	M.Phil. Commerce	10000
98.	programme	2014-2015 Mrs. A. T.	13000
99.	Mr. A. Arul Dhas	Little flower Mrs. Padma	0
100.	Mr. E. G. Nallaraj	Gladstone Mrs. Kamala	15000
.	Mrs. Kamala Bai	Bai Mrs. S. Josphine Dr. S.	10000
101	Mrs. S. Josphine	Cletus Babu M.Phil.	10000
.	Dr. S. Cletus Babu	Commerce	0
102	Maximum attendance in	2015-2016	13000
.	M.Phil. Commerce	Dr. V. Jebamalai	
103	Dr. V. Jebamalai Arachi,	Arachi, V.Hermana Gilt	
.	V. Hermana Gilt Arachi	Arachi &	
104	& Mr. S. Vijayakumar	Mr. S. Vijayakumar Arachi	
.	Arachi	Dr. S. Stella bai	5000
105.	Dr. S. Stella Bai	Mrs. Thanalakshmi	0
106.	Mrs. Thanalakshmi	Mrs. Meenakshi	1000
107.	S. Mahadeva	Dr. V. Jebamalai Arachi	0
108.	Mr. Vinanchi Arachi	Sr. Gerardin Jeyam	1000
109.	Mr. D. Thurai	Dr. M. Leema Rose	0
110.	Dr. M. Leema Rose	Mrs. Josephine Rani	1000
111.	Mrs. Antony Ammal	Mrs. Josephine Rani	0
112.	Mr. Thanka Nadar		4500
113.	Ms. Nazerath Xavier Corera	Sr. Mesmin	0
114.	Bishop Arockia Swamy	Bishop Arockia Swamy	1000
115.	Sr. Verginio	Sr. Verginio	0
116.	Ms. Jeba Malar	Mr. Davis Raj	1000
117.	Sr. Regina	Staff, Management	0
118.	Sr. Regina	Staff, Management	2500
119.	Mr. Maria Antony	Ms. Stella Rose	0

0

1000

0

2000

120.	Mr. Wilfred Doss	Ms. Premalatha Sr.	200
121.	Electa Mr. C. S. Gonsalves	Electa Sr. Sophy	0
123.	Ms. Padma	and	100
124.	Sr. Colett	Ms. Rose Catherine	0
125.	Ms. Tresa M. Rajasingh	Ms. Padma	500
126.	Ms. Tresa M. Rajasingh	Sr. Colett	0
127.	Ms. Constance Deva Doss	Staff	0
128.		Ms. Constance Deva Doss	200
129.		Staff	100
130.	Mr. Peter	Ms. Stella Bai	0
131.	Helena	Sr. Helen	0
132.	Mr. Nagarathnam	Ms. Uma Sr. Crystiline	400
133.	Mr. Wilfred Doss	Principal Ms. Indra	100
134.	Sr. Crystiline	Madhavan Ms.	0
135.	Principal	Krishnammal Sr.	0
136.	Ms. Indra Madhavan	Esthaline Sr. Daisy	200
137.	Ms. Krishnammal	Ms. Premalatha Mr.	200
138.	Sr. Esthaline	Jesu Retham Ms.	0
139.	Sr. Daisy	Ruth Joy Ms.	0
140.	Mr. Jesu Retham	Rubavahy Moses Ms.	100
141.	Ms. Lizzy Nallathamby	Rita S. Muthu	100
142.	Ms. Rubavahy Moses		0
143.	Fr. James		250
144.	Mr. Fernandez and		500
145.	Ms. Heleenammal		250
146.	kalluveetil	Mr. Kingsly	4000
147.	Sr. Mesmin	Teaching Staff	3500
148.	Ms. Clara	Botany Staff,	0
149.		Ms. Ayniece and	140
150.		Ms. Rangitha	2000
151.	Ms. Saroja John	Ms. Elizabeth Luzy	1500
152.	Ms. V. Rebeccal	Sr. Gerardin Jeyam	5000
153.	Ms. Haily George	Ms. Luzy Zephryne	2000
154.	Sr. Maria Pushpam	Ms. Mary Josephine Indra	3000
155.	Sr. Cecile	Ms. Kamakshi	3000

