

**HOLY CROSS COLLEGE (Autonomous), Nagercoil**

**Internal Quality Assurance Cell (IQAC)**

**Internal Meet - 17-06-2020**

**Agenda**

- Prayer
- Welcome Address
- Presentation of the previous minutes

**Points of Discussion**

- To organize FDP on Redefining Teaching Learning with the Integration of ICT in the online mode.
- To organise webinar series for all stakeholders.
- Effective conduct of Student Induction Programme in online mode.

**Minutes of the Internal Quality Assurance Cell (IQAC) Meeting - 25-10-2019**

The External IQAC meeting commenced with the prayer. Dr. Sr. Anne Perpet Sophy, the Chair Person welcomed the members. Dr. H.Jimsy Asha, the IQAC coordinator read the minutes of the previous meeting and was approved by the members.


**Action taken on the minutes of the previous meeting was discussed:**

<b>Recommendations</b>	<b>Action Taken</b>
<ul style="list-style-type: none"><li>• Post Accreditation Initiatives</li></ul>	Resolved to sustain and improve Quality in all aspects
<ul style="list-style-type: none"><li>• To revise the Syllabi for all the Programme</li></ul>	Revamping of Syllabi was carried out for 2020-2023 batch.
<ul style="list-style-type: none"><li>• Workshop on Curriculum Revision and Development for Sustainable and Societal Development</li></ul>	Workshop was organized on 25/11/2019 and 26/11/2019
<ul style="list-style-type: none"><li>• To introduce Self Defence certificate course</li></ul>	Resolved to implement Silambam after the COVID period.

• To apply for ARIIA and NIRF ranking	Implemented
---------------------------------------	-------------

The Internal IQAC Meeting is organized in the online mode. The following members attended the meeting:

- |                            |   |
|----------------------------|---|
| Dr.Sr.Anne Perpet Sophy    | (Principal), Chair Person               |
| Dr.H.Jimsy Asha            | IQAC Co-ordinator                       |
| Dr.Vinoliya Josephine Mary | Controller of Examinations              |
| Dr.Sr.Leema Rose           | Vice Principal                          |
| Dr.Reggi                   | Research Co-ordinator                   |
| Dr.Jeni Chandar Padua      | Dean of Science                         |
| Dr.C.Nirmala Louis         | Dean of Students                        |
| Ms.P.T.Anbu Hannah Dora    | Clubs and Committee Co-ordinator        |
| Sr.Shanthi                 | Junior Assistant                        |
| Dr.A.Anami Augustus Arul   | IQAC Asst. Co-ordinator                 |
| Dr. Sr. Sahayaselvi        | Assistant Professor of Commerce         |
| Dr.S.Sujitha               | Assistant professor of Mathematics      |
| Dr. M. Justin Buela        | Assistant Professor of Tamil            |
| Dr. P.T. Arokya Glory      | Assistant Professor of Zoology          |
| Dr. I. Jalaja Kumari       | Assistant Professor of History          |
| Dr. M. Priya Dharshini     | Assistant Professor of Physics          |
| Dr. S. Vimal Dolly         | Assistant Professor of Economics        |
| Dr. S. Ajith Sinthuja      | Assistant Professor of Chemistry        |
| Dr. M. Mabel Edel Queen    | Assistant Professor of Tamil (SF)       |
| Ms. J. Mary Deeba          | Assistant Professor of M.S.W            |
| Dr. M. Charles Dayana      | Assistant Professor of Commerce SF-I    |
| Ms. R.N. Rajalekshmi       | Assistant Professor of Mathematics (SF) |
| Ms. V. Abisha              | Assistant Professor of Computer Science |
| Ms. J. Alisha Josephin     | Assistant Professor of English (SF)     |

  
 17/6/2020  
 Dr.H.Jimsy Asha  
 (IQAC Co-ordinator)

**IQAC Co-ordinator**  
**Holy Cross College (Autonomous)**  
**Nagercoil - 629 004**

  
 17/06/2020  
 Dr.Sr.Anne Perpet Sophy  
 (Principal)

**PRINCIPAL**  
**Holy Cross College**  
**(Autonomous)**  
**Nagercoil - 629 004.**

**HOLY CROSS COLLEGE (Autonomous), Nagercoil**

**Internal Quality Assurance Cell**

**Internal Meet - 12-02-2021**

**Agenda**

- Prayer
- Welcome Address
- Presentation of the previous minutes

**Points of Discussion**

- Curriculum Revision & Credit Revision and to include Professional English & Community Engagement Programme in the Curriculum
- Creation of Website for Crossian Resonance and to upgrade Crossian Resonance as a Care listed journal
- Functioning of Clubs and Committee after the pandemic period
- To finalise Q3 and Q4 activities of IIC
- Naming the Laboratories and Clubs
- SLOC Analysis by the students and Faculty
- NIRF and ARIIA Ranking
- To upload AQAR
- To guide students regarding shift from online to offline in the hour of blossoming

## **Minutes of the Internal Quality Assurance Cell (IQAC) Meeting - 17-06-2020**

The External IQAC meeting commenced with the prayer. Dr. Sr. Anne Perpet Sophy, the Chair Person welcomed the members. Dr. H.Jimsy Asha, the IQAC coordinator read the minutes of the previous meeting and was approved by the members.