156. 0

157. 300

158. Innovation requires an experimental mindset – Denise Morrison

159. 200

150	Sr. Dolores	Ms. Kamakshi	5000
.	Sr. Mesmin	Ms. Kamakshi	4000
151	Ms. Sita	Ms. Sita	4000
.	Sr. Mercy & Sr. Basil	Ms. Achamma Devassy	1000
152	Sr. Basil & Sr. Mercy	Ms. Phlolina	0
.	Sr. Judith	Alumni	1000
153	Sr. Prisca	Sr. Prisca	0
.	Ms. Vimala Lesly Josephine	Zoology Staff	3000
154	Sr. Mercy	Zoology Staff	3000
.	Mrs. Dulsy Fathima	Mrs. Dulsy Fathima	5000
155	Mrs. Pushpam	Mrs. Pushpam	5000
.	Sr. Elsy George	Prof. Mathew Koola	5000
156	Mrs. Bremavathy	Mrs. Bremavathy	5000
.	S. Rengitha Bai	S. Rengitha Bai	3000
157	Sr. Rosalie	Sr. Rosalie	1000
.	Mrs. Yasodha	Mrs. Yasodha	0
158	Bishop Leon Dharmaraj	Staff	3000
.	Sr. Mercy	Zoology Staff	3000
159	Mrs. Vimala Lesly Josephine	Zoology Staff	5000
.	Sr. Elsy George	Economics Department	1000
160	Mrs. Stella Rose and	Mrs. Stella Rose	0
.	P. Premavathy	and P. Premavathy	7000
161	Sr. Carmel	Mr. Stanislaus	7000
.	Mrs. Kasthuri	Mrs. Kasthuri	2000
162	Mrs. Kochutheresia	Mrs. Kochutheresia	0
.	Mrs. Rose Catherine	Mrs. Rose Catherine	5000
163	Gonsalvez	Gonsalvez	3000
.	Mrs. Stella Rose	Mrs. Stella Rose	1000
164	Mrs. Ophilia Miranda	Mrs. Ophilia Miranda	0
.	Mr. Thanka Raj	Mr. Thanka Raj	0
165	M.Com. Students, 2009-2010	M.Com. Students, 2009-2010	1000
.	Sr. Carmel	Mr. Stanislaus	1000
166	Mrs. Kasthuri	Mrs. Kasthuri	0
.	Mrs. Ruby Corera	Sr. Mesmin	0
167	Mrs. Tamarasi	Mrs. Tamarasi	1000
.			1000

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.

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183	Mrs. S. Maria Pushpam		
.	Alphonse	Dr. A. Stella Roselin	5000
184	Fr. Martin	Fr. Martin	5000
.	Mrs. Hermana Gilt Arachi	Mrs. Hermana Gilt Arachi	5000
185	Mrs. Mary Premalatha	Mrs. Mary Premalatha	1000
.	Mrs. Annamma Mathew	Mrs. Annamma Mathew	0
186	Mrs. Parvathy	Mrs. Parvathy	1000
.	Mrs. Usha Oomen	Mrs. Usha Oomen	0
187	Mrs. Anandavally	Mrs. Anandavally	1000
.	Mrs. A. Stella Roselin	Mrs. A. Stella Roselin	0
188	Mrs. A. Stella Roselin	Mrs. A. Stella Roselin	5000
.	Mrs. A. Stella Roselin	Mrs. A. Stella Roselin	1000
189	Mrs. Parvathy	Mrs. Parvathy	0
.	The Royers	Ms. M. Rosary Royar	5000
190	Fr. Joseph Angelo	Fr. Joseph Angelo	4000
.	Dr. Ashok	Ms. Jenepha	2000
191	Mr. Ponnumuthu	Mrs. Sundari Bai	1000
.	Mrs. Ellen Nordmark &	Mrs. I. Tamilarasi	0
192	Mrs. Ulla Sandagreen	Mrs. Immaculate Philip	2500
.	Mrs. Immaculate Philip	Mrs. Immaculate Philip	0
193	Mr. Mark Devasahayam	Mrs. Elizabeth Mabel	2500
.	Mrs. Elizabeth Mabel	Mrs. Vazmary Ramanie	0
194	Mrs. Vazmary Ramanie	Mrs. Kalinga Rani	1000
.	Mrs. Kalinga Rani	Mrs. I. Tamilarasi	0
195	Mrs. I. Tamilarasi	Mrs. I. Tamilarasi	1000
.	Mrs. I. Tamilarasi	Mr. Swami Dhas &	0
196	Mr. Swami Dhas &	Mrs. Duriet Julianammal	5000
.	Mrs. Duriet Julianammal	Sr. Elsy Thattla	
197	Sr. Elsy Thattla	Sr. Elsy Thattla	0
.	Sr. Elsy Thattla	Mrs. Mary	1000
198	Mrs. Mary	B.Com. (S.F) students	1000
.	B.Com. (S.F) students	2010-2013	
199	M. Phil. Commerce	M.Phil. Commerce	0
.	Mrs. Annammal Angelo	2012-2013	1000
200		Fr. Joseph Angelo	0
.			1000
201			0
.			1000
202			0
.	Innovation only survives when people believe in their own ideas		1000
203			0
.			1000