### **Action taken on the minutes of the previous meeting was discussed:**

- Understanding the present global situations of COVID-19 pandemic and the need to teach students online, the IQAC of the college organised a seven day Faculty Development Programme (FDP) (July 1<sup>st</sup> to July 8<sup>th</sup>) on Redefining Teaching Learning with the Integration of ICT. Mr.A Vimal Jerald served as the resource person. A live demonstration, online quiz and assignments using online tools made the programme a successful and effective one.
- Webinar Series were arranged for the Faculty, Support Staff, Parents and Students.
- From 19-08-2020 to 21-08-2020, a three day Student Induction Programme was conducted for the fresh entrants to acclimatize the students to the new environment. As an outcome of the programme, freshers were able to display confidence and successful transition into the new academic environment. Eminent Lecture series, Virtual Campus Tour, History of the college, Curriculum Structure, Zumba Dance, Yoga, Mentoring, Creative Art, SWOC analysis and Talent Hunt made the session interesting and informative.

**HOLY CROSS COLLEGE (Autonomous), Nagercoil**

**Internal Quality Assurance Cell (IQAC)**

**Internal Meet – 28-04-2021**

**Agenda**

- Prayer
- Welcome Address
- Presentation of the previous minutes

**Points of Discussion**

- How to proceed with regular activities in the unexpected pandemic situation
- To draft Action Plan for the next academic year 2021-2022.
- Research Publications
- Student Council election & installation
- Change in the Uniform – Coat instead of shawl
- Incubation Centres
- Online Examination
- Certificate Course and Value Added Course

**Minutes of the Internal Quality Assurance Cell (IQAC) Meeting (12-02-2021)**

The External IQAC meeting commenced with the prayer. Dr. Sr. Anne Perpet Sophy, the Chair Person welcomed the members. Dr. H.Jimsy Asha, the IQAC coordinator read the minutes of the previous meeting and was approved by the members.

S.No	Recommendations	Action taken
1	Curriculum Revision & Credit Revision and to include Professional English & Community Engagement Programme in the Curriculum	Curriculum Revision was carried out for 2020-2023 batches. Resolved to implement Professional English & Community


		Engagement Programme in the Curriculum
2	Creation of Website for Crossian Resonance and to upgrade Crossian Resonance as a Care listed journal	Initiatives were taken on the same
3	Functioning of Clubs and Committee after the pandemic period	Decided to organize online programmes
4	To finalise Q3 and Q4 activities of IIC	IIC has uploaded the activities
5	<ul style="list-style-type: none"> <li>• Naming the Laboratories and Clubs</li> <li>• SLOC Analysis by the students and Faculty</li> <li>• NIRF and ARIIA Ranking</li> <li>• To upload AQAR</li> </ul>	Carried out
6	<ul style="list-style-type: none"> <li>• To guide students regarding shift from online to offline in the hour of blossoming</li> </ul>	Mentors met their mentees to prepare the students to face the offline classes

The Internal IQAC Meeting is organized in the online mode. The following members attended the meeting:

Dr.Sr.Anne Perpet Sophy  
 Dr.H.Jimsy Asha  
 Dr.Vinoliya Josephine Mary  
 Dr.Sr.Leema Rose  
 Dr.Reggi  
 Dr.Jeni Chandar Padua  
 Dr.C.Nirmala Louis  
 Ms.P.T.Anbu Hannah Dora  
 Sr.Shanthi  
 Dr.A.Anami Augustus Arul  
 Dr. Sr. Sahayaselvi  
 Dr.S.Sujitha  
 Dr. M. Justin Buela  
 Dr. P.T. Arokya Glory


(Principal), Chair Person  
 IQAC Co-ordinator  
 Controller of Examinations  
 Vice Principal  
 Research Co-ordinator  
 Dean of Science  
 Dean of Students  
 Clubs and Committee Co-ordinator  
 Junior Assistant  
 IQAC Asst. Co-ordinator  
 Assistant Professor of Commerce  
 Assistant professor of Mathematics  
 Assistant Professor of Tamil  
 Assistant Professor of Zoology