214	Mr. Angelo Fernandez Student of commerce S.F.	Frs. Joseph Angelo of III B.Com. S.F. 2015-2018	25000
215	Mrs. Y. Mary Saroja	Mrs. Y. Mary Saroja	10000
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216	Ms. Alice Prema	Ms. Alice Prema	10000
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.	Mr. N. Baskaran Pillai	Dr. M. Mary Freeda	5000
221	and Muthammal	Dr. Fernando Loretta	
.	Mr. G. Siluvai Dhasan and	Dr. Fernando Loretta	30000
222	Ms. S. Mary Arockiam	Dr. Theresiammal Chacko	25000
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223	Mrs. A. Theresammal		25000
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224	Dr. M. Mary Freeda		25000
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225	Ms. Theresital Machado		25000
.	Dr. Theresiammal Chacko		50000
226	Mrs. A. Esther Leema Rose	Mrs. A. Esther Leema Rose	10000
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.	Mrs. Radha	Mrs. Radha	5000
227	Mrs. Radha	Mrs. Radha Ms. R. Anitha	2,00,0
.	Mr. K. Ramalingam &	Mrs. Florida Charles	
.	Mrs. Sundari Bai	1990-1993 Batch Alumnae	00
228	Sr. Sophy Prof. Cruz	Dr. C. Jespin Ida	15,000
.	Muthu	Dr. C. Jespin Ida Sr. Sophy	25,000
.	Sr. Mesmin		25,000
229	Best Achievers Award for		
241	Faculty		45,000

230

231

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Sl.No.	Name of the Endowment	Instituted by	Amount (in Rs.)
1.	Tmt. Andrews Mary	Tmt. Andrews Mary	15,000
2.	Tmt. Rajam Godwin	Tmt. Rajam Godwin	5,000
3.	Dr. Stella Bai's Parents	Dr. Stella Bai	20,000
4.	Ms. Andrews M. Sekar	Ms. Andrews M. Sekar	25,000
5.	Mr. V.G. Paneer Dhas,	Dr. V. G. Santhosam, VGP Group, Chennai	
	Mr. Vincent, Dr. Vimala Lesly Josephine & Dr. Sr. Mercy	Dr. V. G. Santhosam, VGP Group, Chennai	25,000
6.	Mr. V.G. Paneer Dhas, Mr. Vincent, Dr. Vimala Lesly Josephine & Dr. Sr. Mercy		25,00
7.	Ms. Krishnammal	Ms. Krishnammal	0
8.	Dr. Sr. Mercy	Staff & Management	5,000
9.	Dr. Vimala Lesly Josephine	Staff & Management	7,000
10	The Most Rev. Bishop		7,000
11	Leon Dharmaraj	Staff & Management	
12	Sr. Rosamma Ms. Philominammal	Management, Staff and	10,00
13	Mr. Jacob	Alumnae	0
	Dr. Sr. Elsy George	Ms. Philominammal	
		Ms. Grace Kurian	25,00
14		Staff	
		(Teaching & Non teaching)	0
		& Students of Economics Department	5,000 20,00
15.	Dr. Sr. Rosalie Joseph	Staff Dr. Sr. Rosalie Joseph	0
16.	Renewal session for Non-teaching staff		20,00 0
			5,000
17.	Ronimus Arachi	Dr. Hermana Gilt Arachi	10,000
18	Vivek	Mrs. Andrews Mary Sekar	25,000
19.	Sr. Mesmin	Dr. Hermana Gilt Arachi	10,000