Dr. I. Jalaja Kumari  
Dr. M. Priya Dharshini  
Dr. S. Vimal Dolly  
Dr. S. Ajith Sinthuja  
Dr. M. Mabel Edel Queen  
Ms. J. Mary Deeba  
Dr. M. Charles Dayana  
Ms. R.N. Rajalekshmi  
Ms. V. Abisha  
Ms. J. Alisha Josephin

  
28/4/2021  
Dr. H. Jimsy Asha  
(IQAC Co-ordinator)

**IQAC Co-ordinator**  
**Holy Cross College (Autonomous)**  
**Nagercoil - 629 004**

Assistant Professor of History  
Assistant Professor of Physics  
Assistant Professor of Economics  
Assistant Professor of Chemistry  
Assistant Professor of Tamil (SF)  
Assistant Professor of M.S.W  
Assistant Professor of Commerce SF-I  
Assistant Professor of Mathematics (SF)  
Assistant Professor of Computer Science  
Assistant Professor of English (SF)

  
28/04/21  
Dr. Sr. Anne Perpet Sophy  
(Principal)

**PRINCIPAL**  
**Holy Cross College**  
**(Autonomous)**  
**Nagercoil - 629 004.**

**HOLY CROSS COLLEGE (Autonomous), Nagercoil**

**Internal Quality Assurance Cell**

**External Meet - 30- 04-2021**

**Time: 10.00 a.m**

**Google Meet:**

**://meet.google.com/wyx-iiuc-ysz**

### **Agenda**

- Prayer
- Welcome Address
- Presentation of the previous minutes

### **Points of Discussion**

- Annual report of IQAC
- Presentation of IQAC Action Plan for the next academic year
- Preparation of Autonomy Review
- Any other

### **Minutes of the Internal Quality Assurance Cell (IQAC) Meeting (28-04-2021)**

The Internal IQAC meeting commenced with the prayer. Dr. Sr. Anne Perpet Sophy, the Chair Person welcomed the members. Dr. H.Jimsy Asha, the IQAC coordinator read the minutes of the previous meeting and was approved by the members.



Action taken on the minutes of the previous meeting was discussed:

Recommendations	Action Taken
How to proceed with regular activities in the unexpected pandemic situation	Resolved to implement all possible activities through online mode
To Draft Action Plan for the next academic year	Departments and Committee were instructed to draft Action plan for the next academic year
Research Publications	Resolved to plan the Research work during the semester holidays
Student Council election & installation	Student Deans are planning to carry out the task in an effective manner
Change in the Uniform - Coat instead of shawl	As a result of students' feedback coat is introduced instead of shawl
Incubation Centres	IIC started two start-ups in Incubation stage
Online Examination	Guidelines were given by the COE
Certificate Course and Value Added Course	Resolved to complete the programmes soon after the semester examination

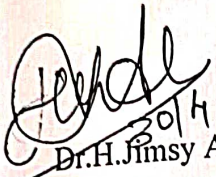
The Internal IQAC Meeting is organized in the online mode. The following members attended the meeting:

Dr.Sr.Anne Perpet Sophy  
 Dr.H.Jimsy Asha  
 Dr.Vinoliya Josephine Mary  
 Dr.Sr.Leema Rose  
 Dr. James  
 Dr. Jessy Roach  
 Dr.Reggi  
 Dr.Jeni Chandar Padua  
 Dr.C.Nirmala Louis  
 Ms.P.T.Anbu Hannah Dora  
 Sr.Shanthi  
 Dr.A.Anami Augustus Arul  
 Dr. Sr. Sahayaselvi  
 Dr.S.Sujitha  
 Dr. M. Justin Buela  
 Dr. P.T. Arokya Glory

(Principal), Chair Person  
 IQAC Co-ordinator  
 Controller of Examinations  
 Vice Principal  
 External Expert  
 Alumnae  
 Research Co-ordinator  
 Dean of Science  
 Dean of Students  
 Clubs and Committee Co-ordinator  
 Junior Assistant  
 IQAC Asst. Co-ordinator  
 Assistant Professor of Commerce  
 Assistant professor of Mathematics  
 Assistant Professor of Tamil  
 Assistant Professor of Zoology

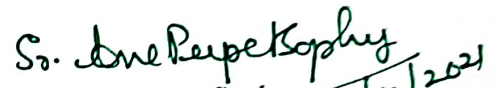
Dr. I. Jalaja Kumari  
Dr. M. Priya Dharshini  
Dr. S. Vimal Dolly  
Dr. S. Ajith Sinthuja  
Dr. M. Mabel Edel Queen  
Ms. J. Mary Deeba  
Dr. M. Charles Dayana  
Ms. R.N. Rajalekshmi  
Ms. V. Abisha  
Ms. J. Alisha Josephin

Assistant Professor of History  
Assistant Professor of Physics  
Assistant Professor of Economics  
Assistant Professor of Chemistry  
Assistant Professor of Tamil (SF)  
Assistant Professor of M.S.W  
Assistant Professor of Commerce SF-I  
Assistant Professor of Mathematics (SF)  
Assistant Professor of Computer Science  
Assistant Professor of English (SF)



Dr. H. Jimsy Asha  
(IQAC Co-ordinator)

**IQAC Co-ordinator**  
**Holy Cross College (Autonomous)**  
**Nagercoil - 629 004**



Dr. Sr. Anne Perpet Sophy  
(Principal)

**PRINCIPAL**  
**Holy Cross College**  
**(Autonomous)**  
**Nagercoil - 629 004.**

**HOLY CROSS COLLEGE (Autonomous), Nagercoil**

**Internal Quality Assurance Cell**

**Internal Meet - 14- 05-2021**

**Time: 10.00 a.m**

**Google Meet:**

**://meet.google.com/wyx-iiuc-ysz**

**Agenda**

- Prayer
- Welcome Address
- Presentation of the previous minutes

**Points of Discussion**

- Presentation of AQAR 2019-2020

**Minutes of the Internal Quality Assurance Cell (IQAC) Meeting (30-04-2021)**

The Internal IQAC meeting commenced with the prayer. Dr. Sr. Anne Perpet Sophy, the Chair Person welcomed the members. Dr. H.Jimsy Asha, the IQAC coordinator read the minutes of the previous meeting and was approved by the members.

**Action taken on the minutes of the previous meeting was discussed:**

<b>Recommendations</b>	<b>Action Taken</b>
Annual report of IQAC	Annual report of the IQAC was Presented by the IQAC coordinator and the members appreciated the efforts of the IQAC
Presentation of IQAC Action Plan for	IQAC Action Plan for the next

the next academic year

Preparation of Autonomy Review


academic year 2021-2022 was analysed and decided to carry out the same

The management and Heads of the Department decided to begin the preparation of the Autonomy review

The Internal IQAC Meeting is organized in the online mode. The following members attended the meeting:

Dr.Sr.Anne Perpet Sophy  
Dr.H.Jimsy Asha  
Dr.Vinoliya Josephine Mary  
Dr.Sr.Leema Rose  
Dr.Reggi  
Dr.Jeni Chandar Padua  
Dr.C.Nirmala Louis  
Ms.P.T.Anbu Hannah Dora  
Sr.Shanthi  
Dr.A.Anami Augustus Arul  
Dr. Sr. Sahayaselvi  
Dr.S.Sujitha  
Dr. M. Justin Buela  
Dr. P.T. Arokya Glory  
Dr. I. Jalaja Kumari  
Dr. M. Priya Dharshini  
Dr. S. Vimal Dolly  
Dr. S. Ajith Sinthuja  
Dr. M. Mabel Edel Queen  
Ms. J. Mary Deeba  
Dr. M. Charles Dayana  
Ms. R.N. Rajalekshmi  
Ms. V. Abisha  
Ms. J. Alisha Josephin

(Principal), Chair Person  
IQAC Co-ordinator  
Controller of Examinations  
Vice Principal  
Research Co-ordinator  
Dean of Science  
Dean of Students  
Clubs and Committee Co-ordinator  
Junior Assistant  
IQAC Asst. Co-ordinator  
Assistant Professor of Commerce  
Assistant professor of Mathematics  
Assistant Professor of Tamil  
Assistant Professor of Zoology  
Assistant Professor of History  
Assistant Professor of Physics  
Assistant Professor of Economics  
Assistant Professor of Chemistry  
Assistant Professor of Tamil (SF)  
Assistant Professor of M.S.W  
Assistant Professor of Commerce SF-I  
Assistant Professor of Mathematics (SF)  
Assistant Professor of Computer Science  
Assistant Professor of English (SF)



Dr.H.Jimsy Asha

(IQAC Co-ordinator)

**IQAC Co-ordinator**  
**Holy Cross College (Autonomous)**  
**Nagercoil - 629 004**



Dr.Sr.Anne Perpet Sophy  
(Principal)

**PRINCIPAL**  
**Holy Cross College**  
**(Autonomous)**  
**Nagercoil - 629 004.**

14/05/20