20	Dr. Usha Omen Renewal session	Dr. Usha Omen	5,000
21	Non-teaching staff	Dr. Hermana Gilt Arachi	
.	Sr. Scholastica	Dr. Hermana Gilt Arachi	10,00
22	(Mathematics)		0
.	M. Vinachi Arachi (Tamil SF)	Dr. Hermana Gilt Arachi	10,00
23	Flodulee's (Zoology)	Dr. Hermana Gilt Arachi	0
.	Dr. Hermana Gilt Arachi	Dr. Hermana Gilt Arachi	10,00
24	Endowment Lecture for	Mr. Nazareth Charles	10,00
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25	Ms. Jesi Isabella	Ms. Alankara Vasanthi	0
.	(Commerce)	Ms. Elizabeth	10,00
26	Ms. Alankara Vasanthi	Dr. P. Mary Saroja	50,00
.	(Chemistry)	Ms. S. Mary Josheela	0
27	Ms. Elizabeth Lucy	Sr. Sophy	0
.	(English)	Dr. C. Jespin Ida	25,00
28	Dr. P. Mary Saroja		0
.	Ms. S. Mary Josheela		10,00
29	Sr. Sophy		0
.	Dr. C. Jespin Ida		50,00
30			0
.			10,00
31			25,00
.			0
32			20,00
.			50,00
33			0

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Head of the Department 89636 17360
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23446
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42	M.Phil, Ph.D.	78119
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31	Ms. T. Preetha Jaya Ruby Ms. M.	97861
.	Regish Mejella Mr. E. Kalliyam Pillai	58884
32	Ms. N. Viji Ms. A. Mary Onita Ms. P.	94893
.	Johnsy Rani Ms. R. Ruba Ms. S.	14648
33	Selva Lakshmi Ms. M.	93447
.	Dhanalekshmi Ms. V. Sakila Ms. D.	49599
34	Mary Stella Mr. G. Iyyappan Ms. S.	82207
.	Darlin Mary Subha	45867
35		99448
.		30691
36		95787
.		83940
37		94871
.		32343
38		97893
.		68722
39		86108
.		88313
40		75985
NON-TEACHING STAFF (SELF-FINACED)		
.		28373
41	Ms. V. Abisha (ERP Admin.)	63839 41483
42	Ms. S. Jones Kala	98539 39366
43	Ms. A. Sahaya Sowmi	74436 40586
44	Ms. G. Selva Mary Prabha	91585 64733
.		93617
Examination Section		
45		66951
46	Ms. A. Amalorbhavam	84873 86537
47	Mr. M. Julibar Euprin Xavier	94869 14811
.		16349
48	Ms. A. Daphini Avejin Roch	99437 43139
.		63820
NON-TEACHING STAFF (MANAGEMENT)		
49		74301
50	Mrs. Velcy Kala Rani	98707 83908
.	Mrs. Ajitha	82706 53454
51	Mrs. Maria Packiam	74898 37192
.	Mr. J. Antony Merlin	63848 41586
52		90035
.		51856
53		63853
54		41752
55		86085
56		96056

Dates and Events

JUNE 2022

Date	Day	Tentative Day Working	Tentative Day order	Events
1	Wed			
2	Thu			
3	Fri			
4	Sat			
5	Sun			Environment Day
6	Mon			
7	Tue			
8	Wed			World Navy Day
9	Thu			
10	Fri			
11	Sat			
12	Sun			Anti Child Labour Day
13	Mon			
14	Tue			
15	Wed			
16	Thu			
17	Fri			
18	Sat			
19	Sun			
20	Mon			International Yoga Day
21	Tue			
22	Wed			
23	Thu			
24	Fri			
25	Sat			End Drug Abuse Day
26	Sun			
27	Mon			
28	Tue			
29	Wed			
30	Thu			



JULY 2022

Date	Day	Tentative Day Working	Tentative Day order	Events
1	Fri			
2	Sat			
3	Sun			
4	Mon			
5	Tue			
6	Wed			
7	Thu			
8	Fri			
9	Sat			
10	Sun			Bakrid
11	Mon			World Population Day
12	Tue			
13	Wed			Orientation Programme for Non-teaching Staff
14	Thu			Orientation Programme for Teaching Faculty
15	Fri			
16	Sat			Orientation Programme for Teaching Faculty
17	Sun			
18		1		World Day for International Justice
19	Tue	2	I	Odd Semester Begins
20	Wed	3	II	
21	Thu	4	III	
22	Fri	5	IV	
23	Sat			
24	Sun			
25		6	V	
26	Tue	7	VI	
27	Wed	8	I	
28	Thu			Local Holiday Aadi Amavasai Festival,
29	Fri			World Hepatitis Day
30	Sat	9	II	
31	Sun			

Date	Day	Tentative Day Working	Tentative Day order	Events
1	Mon	10	III	
2	Tue	11	IV	
3	Wed	12	V	
4	Thu	13	VI	
5	Fri	14		Student Administrative Day
6	Sat			Orientation Programme for Junior Teaching Faculty
7	Sun			Orientation Programme for Junior Teaching Faculty, Hiroshima Day
8	Mon			
9	Tue	15 16	II	
		17	III	Muharram
10	Wed	18	IV	Mothers Founders Day Celebration
11	Thu	19	V	Investiture Ceremony of Students Council,
12	Fri			International Youth Day
13	Sat			
14				
15	Sun			
	Mon			Indian Independence Day
16	Tue	20	VI	
17	Wed	21	II	Holy Spirit Mass
18	Thu	22	III	
19	Fri	23 24	IV	National Integration Day
20	Sat	25	V	Krishna Jayanti, World Phoyography Day
21	Sun	26	VI	Sadbhavna Day
22	Mon	27	I	
		28	II	
23	Tue	29	III	
24	Wed			Fine Arts – On Stage Programme
25	Thu	30	IV	Fine Arts – On Stage Programme
26	Fri	31	V	Fine Arts – Off Stage Programme
27	Sat			Fine Arts – Off Stage Programme
28	Sun			
				National Sports Day
29	Mon			Last date for Class Test I & Assignment (UG & PG)
30	Tue			Vinayaka Chaturthi
31	Wed			



SEPTEMBER 2022

Date	Day	Tentative Day Working	Tentative Day order	Events
1	Thu	32	VI	
2	Fri	33	I	
3	Sat	34	II	
4	Sun	35	III	
5	Mon	36	IV	Teacher's day
6	Tue	37	V	
7	Wed			
8	Thu	38	VI	Onam
9	Fri	39	I	
10	Sat	40	II	
11	Sun	41	III	
12	Mon	42	IV	
		43	V	
13	Tue			Holy Cross Feast Day Celebration
14	Wed	44	VI	Holy Cross Feast
15	Thu	45	I	I Internal Test, International Day of Democracy
17	Fri	46	II	I Internal Test, World Ozone Day,
19	Sat	47	III	International Day for Preservation
	Sun	48	IV	I Internal Test
		49	V	
		50	VI	I Internal Test
20	Tue	51	I	Day for Peace & Non-violence
21	Wed	52	II	
22	Thu	53	III	
24	Fri	54	IV	
26	Sat	55	V	RUN Programme
	Sun			Last date for I CIA Mark Entry
				World Tourism Day
27	Tue			
28	Wed			
29	Thu			
30	Fri			Online Registration & Semester fee payment portal opening

OCTOBER 2022

Date	Day	Tentative Day Working	Tentative Day order	Events
1	Sat			
2	Sun			Mahatma Gandhi Jayanti
3	Mon	56	VI	Ayutha Pooja. World Animal Welfare Day
4	Tue			Vijaya Dasami
5	Wed			
6	Thu	5	I	
7	Fri		II	
8	Sat	7	III	RUN Programme, Indian Air Force Day
9	Sun	8		Milad-un-Nabi, World Post Office Day
10	Mon	5	IV	Last date for Class Test II; Open Book Test (PG) National Post Day, World Mental Health Day
11	Tue	9	V	National Girl Child Day
12	Wed		VI	Last Date for Exam Fee payment without penalty
13	Thu	6	I	
14	Fri		II	Last date for Class Test II; Open Book Test (PG)
15	Sat	0	III	Blind People Orchestra Program World Students Day
16	Sun	6	IV	World Food Day
17	Mon		V	
18	Tue	1	VI	Last Date for Exam Fee payment with penalty
19	Wed	2	I	
20	Thu	6	II	
21	Fri		III	Last date for Class Test III (UG); Seminar (PG)
22	Sat	3		RUN Programme
23	Sun	4		Deepavali
24	Mon	6		
25	Tue	7	IV	
26	Wed	5	V	Part IV – Int. Examination
27	Thu	6	VI	(Respective Hour) II Internal Test II
28	Fri	7	I	Internal Test II Internal Test
29	Sat	6	II	II Internal Test, World Integration
30	Sun	6		
31	Mon	4	III	Day



NOVEMBER 2022

Date	Day	Tentative Day Working	Tentative Day order	Events
1	Tue			Local Holiday Union of Kanniyakumari with Tamil Nadu, All Saints Day
2	Wed	7	IV	II Internal Test, All Souls Day
3	Thu	8	V	
4	Fri	7	VI	
5	Sat	9	I	
6	Sun	8	II	
7	Mon	0	III	
8	Tue	8	IV	Guru Nanak Jayanthi
9	Wed	1	V	Last date for II CIA Mark Entry
10	Thu	8	VI	Semester Practical Examination World Science Day
11	Fri	2	I	Semester Practical Examination Project Viva
12	Sat	8	II	Voce Examination (UG & PG)
13	Sun	3	III	Children's Day, Diabetes Day
14	Mon	8	IV	Last Working day for student -Signing of Consolidated CIA Mark statement Part IV
15	Tue	8		Semester Examinations Part IV Semester Examinations
16	Wed	5		Part IV -Semester Examinations Last working day for teachers
17	Thu	6		
18	Fri	8		Semester Exam Begins
19	Sat	7		
20	Sun	8		
21	Mon	8		
22	Tue	8		
23	Wed	9		
24	Thu	9		
25	Fri	0		
26	Sat			
27	Sun			
28	Mon			
29	Tue			
30	Wed			

DECEMBER 2022

Date	Day	Tentative Day Working	Tentative Day order	Events
1	Thu			
2	Fri			
3	Sat			St. Xavier's Feast
4	Sun			Indian Navy Day
5	Mon			
6	Tue			
7	Wed			Indian Armed Forces Flag Day
8	Thu			
9	Fri			
10	Sat			World Human Rights Day
11	Sun			
12	Mon	1	I	Even Semester Begins
13	Tue	2	II	
14	Wed	3	III	
15	Thu	4	IV	
17	Fri	5	V	
19	Sat	6	VI	RUN Programme
	Sun	7	I	
		8	II	
20	Tue	9	III	
21	Wed	10	IV	
22	Thu	11	V	National Mathematics Day
23	Fri			Christmas Day Celebration
24	Sat			Christmas Eve
25	Sun			Christmas
26	Mon			
27	Tue			
28	Wed			
29	Thu			
30	Fri			
31	Sat			New Year Eve



JANUARY 2023

Date	Day	Tentative Day Working	Tentative Day order	Events
1	Sun			New Year, Global Family Day
2	Mon	1	VI	
3	Tue	2	I	
4	Wed	1	II	
5	Thu	3	III	
6	Fri	1	IV	
7	Sat	4	V	
8	Sun	1	VI	
9	Mon	5	I	
10	Tue	1	II	
11	Wed	6	III	National Human Trafficking Awareness Day, National Road Safety Week
12	Thu	7	IV	National Youth Day
13	Fri	1	V	
14	Sat			
15	Sun	8		Indian Army Day
16	Mon	9		Mattupongal / Thiruvalluvar Day
17	Tue	2		Uzhavardhinam or Indian Farmer's Day
18	Wed	2	VI	
19	Thu	0	I	
20	Fri	2	II	
21	Sat	2	III	RUN Programme
22	Sun	2	IV	
23	Mon	3	V	
24	Tue	2	VI	
25	Wed	7		National Voters Day
26	Thu	2	I	India's Republic Day, International Customs Day
27	Fri		II	
28	Sat	8	III	
29	Sun	9	IV	
30	Mon	3		Martyrs' Day
31	Tue			

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FEBRUARY 2023

Date	Day	Tentative Day Working	Tentative Day order	Events
1	We	35	V	
2	d	36	VI	
3	Thu	37	I	Last date for Class Test I & Assignment
4	i	38	II	(UG & PG)
5	Sun	39	III	World Cancer Day
6	Mon	40	IV	Thaipooosam I Internal Test I Internal
7	Tue	41	V	Test I Internal Test I Internal Test I
8	Wed	42	VI	Internal Test
9	Thu	43	I	
10	Fri			
11	Sat			
12	Sun			
13	Mon		II	
14	Tue		III	
15	Wed		IV	
16	Thu		V	Last date for I CIA Mark Entry
17	Fri		VI	
18	Sat		I	Shivaratri
19	Sun		II	
20			III	
21	Wed	52	IV	
22	Tue		V	
23	Thu	53	VI	
24	Fri	54	I	
25	Sat	55	II	
26	Sun	56	III	
27	Mon	57		
28	Tue			



MARCH 2023

Date	Day	Tentative Day Working	Tentative Day order	Events
1	Wed	58	IV	Last date for Class Test II; Open Book Test (PG)
2	Thu	59	V	
3	Fri	60	VI	
4	Sat	61	I	
5	Sun	62	II	
6	Mon	63	III	
7	Tue	64	IV	
8	Wed	65	V	International Women's Day
9	Thu	66	VI	
10	Fri			
11	Sat			
12	Sun			
13	Mon	67	I	
14	Tue	68	II	
15	Wed	69	III	World Consumer Rights Day
16	Thu	70	IV	
17	Fri	71	V	
18	Sat	72	VI	
19	Sun	73	I	
20	Mon	74	II	
21	Tue	75	III	
22	Wed	76	IV	
23	Thu	77	V	Telugu New Year, Social Workers' Day
24	Fri	78	VI	Last date for Class Test III (UG); Seminar (PG)
25	Sat			College Day
26	Sun	79	I	Part IV – Internal Examination (Respective Hour)
27	Mon	80	II	II Internal Test
28	Tue	81	III	II Internal Test
29	Wed	82	IV	II Internal Test
30	Thu			II Internal Test
31	Fri			II Internal Test

Date	Day	Tentative Day Working	Tentative Day order	Events
1	Sat	8	V	Semester Practical Examination
2	Sun			
3	Mon	3	VI	Semester Practical Examination
4	Tues			
5	Wed	8	I	Mahavir Jayanti
6	Thu	4	II	Semester Practical Examination
7	Fri			
8	Sat	8		Maundy Thursday
9	Sun			Good Friday, World Health Day
1	Mon	5	III	Easter
0	Tues	8		Semester Practical Examination, Last date
1	Wed	88	IV	for II CIA Mark Entry Semester Practical
1	Thu	89	V	Examination Semester Practical
1	Fri	90	VI	Examination Last Working day for
2	Sat			students - Signing of consolidated mark
1	Sun			statement
3	Mon			Tamil New Year & Dr. Ambedkar's birthday
1	Tue			World Culture Day
1	Wed			Part IV summative Examination
4	Thu			Last working day for teachers
1	Fri			Semester Examination Begin
5	Sat			Ramzan, Earth Day
1	Sun			World Book Day
6	Mon			
7	Tue			
1	Wed			
1	Thu			
8	Fri			
1	Sat			
9	Sun			
2				

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MAY 2023

Date	Day	Tentative Day Working	Tentative Day order	Events
1	Mon			International Worker's Day
2	Tues			
3	Wed			
4	Thu			
5	Fri			
6	Sat			
7	Sun			
8	Mon			World Red Cross Day
9	Tue			
10	Wed			
11	Thu			
12	Fri			International Nurses Day
13	Sat			
14	Sun			
15	Mon			
16	Tue			
17	Wed			
18	Thu			
19	Fri			
20	Sat			
21	Sun			
22	Mon			Diversity Day
23	Tue			World Biodiversity day
24	Wed			
25	Thu			
26	Fri			
27	Sat			
28	Sun			
29	Mon			
30	Tue			World Anti-Tobacco Day
31	Wed			

ODD SEMESTERS									
DAY	1	2	3	LUNCH BREAK			4	5	HOB
I									
II									
III									
IV									
V									
VI									



EVEN TSMMEBSEBIE

DAY	1	2	3	LUNCH BREAK			4	5	HOB
I									
II									
III									
IV									
V									
VI									

CourseCode

CIA Marks
Even Semester

Assign
ment

Code	Internal Test	CIA Marks			Assign ment	
		Quiz	Class Test			

Notes:



Notes:

Crossian Model



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its 57th year*

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